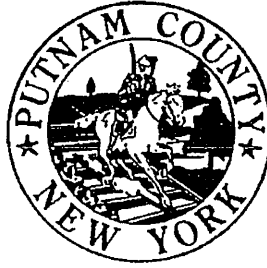


THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*  
Greg E. Ellner *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery Dist. 1  
William Gouldman Dist. 2  
Toni E. Addonizio Dist. 3  
Laura E. Russo Dist. 4  
Greg E. Ellner Dist. 5  
Paul E. Jonke Dist. 6  
Daniel G. Birmingham Dist. 7  
Amy E. Sayegh Dist. 8  
Erin L. Crowley Dist. 9

**AGENDA**  
**AUDIT & ADMINISTRATION COMMITTEE MEETING**  
**TO BE HELD IN ROOM #318**  
**PUTNAM COUNTY OFFICE BUILDING**  
**CARMEL, NEW YORK 10512**

**Members: Chairwoman Sayegh and Legislators Birmingham & Crowley**

**Monday January 27, 2025**  
**(Immediately following Rules & Physical Meetings beginning at 6:15pm)**

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Correspondence/County Auditor**
  - a. Sales Tax Report**
  - b. OTB Report**
  - c. Transfer/Revenue Report**
  - d. 2025 Contingency/Sub-Contingency Report**
- 4. Correspondence/ Commissioner of Finance**
  - a. Approval/ Budgetary Amendment 24A127/ Sheriff/ Deputy Outside Services Reimbursement**
  - b. Approval/ Budgetary Amendment 24A129/ Health Dept./ Utilize ATUPA Funds toward Education**
  - c. Approval/ Budgetary Amendment 24A130/ DPW/ Insurance Recovery/ Guardrail Damages (Also reviewed in Physical)**
  - d. Approval/ Budgetary Amendment 24A131/ Sheriff/ Deputy Outside Services Reimbursement**
  - e. Approval/ Budgetary Amendment 24A132/ Sheriff/ Deputy Outside Services Reimbursement**

- f. Approval/ Budgetary Amendment 24A134/ Finance/ Year End Journal Entry #1**
  - g. Approval/ Budgetary Amendment 24A135/ County Attorney/ Outstanding Legal Services for Remainder of 2024**
- 5. Approval/ Fund Transfer 24T520/ Dept. of Social Services/ Cover Year End Costs**
- 6. Approval/ Fund Transfer 24T523/ Dept. of Social Services/ Cover Year End Costs**
- 7. Approval/ Fund Transfer 24T530/ Dept. of Social Services/ Cover Balance of December Rent Supplement Program**
- 8. Approval/ Fund Transfer 25T013/ Probation/ Cover Temp Position**
- 9. Approval/ Fund Transfer 25T015/ Dept. of Mental Health & Social Services/ Training Hours for Fiscal Manager**
- 10. Approval/ Fund Transfer 25T021/ Sheriff/ Reclassification of Deputy Lieutenant to Deputy Sheriff 1<sup>st</sup> Sergeant**
- 11. Approval/ Authorization for Legislators to Attend February NYSAC Conference**
- 12. Discussion/ Putnam County's Request to Extend the 1% Increased County Sales Tax for an Additional 3 Years**
- 13. FYI/ Guardrail & Property Damage Table**
- 14. Other Business**
- 15. Adjournment**

#3a

Sales Tax	Year												+or(-) Same Period
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024		
January	\$ 3,910,113	\$ 4,117,955	\$ 4,235,351	\$ 4,472,651	\$ 4,699,597	\$ 4,966,930	5,536,978	4,810,372	6,071,784	6,673,020	7,112,139	439,119	
February	3,270,383	3,234,919	3,828,416	3,797,974	4,062,844	4,228,841	4,573,894	4,483,277	5,047,591	5,979,925	6,138,980	159,055	
March	5,708,091	4,670,041	5,932,547	5,174,049	5,383,664	5,792,011	5,949,514	8,085,989	8,250,002	7,952,761	7,642,006	(310,755)	
April**	4,077,701	4,248,878	4,354,716	4,344,286	4,696,971	4,674,670	3,538,226	5,264,056	6,424,074	6,652,126	6,581,464	(70,662)	
May	5,793,860	6,075,331	5,946,190	6,367,505	6,807,221	7,425,730	5,011,290	7,975,256	9,113,026	10,361,506	8,845,599	(1,515,906)	
June	4,053,988	3,621,035	4,666,527	3,983,941	4,182,456	4,557,885	5,146,439	6,789,670	4,685,857	5,311,513	5,512,815	201,303	
July	4,320,542	4,558,502	4,372,322	4,952,664	4,835,632	5,266,612	4,871,906	6,094,635	6,393,098	6,737,854	7,635,468	897,614	
August	4,179,098	4,312,904	4,286,170	4,754,633	4,815,929	5,368,556	4,918,555	6,017,886	6,254,546	6,609,400	6,963,785	354,385	
September	5,997,983	5,347,273	6,377,884	5,821,648	7,067,806	7,331,396	9,125,106	8,508,962	8,459,469	9,682,066	8,395,971	(1,286,095)	
October	4,179,344	4,311,976	4,555,008	4,449,271	4,840,611	5,244,815	4,917,403	5,730,039	6,397,048	6,520,201	6,701,109	180,909	
November*	4,513,878	4,190,564	4,407,709	4,616,873	4,715,091	4,959,534	4,492,906	5,514,058	6,265,506	6,722,976	6,853,597	130,621	
December	5,881,014	5,264,022	6,092,242	6,056,492	7,037,269	6,186,904	8,678,973	8,798,537	8,601,579	9,246,964	6,878,953	(2,368,011)	
Actual	\$ 55,885,996	\$ 53,953,400	\$ 59,055,082	\$ 58,791,988	\$ 63,145,092	\$ 66,003,884	66,761,192	78,052,738	81,963,580	88,450,310	85,261,887		
Budget/(Revised)	\$ 55,885,996	\$ 53,953,400	\$ 54,739,000	\$ 58,887,699	\$ 63,145,092	\$ 66,003,871	65,705,798	61,765,294	65,000,000	76,060,632	78,150,000		
Over/(Under)Budget	(0)	(0)	4,316,082	(95,711)	(0)	13	1,055,394	16,287,444	16,963,580	12,389,678	7,111,887	(3,188,423)	



2024 Transfer/Revenue Report - December

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2024 12 24T470	Highway Road Machinery	10513000	52180		OTHER EQUIPMENT	4,914.00 D	TO PROPERLY ALLOCATE TOOLS EXP
2024 12 24T470	Highway Road Machinery	10513000	52680		OTHER EQUIPMENT	4,914.00 C	TO PROPERLY ALLOCATE TOOLS EXP
2024 12 24T471	Highway Roads & Bridges	10511000	54410		SUPPLIES AND MAT	1,000.00 C	TO COVER SIGN SHOP SUPPLES
2024 12 24T471	Highway Traffic	10331000	54410		SUPPLIES AND MAT	1,000.00 D	TO COVER SIGN SHOP SUPPLES
2024 12 24T472	Emergency Services	10398900	54311		PRINTING AND FORMS	100.00 C	PARKING SIGNS FOR EMPRESS
2024 12 24T472	Emergency Services	10398900	54162		SIGNS	100.00 D	PARKING SIGNS FOR EMPRESS
2024 12 24T473	EMS Indian Point	10014000	54640		EDUCATION AND TRAINING	1,000.00 C	DISPATCH TRAINING
2024 12 24T473	EMS Dispatch	13398900	54640		EDUCATION AND TRAINING	1,000.00 D	DISPATCH TRAINING
2024 12 24T474	Personnel	10143000	54314		POSTAGE	100.00 D	POSTAGE FOR LIVE EXAM MATERIAL
2024 12 24T474	Personnel	10143000	54640		EDUCATION AND TRAINING	100.00 C	POSTAGE FOR LIVE EXAM MATERIAL
2024 12 24T475	Office for Disabled	10198900	54670		TRAVEL NON EMPLOYEES	1,000.00 D	FUTURE CLIENT TRANSPORT
2024 12 24T475	Mental Health Legal	10431000	54640		EDUCATION AND TRAINING	1,000.00 C	FUTURE CLIENT TRANSPORT
2024 12 24T476	Health - Lead	11015000	54311		PRINTING AND FORMS	15.00 C	PURCHASE STAMPS

#3C

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 24T476	Health - Lead	11015000	54314		POSTAGE	15.00	D	PURCHASE STAMPS
2024 12 24T477	EMS	14398900	54675		TRAVEL	800.00	C	911 DISPATCH UNIFORMS
2024 12 24T477	EMS Dispatch	13398900	54385		UNIFORMS	800.00	D	911 DISPATCH UNIFORMS
2024 12 24T478	EMS Dispatch	13398900	52140		AUDIO VISUAL EQUIPMENT	2,000.00	C	DISPATCH CAD TRAINING
2024 12 24T478	EMS Dispatch	13398900	54640		EDUCATION AND TRAINING	2,000.00	D	DISPATCH CAD TRAINING
2024 12 24T479	Highway Facilities	10511100	54634		TELEPHONE	250.00	C	TO COVER BALANCE FOR 2024
2024 12 24T479	County Executive	10123000	54634		TELEPHONE	250.00	D	TO COVER BALANCE FOR 2024
2024 12 24T480	Tilly Foster	10084000	54647		SUB CONTRACTORS	1,800.00	D	FOR CONTRACTOR TO PULL WELL
2024 12 24T480	Tilly Foster	10084000	54710	10143	MAINT AND REPAIRS	1,800.00	C	FOR CONTRACTOR TO PULL WELL
2024 12 24T481	Youth Bureau	10731000	54410		SUPPLIES AND MAT	7.99	D	ADDITIONAL FUNDS NEEDED
2024 12 24T481	Youth Bureau	10731000	54989		MISCELLANEOUS	7.99	C	ADDITIONAL FUNDS NEEDED
2024 12 24T482	EMS	14398900	54782		SOFTWARE ACCESSORIES	2,500.00	C	BES CHARGEBACK AUTOMOTIVE
2024 12 24T482	Emergency Services	10398900	55370		CHRGBK AUTOMOTIVE	2,500.00	D	BES CHARGEBACK AUTOMOTIVE
2024 12 24T483	Youth Bureau	10731000	54989		MISCELLANEOUS	125.00	C	STORAGE BINS NEEDED

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 24T483	Youth Bureau	10731000	54410		SUPPLIES AND MAT	125.00	D	STORAGE BINS NEEDED
2024 12 24T486	Health Admin	10401000	54210		VEHICLE LEASING/RENTAL	4,000.00	C	STAFF MVNG FROM HILLWY TO OFFIC
2024 12 24T486	Health Admin	10401000	52110		FURNITURE AND FURNISHINGS	4,000.00	D	STAFF MVNG FROM HILLWY TO OFFIC
2024 12 24T487	Tilly Foster	10084000	54647		SUB CONTRACTORS	5,500.00	D	FOR GUTTER INSTALLATION AT TIL
2024 12 24T487	Highway Facilities	10511100	54647		SUB CONTRACTORS	5,500.00	C	FOR GUTTER INSTALLATION AT TIL
2024 12 24T488	Health Admin	10401000	54313		BOOKS AND SUPPLEMENTS	266.00	D	PAY 2024 ALLSCRIPTS FEES
2024 12 24T488	Health Admin	10401000	54640		EDUCATION AND TRAINING	266.00	C	PAY 2024 ALLSCRIPTS FEES
2024 12 24T489	OEOP CAC	22070000	54560		EQUIP RENTAL LEASE	147.00	D	FOR COPY MACHINE LEASE
2024 12 24T489	OEOP CAC	22070000	54646		CONTRACTS	147.00	C	FOR COPY MACHINE LEASE
2024 12 24T490	Mental Health Legal	10033000	54670		TRAVEL NON EMPLOYEES	150.00	D	FOR TWO PACKS OF BUS TICKETS
2024 12 24T490	Mental Health Legal	10033000	54989		MISCELLANEOUS	150.00	C	FOR TWO PACKS OF BUS TICKETS
2024 12 24T491	Coroner	10118500	54314		POSTAGE	97.00	D	NEED FUNDS FOR POSTAGE
2024 12 24T491	Coroner	10118500	54310		OFFICE SUPPLIES	97.00	C	NEED FUNDS FOR POSTAGE
2024 12 24T491	Coroner	10118500	54330		MEDICAL SUPPLIES	70.00	C	NEED FUNDS FOR POSTAGE

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 24T491	Coroner	10118500	54314		POSTAGE	70.00	D	NEED FUNDS FOR POSTAGE
2024 12 24T492	Highway Facilities	10511100	54755		JANITORIAL SERVICES	870.00	C	TO COVER FACILITIES BOOTS
2024 12 24T492	Highway Facilities	10511100	54385		UNIFORMS	870.00	D	TO COVER FACILITIES BOOTS
2024 12 24T493	Highway Facilities	10511100	54755		JANITORIAL SERVICES	740.00	C	TO COVER PARKS BOOTS
2024 12 24T493	Highway - Parks	10711000	54385		UNIFORMS	740.00	D	TO COVER PARKS BOOTS
2024 12 24T494	Highway Roads & Bridges	10511000	54385		UNIFORMS	215.00	D	TO COVER ROADS BOOTS
2024 12 24T494	Highway Roads & Bridges	10511000	54410		SUPPLIES AND MAT	215.00	C	TO COVER ROADS BOOTS
2024 12 24T495	Highway Road Machinery	10513000	54782		SOFTWARE ACCESSORIES	450.00	C	TO COVER GARAGE UNIFORM/BOOTS
2024 12 24T495	Highway Road Machinery	10513000	54640		EDUCATION AND TRAINING	700.00	C	TO COVER GARAGE UNIFORM/BOOTS
2024 12 24T495	Highway Road Machinery	10513000	51097		TOOL ALLOWANCE	450.00	C	TO COVER GARAGE UNIFORM/BOOTS
2024 12 24T495	Highway Road Machinery	10513000	54385		UNIFORMS	2,100.00	D	TO COVER GARAGE UNIFORM/BOOTS
2024 12 24T495	Highway Road Machinery	10513000	54311		PRINTING AND FORMS	500.00	C	TO COVER GARAGE UNIFORM/BOOTS
2024 12 24T496	Highway Road Machinery	10513000	54300		MISC SUPPLIES	225.00	D	TO COVER GARAGE MATS
2024 12 24T496	Highway Road Machinery	10513000	54782		SOFTWARE ACCESSORIES	106.00	C	TO COVER GARAGE MATS



YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 24T496	Highway Road Machinery	10513000	52180		OTHER EQUIPMENT	119.00	C	TO COVER GARAGE MATS
2024 12 24T498	Emergency Services	10398900	51094		TEMPORARY	2,500.00	D	ADD FUNDS TO BES TEMP LINE
2024 12 24T498	Emergency Services	10398900	54313		BOOKS AND SUPPLEMENTS	600.00	C	ADD FUNDS TO BES TEMP LINE
2024 12 24T498	Emergency Services	10398900	51094		TEMPORARY	600.00	D	ADD FUNDS TO BES TEMP LINE
2024 12 24T498	Emergency Services	10398900	54989		MISCELLANEOUS	2,500.00	C	ADD FUNDS TO BES TEMP LINE
2024 12 24T499	Tourism	10641000	54678		LEASED TRANSPORTATION	4,000.00	C	DISTRIBUTION OF COMMERCIAL-CBS
2024 12 24T499	Tourism	10641000	54664		ADVERTISING	7,013.00	D	DISTRIBUTION OF COMMERCIAL-CBS
2024 12 24T499	Tourism	10641000	54329		PROMOTIONAL MATERIALS	750.00	C	DISTRIBUTION OF COMMERCIAL-CBS
2024 12 24T499	Tourism	10641000	54989		MISCELLANEOUS	2,263.00	C	DISTRIBUTION OF COMMERCIAL-CBS
2024 12 24T500	Corrections	10315000	54300		MISC SUPPLIES	3,019.00	C	PURCHASES FOR INCARCERATED IND
2024 12 24T500	Corrections	10315000	54322		INMATE SUPPLIES	3,019.00	D	PURCHASES FOR INCARCERATED IND
2024 12 24T501	Board of Elections	10145000	52110		FURNITURE AND FURNISHINGS	50.00	D	FURNITURE
2024 12 24T501	Board of Elections	10145000	54310		OFFICE SUPPLIES	50.00	C	FURNITURE
2024 12 24T502	Health - Education State	21401000	54989		MISCELLANEOUS	150.00	D	BAL OF PH SUMMIT

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 24T502	Health - Education State	21401000	54640		EDUCATION AND TRAINING	150.00	C	BAL OF PH SUMMIT
2024 12 24T503	County Executive	10123000	54989		MISCELLANEOUS	800.00	D	COVER COST CRYSTAL ROCK INV
2024 12 24T503	County Executive	10123000	54310		OFFICE SUPPLIES	800.00	C	COVER COST CRYSTAL ROCK INV
2024 12 24T504	Mental Health Legal	10431000	52180	10206	OTHER EQUIPMENT	25.00	D	FOR BULLETPRF VEST PURCHASE
2024 12 24T504	Mental Health Legal	10431000	52170	10206	KITCHEN EQUIPMENT	25.00	C	FOR BULLETPRF VEST PURCHASE
2024 12 24T505	Corrections	10315000	52180		OTHER EQUIPMENT	2,473.00	C	PURCHASE FIREARM EQUIPMENT
2024 12 24T505	Corrections	10315000	54305		RANGE SUPPLIES	2,473.00	D	PURCHASE FIREARM EQUIPMENT
2024 12 24T506	DSS Overhead	10120000	52130		COMPUTER EQUIPMENT	50.00	C	FOR KVM SWITCH
2024 12 24T506	DSS Overhead	10120000	54782		SOFTWARE ACCESSORIES	50.00	D	FOR KVM SWITCH
2024 12 24T507	Highway Road Machinery	10513000	54540		RADIO COMMUNICATIONS	1,816.00	D	COVER GARAGE RADIOS
2024 12 24T507	Highway Road Machinery	10513000	54410		SUPPLIES AND MAT	1,816.00	C	COVER GARAGE RADIOS
2024 12 24T508	Highway Facilities	10511100	54321		BOTTLED WATER	700.00	D	WATER FOR FACILITIES
2024 12 24T508	Highway Facilities	10511100	54510		MACHINE MAINTENANCE	700.00	C	WATER FOR FACILITIES
2024 12 24T509	Legislature	10101001	54635		CELLPHONES	36.00	D	COVER YEAR END SHORTAGE

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 24T509	Legislature	10101001	54313		BOOKS AND SUPPLEMENTS	134.00	C	COVER YEAR END SHORTAGE
2024 12 24T509	Legislature	10101001	54634		TELEPHONE	98.00	D	COVER YEAR END SHORTAGE
2024 12 24T510	Finance	10131000	54311		PRINTING AND FORMS	446.00	D	TO COVER MAINTENANCE INVOICE
2024 12 24T510	Finance	10131000	54310		OFFICE SUPPLIES	446.00	C	TO COVER MAINTENANCE INVOICE
2024 12 24T511	Health - Nursing	11401000	54800		INSURANCE	700.00	D	COVER MALPRACTICE INS
2024 12 24T511	Health - Nursing	11401000	52130		COMPUTER EQUIPMENT	400.00	C	COVER MALPRACTICE INS
2024 12 24T511	Health - Nursing	11401000	54800		INSURANCE	400.00	D	COVER MALPRACTICE INS
2024 12 24T511	Health - Nursing	11401000	54330		MEDICAL SUPPLIES	445.00	C	COVER MALPRACTICE INS
2024 12 24T511	Health - Nursing	11401000	54800		INSURANCE	445.00	D	COVER MALPRACTICE INS
2024 12 24T511	Health - Nursing	11401000	54664		ADVERTISING	400.00	C	COVER MALPRACTICE INS
2024 12 24T511	Health - Nursing	11401000	54800		INSURANCE	455.00	D	COVER MALPRACTICE INS
2024 12 24T511	Health - Nursing	11401000	54314		POSTAGE	455.00	C	COVER MALPRACTICE INS
2024 12 24T511	Health - Nursing	11401000	54800		INSURANCE	400.00	D	COVER MALPRACTICE INS
2024 12 24T511	Health - Nursing	11401000	52110		FURNITURE AND FURNISHINGS	700.00	C	COVER MALPRACTICE INS

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 24T512	Finance	10131000	54510		MACHINE MAINTENANCE	854.00	D	CORRECT TRANS. PRINTER MAINT.
2024 12 24T512	Finance	10131000	54311		PRINTING AND FORMS	854.00	C	CORRECT TRANS. PRINTER MAINT.
2024 12 24T513	Health - Rabies	11024000	54330		MEDICAL SUPPLIES	70.00	C	COVER UPS RABIES POSTAGE
2024 12 24T513	Health - Rabies	11024000	54314		POSTAGE	70.00	D	COVER UPS RABIES POSTAGE
2024 12 24T514	DSS Admin	10102000	54646	10169	CONTRACTS	12.00	C	TO REALLOCATE ARPA FUNDS
2024 12 24T514	DSS Admin	10102000	54989	10169	MISCELLANEOUS	12.00	D	TO REALLOCATE ARPA FUNDS
2024 12 24T515	Board of Elections	10145000	51094		TEMPORARY	173.00	C	INC. TO COVER BUDGET SHORTFALL
2024 12 24T515	Board of Elections	10145000	54634		TELEPHONE	173.00	D	INC. TO COVER BUDGET SHORTFALL
2024 12 24T516	Judicial	10116200	54410		SUPPLIES AND MAT	450.00	C	COVER MEAL ALLOWANCE
2024 12 24T516	Highway Facilities	10511100	54989		MISCELLANEOUS	450.00	D	COVER MEAL ALLOWANCE
2024 12 24T517	Records Mgmt	10146000	54989		MISCELLANEOUS	69.15	C	COVER FINAL 2024 PHONE BILL
2024 12 24T517	Records Mgmt	10146000	54634		TELEPHONE	69.15	D	COVER FINAL 2024 PHONE BILL
2024 12 24T518	Planning	10802000	55370		CHRGBK AUTOMOTIVE	150.00	D	AUTOMOTIVE CHARGEBACK
2024 12 24T518	Planning	10802000	52110		FURNITURE AND FURNISHINGS	150.00	C	AUTOMOTIVE CHARGEBACK

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 24T519	EMS	14398900	54379		TRAINING SUPPLIES	6,600.00	C	CHRGBK AUTOMOTIVE
2024 12 24T519	Emergency Services	10398900	55370		CHRGBK AUTOMOTIVE	6,600.00	D	CHRGBK AUTOMOTIVE
2024 12 24T521	DSS	10101000	54462		STATE CHGBK EBICS	267.00	C	TO COVER 2024 STATE CHGBKS
2024 12 24T521	DSS Training	10106000	54640		EDUCATION AND TRAINING	500.00	C	TO COVER 2024 STATE CHGBKS
2024 12 24T521	DSS	10101000	54462		STATE CHGBK EBICS	631.00	C	TO COVER 2024 STATE CHGBKS
2024 12 24T521	DSS Support Collection	10108000	54682		SPECIAL SERVICES	1,000.00	C	TO COVER 2024 STATE CHGBKS
2024 12 24T521	DSS Overhead	10120000	54468		ST CHGBK LEGAL SVCS DISABL	500.00	D	TO COVER 2024 STATE CHGBKS
2024 12 24T521	DSS Support Collection	10108000	54989		MISCELLANEOUS	1,000.00	D	TO COVER 2024 STATE CHGBKS
2024 12 24T521	DSS	10101000	54989		MISCELLANEOUS	631.00	D	TO COVER 2024 STATE CHGBKS
2024 12 24T521	DSS Overhead	10120000	54468		ST CHGBK LEGAL SVCS DISABL	267.00	D	TO COVER 2024 STATE CHGBKS
2024 12 24T522	DSS Support Collection	10108000	54989		MISCELLANEOUS	181.00	D	TO COVER STATE CHGBKS
2024 12 24T522	DSS Support Collection	10108000	54640		EDUCATION AND TRAINING	181.00	C	TO COVER STATE CHGBKS
2024 12 24T522	DSS Training	10106000	54463		STATE CHGBK TRNG FEES	43.00	D	TO COVER STATE CHGBKS
2024 12 24T522	DSS Admin	10102000	54431		ST CHGBK FINGER IMAGING	43.00	C	TO COVER STATE CHGBKS

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 24T522	DSS Fraud	10110000	54989		MISCELLANEOUS	4.00	D	TO COVER STATE CHGBKS
2024 12 24T522	DSS Admin	10102000	54431		ST CHGBK FINGER IMAGING	4.00	C	TO COVER STATE CHGBKS
2024 12 24T524	Highway - Parks	10711000	54711		BIKEWAY Maintenance	620.00	D	TO COVER BKWY MAINT
2024 12 24T524	Highway - Parks	10711000	54381		SPECIALTY	620.00	C	TO COVER BKWY MAINT
2024 12 24T525	Veterans Services	10651000	54635		CELLPHONES	28.00	D	PAY CELL PHONE BILL
2024 12 24T525	Veterans Services	10651000	54311		PRINTING AND FORMS	28.00	C	PAY CELL PHONE BILL
2024 12 24T526	DSS Overhead	10120000	55314		CHRGBK POSTAGE	391.00	D	TO COVER POSTAL CHGBKS
2024 12 24T526	DSS Overhead	10120000	55370		CHRGBK AUTOMOTIVE	1,213.00	C	TO COVER AUTOMOTIV CHGBKS
2024 12 24T526	DSS	10101000	55370		CHRGBK AUTOMOTIVE	1,213.00	D	TO COVER AUTOMOTIV CHGBKS
2024 12 24T526	DSS Overhead	10120000	54311		PRINTING AND FORMS	391.00	C	TO COVER POSTAL CHGBKS
2024 12 R#365/24	BCI	32311000	54370		AUTOMOTIVE	11,332.93	D	NYMIR 2023 CHEVY TAHOE VIN3532
2024 12 R#365/24	BCI	32311000	426801		INSURANCE RECOVERIES	11,332.93	C	NYMIR 2023 CHEVY TAHOE VIN3532
2024 12 R#365/24	BCI	32311000	58002		SOCIAL SECURITY	99.65	D	DRE FIELD CERT NYSSHERIFF ASSN
2024 12 R#365/24	BCI	32311000	51093		OVERTIME	1,302.61	D	DRE FIELD CERT NYSSHERIFF ASSN

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 R#365/24	BCI	32311000	427701		UNCLASSIFIED	1,402.26	C	DRE FIELD CERT NYSSHERIFF ASSN
2024 12 R#366-2024	Corrections	10315000	52180		OTHER EQUIPMENT	150,000.00	D	FED SEIZED ASSETS
2024 12 R#366-2024	Corrections	10315000	427151		PROCEEDS OF SEIZED PROPERTY	150,000.00	C	FED SEIZED ASSETS
2024 12 R#367-2024	EMS Fed	10398901	52650	10228	MOTOR VEHICLES	95,575.00	D	SHSP24
2024 12 R#367-2024	Inmate T Commission	10364501	52680	10228	OTHER EQUIPMENT	15,000.00	D	SHSP24
2024 12 R#367-2024	EMS Fed	10398901	52680	10228	OTHER EQUIPMENT	18,000.00	D	SHSP24
2024 12 R#367-2024	Inmate T Commission	10364501	440891	10228	FY06 HOMELAND SECURITY SHSP	82,156.00	C	SHSP24
2024 12 R#367-2024	Inmate T Commission	10364501	52695	10228	RESCUE EQUIPMENT	15,156.00	D	SHSP24
2024 12 R#367-2024	Inmate T Commission	10364501	54646	10228	CONTRACTS	52,000.00	D	SHSP24
2024 12 R#367-2024	EMS Fed	10398901	54330	10228	MEDICAL SUPPLIES	25,000.00	D	SHSP24
2024 12 R#367-2024	EMS Fed	10398901	54385	10228	UNIFORMS	14,000.00	D	SHSP24
2024 12 R#367-2024	EMS Fed	10398901	440891	10228	FY06 HOMELAND SECURITY SHSP	152,575.00	C	SHSP24
2024 12 R#368/24	EMS Dispatch	13398900	54782	10222	SOFTWARE ACCESSORIES	255,000.00	D	LETECH GRANT 911
2024 12 R#368/24	EMS Dispatch	13398900	433890	10222	STATE AID PUB SAFETY OTHER	255,000.00	C	LETECH GRANT 911

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2024 12 R#372/24	Preschool	10296000	54113		EXCESSIVE SCHL DIST ADMIN	82,000.00	D	PAY SCHOOL DISTRICTS 2024
2024 12 R#372/24	Early Intervention	10405900	54414		CARE AT PRIVATE INSTITUTION	10,000.00	C	PAY SCHOOL DISTRICTS 2024
2024 12 R#372/24	Early Intervention	10405900	54417		EVALUATIONS	39,000.00	C	PAY SCHOOL DISTRICTS 2024
2024 12 R#372/24	Early Intervention	10405900	54670		TRAVEL NON EMPLOYEES	8,000.00	C	PAY SCHOOL DISTRICTS 2024
2024 12 R#372/24	Early Intervention	10405900	54441		ITINERANT SERVICES	25,000.00	C	PAY SCHOOL DISTRICTS 2024
2024 12 R#375/24	EMS Dispatch	13398900	51000		PERSONNEL SERVICES	43,000.00	C	DISPATCH OVERTIME
2024 12 R#375/24	EMS Dispatch	13398900	51093		OVERTIME	43,000.00	D	DISPATCH OVERTIME
2024 12 R#376-2024	Finance	10131000	411100		SALES AND USE TAX	650,000.00	C	VARIOUS DAMS
2024 12 R#376-2024	To Road	10990100	59020		TRANSFER TO CAPITAL	650,000.00	D	VARIOUS DAMS
2024 12 R#376-2024	Capital Projects	58989000	428601	52422	TRANSFER FROM OTHER FUND	650,000.00	C	VARIOUS DAMS
2024 12 R#376-2024	Capital Projects	58989000	53000	52422	CAPITAL EXPENDITURES	650,000.00	D	VARIOUS DAMS
					Debits			2,142,890.33
					Credits			2,142,890.33



#3d

## 2025 Contingency Report

<b><u>Beginning Balance 1/1/25</u></b>		2,494,060.00
25T004	Adjust personnel services to proper amounts	9,660.00
25T021	Reclass -Deputy Sheriff 1st Sgt.	7,037.00
<b>Subtotal General Contingency</b>		<b>\$ 2,510,757.00</b>
<b>Deductions:</b>		
25T001	PCSEA ratification	(328,170.00)
<b>Total</b>		<b>\$ 2,182,587.00</b>
<b><u>Proposed Deductions:</u></b>		
		0.00
<b>Pending Balance 1/27/25</b>		<b>\$2,182,587.00</b>

Note:

R= resolution

A= proposed budgetary amendment

# **2025 Subcontingency Report**

4981- Subcontingency (Health)

**Beginning Balance 1/1/25** **\$ 110,000.00**

**Subtotal Subcontingency** **\$ 110,000.00**

**Deductions:**

**Total** **0.00**  
**\$ 110,000.00**

**Proposed Deductions:**

**Pending Balance 1/27/25** **\$110,000.00**

Note:

R= resolution

A= proposed budgetary amendment

# **2025 Subcontingency Report**

4987- Subcontingency (Nursing,BES)

**Beginning Balance 1/1/25** **\$ 78,060.00**

**Subtotal Subcontingency** **\$ 78,060.00**

**Deductions:**

**Total** 0.00  
**\$ 78,060.00**

**Proposed Deductions:**

**Pending Balance 1/27/25** 0.00  
**\$ 78,060.00**

Note:

R= resolution

A= proposed budgetary amendment

# 2025 Subcontingency Report

4985- Maintenance & Repairs

**Beginning Balance 1/1/25** \$ 45,000.00

**Subtotal Subcontingency** \$ 45,000.00

**Deductions:**

**Total** 0.00  
**\$ 45,000.00**

**Proposed Deductions:**

**Pending Balance 1/27/25** \$45,000.00

Note:

R= resolution

A= proposed budgetary amendment

# **2025 Subcontingency Report**

4993- Subcontingency (Cty Exec COLA)

**Beginning Balance 1/1/25** \$ 5,211.00

**Subtotal Subcontingency** \$ 5,211.00

**Deductions:**

**Total** 0.00  
\$ 5,211.00

**Proposed Deductions:**

**Pending Balance 1/27/25** \$5,211.00

Note:

R= resolution

A= proposed budgetary amendment

# **2025 Subcontingency Report**

4996- Subcontingency (Outside Agencies)

**Beginning Balance 1/1/25** **\$ 71,893.00**

**Subtotal Subcontingency** **\$ 71,893.00**

**Deductions:**

**Total** 0.00  
**\$ 71,893.00**

**Proposed Deductions:**

**Pending Balance 1/27/25** **\$71,893.00**

Note:

R= resolution

A= proposed budgetary amendment

MICHAEL LEWIS  
Commissioner Of Finance



cc: all  
Not  
A+A

#4a

Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

December 17, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

2025 JAN - 2 PM 3:33  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2024 Putnam County Sheriff Department's budget.

Increase Revenues:

16311000 422601 Sheriff -Youth – Deputy Outside Services \$ 6,103.75

Increase Expenses:

16311000 51093 Sheriff -Youth - Overtime \$ 5,670.00

16311000 58002 Sheriff -Youth - Social Security 433.75

\$ 6,103.75 ✓

2024 Fiscal Impact - 0

2025 Fiscal Impact – 0

This amendment will recognize reimbursement for services rendered to the school districts in excess of the department's 2024 budget. The Sheriff respectfully requests these funds be applied to overtime expense.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

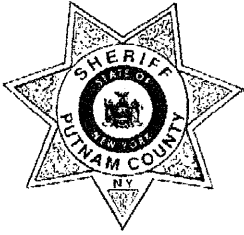
Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

24A127

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

BrCSD – Ck 110873 - \$2,761.22 and Haldane SD – Ck 64174 - \$3,342.53



**KEVIN J. MCCONVILLE**  
SHERIFF

**PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300**

**Deputy Outside Services**



**THOMAS H. LINDERT**  
UNDERSHERIFF

DATE: 12/15/2024

Mr. Michael Lewis  
Commissioner of Finance  
County Office Building  
40 Gleneida Avenue  
Carmel, N.Y. 10512

Dear Commissioner Lewis:

Check #110873 in the amount of \$2,761.22

From: Brewster Central School District

Is reimbursement for services rendered by deputies for invoice # : 2897

Please apply to corresponding revenue account # 16311000.422601 \$2,761.22

Additionally, please increase expenditure lines:

16311000.51093	\$2,565.00
16311000.58002	\$ 196.22

Very truly yours,

Kristin D. Van Tassel  
Fiscal Manager



Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/18/2024	2897

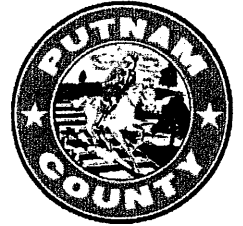
<b>BILL TO</b>
MR. JOHN CONROY, ASSIST. PRINCIPAL JFK ELEMENTARY SCHOOL 31 FOGGINTOWN RD. BREWSTER, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SUPPA	4	JFK ELEMENTARY SCHOOL OPEN HOUSE : 16:30-20:30	135.00	9/9/2024	540.00
SUPPA	3	JFK ELEMENTARY SCHOOL OPEN HOUSE : 17:30-20:30	135.00	9/11/2024	405.00
SUPPA	6	JFK PTA MOVIE NIGHT : 16:00-22:00	135.00	9/13/2024	810.00
SUPPA	3	JFK ELEMENTARY SCHOOL OPEN HOUSE : 17:30-20:30	135.00	9/16/2024	405.00
SUPPA	3	JFK ELEMENTARY SCHOOL OPEN HOUSE : 17:30-20:30	135.00	9/19/2024	405.00
Fica		Sub-total for fica			2,565.00
		Fica Percentage	7.65%		196.22
<b>Total</b>					<b>\$2,761.22</b>



KEVIN J. MCCONVILLE  
SHERIFF

PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300



THOMAS H. LINDERT  
UNDERSHERIFF

**Deputy Outside Services**

DATE: 12/15/2024

Mr. Michael Lewis  
Commissioner of Finance  
County Office Building  
40 Gleneida Avenue  
Carmel, N.Y. 10512

Dear Commissioner Lewis:

Check #64174 in the amount of \$3,342.53

From: Haldane Central School District

Is reimbursement for services rendered by deputies for invoice #: 2896

Please apply to corresponding revenue account # 16311000. 422601 \$3,342.53

Additionally, please increase expenditure lines:

16311000.51093	\$3,105.00
16311000.58002	\$ 237.53

Very truly yours,

Kristin Van Tassel  
Fiscal Manager

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/18/2024	2896

<b>BILL TO</b>
HALDANE HIGH SCHOOL JULIA SNIFFEN, PRINCIPAL 15 CRAIGSIDE DRIVE COLD SPRING, N.Y. 10516

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
TOLVE	19	HALDANE TRAFFIC DETAIL: SEPTEMBER 3,4,5,6,9,10,11,12,16,17,18,19,20,23,24,25,26,27 ,30	135.00		2,565.00
SAVASTANO	4	HIGHSCHOOL FOOTBALL GAME : 12:00-16:00	135.00		540.00
Fica		Sub-total for fica			3,105.00
		Fica Percentage	7.65%		237.53
				<b>Total</b>	\$3,342.53

MICHAEL J. LEWIS  
Commissioner Of Finance



cc: all  
Health  
ATA

#40 Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

December 23, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

Dear Ms. Schonfeld

2025 JAN - 2 PM 3:31  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2024 Health Department budget:

Increase Revenues:

12401000 10220	Health EHS - Adolescent Tobacco Prevention Act	
416032	ATUPA – Reserve	<u>\$ 9,525.00</u>

Increase Expenses:

12401000 10220	Health EHS - Adolescent Tobacco Prevention Act	
54329	Promotional	\$ 4,762.00
54989	Miscellaneous	<u>4,763.00</u>
		<u>\$ 9,525.00</u>

2024 Fiscal Impact - 0  
2025 Fiscal Impact - 0

The Health Education Program is allotted up to 50% of Adolescent Tobacco Use Prevention Act (ATUPA) fines that are collected to maintain and enhance tobacco cessation education. This amendment will allow the department to utilize these funds to support education and prevention activities related to the use of tobacco and vaping products.

AUTHORIZATION:

Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date \_\_\_\_\_ Chairperson Audit/Designee: \$0 - \$10,000.00 **24A129**

Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00



## MEMORANDUM

**TO:** Michael Lewis, Commissioner of Finance  
**FROM:** William A. Orr, Jr., Senior Fiscal Manager  
**DATE:** December 23, 2024  
**RE:** Budgetary Amendment

Please review and approve the Budgetary Amendment as regards to the Tobacco fines collected and upon approval, please forward to the Legislative Committee.

**Increase Revenue: 12401000-416032-10220** \$9525  
Adolescent Tobacco Prevention Act  
-ATUPA Reserve

**Total Revenue** **\$9525**

**Increase Expense: 12401000-54329-10220** \$4762  
Adolescent Tobacco Prevention Act  
-Promotional

**Increase Expense: 12401000-54989-10220** \$4763  
Adolescent Tobacco Prevention Act  
-Miscellaneous

**Total Expense** **\$9525**

**Fiscal Impact** **\$0.00**

Budgetary Amendment will allocate the portion of revenue of Tobacco Fines collected to appropriate expense lines. 50% of all fines collected are to be utilized by Health Education Program to support education/prevention activities related to the use of tobacco and vape products. The above amount consists of 50 % of fines collected in September, October, November and December 2024.

WAO: nc

MICHAEL LEWIS  
Commissioner Of Finance



cc: all  
Phys  
A+A

Reso

#4C

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

December 27, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

2025 JAN - 2 PM 3:25  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2024 Department of Public Works budget:

**Increase Revenues:**

**10511000 426801**                      **DPW Rd/Bridges – Insurance Recoveries**                      **\$ 15,781.81**

**Increase Expenses:**

**10511000 51093**                      **DPW Rd/Bridges – Overtime**                      **\$ 14,660.30**

**10511000 58002**                      **DPW Rd/Bridges – Social Security**                      **1,121.51**

**\$ 15,781.81**

2024 Fiscal Impact - 0

2025 Fiscal Impact - 0

The PC DPW has received compensation for guardrail damages resulting from an accident that occurred on September 17, 2024. The Commissioner of the DPW, respectfully requests these funds be used to offset overtime costs.

AUTHORIZATION:

\_\_\_\_\_  
Date                      Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

\_\_\_\_\_  
Date                      County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date                      Chairperson Audit/Designee: \$0 - \$10,000.00                      **24A130**

\_\_\_\_\_  
Date                      Audit & Administration Committee: \$10,000.01 - \$25,000.00

Progressive Casualty Insurance Company – ck # 6014235703 - \$15,781.81

## PC DPW INSURANCE CLAIM RECEIPT 2024

NAME OF ROAD	Description	TOTAL PAYMENT TO BE RECEIVED	ACCOUNT
WEST SHORE DRIVE	REIMBURSEMENT FOR GUIDERAIL REPAIR		
ILLESCAS, MICHAEL	INCREASE EXPENSES:		
BL-25439-24 INV 4			
	LABOR OVERTIME	\$15,781.81	5110 51093
	MATERIALS		
	ADMIN		
	TO COVER OVERTIME EXPENSES		
		\$15,781.81	

TRANSMITTAL DATE

12/27/24

10511000 51093  
10511000 58002

14,660.30  
1,121.51  
15,781.81 ✓

**JOHN B. CHERICO**  
*First Deputy County Attorney*

**ANNA M. DIAZ**  
*Senior Deputy County Attorney*

**CONRAD J. PASQUALE**  
*Senior Deputy County Attorney*



**HEATHER M. ABISSI**  
*Senior Deputy County Attorney*

**MAT C. BRUNO, SR.**  
*Risk Manager*

**LOWELL R. SIEGEL**  
*Deputy County Attorney*

**C. COMPTON SPAIN**  
*County Attorney*

**DEPARTMENT OF LAW**

**TO:** Michael Lewis, Finance  
**FROM:** Mat C Bruno, Risk Manager  
**DATE:** December 23, 2024  
**RE:** Property Damage Reimbursement

A handwritten signature in black ink, appearing to be "Mat C Bruno", is written over the "FROM:" line of the header.

Enclosed please find Progressive check \_\_\_\_\_, dated 12/17/2024, in the amount of \$15,781.81 made payable to Putnam County representing payment for the property damage claim below:

Claim Number	Date of Accident	Reimbursement	Ins. Co
	09/17/24	\$15,781.81	Progressive

**48 GLENEIDA AVENUE, CARMEL, NEW YORK 10512**

Tel. (845) 808-1150 / Fax (845) 808-1903\*

*\*This office will not accept service via facsimile*

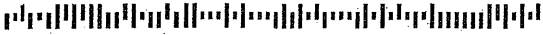


Progressive  
 PO Box 2930  
 Clinton, IA 52733-2930



507239 20532 CMBPI01Q 078 020532

PUTNAM COUNTY  
 48 GLENEIDA AVE  
 CARMEL, NY 10512



ADVICE FOR PAYMENT		
<b>Payee:</b> PUTNAM COUNTY	<b>Payment Date</b>	12/17/2024
	<b>Total Payment Amount</b>	\$15,781.81
	<b>Total Number of Invoices</b>	1
If you have any questions regarding this payment, please call us at 1-800-274-4499.		

Details							
<b>Claim Number:</b>	<b>Name:</b> PUTNAM COUNTY,	<b>Date of Loss:</b> 09/17/2024	<b>Invoice Number:</b> 136785084	<b>Company:</b> Progressive Casualty Insurance Company			
Type	Description	*Coverage	Reference	Identifier	Service Dates	Deductible	Payment Amount
Repair	Subrogation	PD	INV0004	GUARDRAIL AND SIGN	N/A	\$0.00	\$15,781.81

<b>Total Payment Amount</b>	<b>\$15,781.81</b>
-----------------------------	--------------------

**\*Full Description of Coverage:**

PD - Property Damage Liability

PROGRESSIVE  
PO BOX 2930  
CLINTON, IA 52733-2930

**PROGRESSIVE®**

PUTNAM COUNTY  
48 GLENEIDA AVE  
CARMEL, NY 10512

DRAFT NUMBER: **6014235703**

AMOUNT: 

<b>\$*****15,781.81</b>
-------------------------

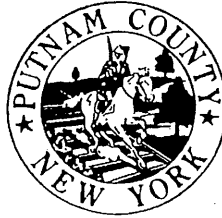
ISSUE DATE: **December 17, 2024**

Form Z721 (06/15)

KEEP THIS TOP PORTION FOR YOUR RECORDS

---

MICHAEL LEWIS  
Commissioner Of Finance



cc: all  
Prest  
A+A

#4a

Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

December 27, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

2025 JAN - 2 PM 3:22  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2024 Putnam County Sheriff Department's budget.

Increase Revenues:

16311000 422601 Sheriff -Youth – Deputy Outside Services \$ 26,304.27

Increase Expenses:

16311000 51093 Sheriff -Youth - Overtime \$ 24,435.00

16311000 58002 Sheriff -Youth - Social Security 1,869.27

\$ 26,304.27

2024 Fiscal Impact - 0  
2025 Fiscal Impact - 0

This amendment recognizes reimbursement for services rendered to the school districts in excess of the department's 2024 budget. The Sheriff respectfully requests these funds be applied to overtime expense.

AUTHORIZATION:

Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date \_\_\_\_\_ Chairperson Audit/Designee: \$0 - \$10,000.00 **24A131**

Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

CaCSD – Ck 312185 - \$435.98, BrCSD – Ck 110967 - \$16,422 and Haldane SD – Ck 64224 - \$9,446.29

	Invoice Pd	Salary	OT	Total
Haldane SD	2919	405.00	30.98	435.98
CaCSD	2915	4,252.50	325.32	4,577.82
CaCSD	2916	4,522.50	345.97	4,868.47
BrCSD	2894	2,362.50	180.73	2,543.23
BrCSD	2898	2,565.00	196.22	2,761.22
BrCSD	2899	1,620.00	123.93	1,743.93
BrCSD	2908	3,307.50	253.02	3,560.52
BrCSD	2909	3,780.00	289.17	4,069.17
BrCSD	2911	1,620.00	123.93	1,743.93

24,435.00	1,869.27	26,304.27
-----------	----------	-----------



KEVIN J. MCCONVILLE  
SHERIFF

PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300

Deputy Outside Services



THOMAS H. LINDERT  
UNDERSHERIFF

DATE: 12/23/2024

Mr. Michael Lewis  
Commissioner of Finance  
County Office Building  
40 Gleneida Avenue  
Carmel, N.Y. 10512

Dear Commissioner Lewis:

Check #312185 in the amount of \$435.98

From: Carmel Central School District

Is reimbursement for services rendered by deputies for invoice #: 2919

Please apply to corresponding revenue account # 16311000.422601 \$435.98

Please also increase expenditure :

16311000.51093	\$405.00
16311000.58002	\$ 30.98

Very truly yours,

Carmel Central School District

ID	Vendor Name	Vendor Address	Date	Check Amount	Check Number
1544	PUTNAM COUNTY SHERIFF'S OFFICE	3-COUNTY CENTER CARMEL, NY 10512	12/18/2024	\$435.98	312185

PO Number	Budget Account	Invoice Number	Amount	PO Number	Budget Account	Invoice Number	Amount
257709	A 7310.400-06-0000	72919	435.98				

Putnam County Sheriff's Office

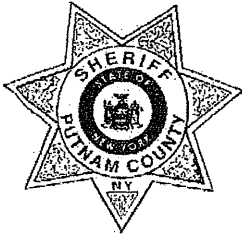
3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
12/3/2024	2919

<b>BILL TO</b>
Dr. Erin Meehan-Fairben Superintendent Carmel Central School District P.O. Box 296 South Street Patterson, NY 12563

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
GRAY Fica	3	CARMEL BOE MEETING (18:00-21:00) Fica Percentage	135.00 7.65%	10/16/2024	405.00 30.98
				<b>Total</b>	\$435.98



**KEVIN J. MCCONVILLE**  
SHERIFF

**PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300**

**Deputy Outside Services**



**THOMAS H. LINDERT**  
UNDERSHERIFF

DATE: 12/23/2024

Mr. Michael Lewis  
Commissioner of Finance  
County Office Building  
40 Gleneida Avenue  
Carmel, N.Y. 10512

Dear Commissioner Lewis:

Check #110967 in the amount of \$16,422.00

From: Brewster Central School District

Is reimbursement for services rendered by deputies for invoice #'s: 2894, 2898, 2899, 2908, 2909, 2911.

Please apply to corresponding revenue account # 16311000.422601 \$16,422.00

Additionally, please increase expenditure lines:

16311000.51093 \$15,255.00  
16311000.58002 \$ 1,167.00

BREWSTER CENTRAL SCHOOL DISTRICT  
GENERAL FUND

110967

ID	Vendor Name	Vendor Address	Date	Check Number
6356	PUTNAM COUNTY SHERIFF'S DEPART	3 COUNTY CENTER CARMEL, NY 10512	12/20/2024	110967

Purchase Order Number	Budget Account	Invoice Number	Amount
250566	A 2855 400-12-0000	2899	\$1,743.93
251378	A 1620 402-09-0000	2894	\$9,543.23
251378	A 1620 402-09-0000	2898	\$2,761.22
251378	A 1620 402-09-0000	2908	\$3,560.52
251378	A 1620 402-09-0000	2909	\$4,069.17
251378	A 1620 402-09-0000	2911	\$1,743.93

Check Total : \$16,422.00

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/18/2024	2894

BILL TO
Mr. Carlos Rodriquez, Principal Henry Wells Middle School 570 Route 312 Brewster, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
IARUSSI	17.5	HHW: TRAFFIC DETAIL : SEPTEMBER 3,4,5,9,10,11,12,13,16,17,18,19,20,23,24,26,27,3 0	135.00		2,362.50
Fica		Fica Percentage	7.65%		180.73
				<b>Total</b>	\$2,543.23



Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/18/2024	2898

<b>BILL TO</b>
Nichole Horler, Principal Brewster High School 50 Foggintown Road Brewster, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
GOODMAN	19	BREWSTER H.S.: AFTER SCHOOL : SEPTEMBER 3,4,5,9,10,11,12,13,16,17,18,19,20,23,24,25,26,27,30	135.00		2,565.00
Fica		Fica Percentage	7.65%		196.22
				<b>Total</b>	\$2,761.22

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/18/2024	2899

BILL TO
MR. DEAN BERNARDO ATHLETIC DIRECTOR BREWSTER CENTRAL SCHOOL DISTRICT 50 FOGGINTOWN ROAD BREWSTER, N.Y. 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
PIERSON	3	BREWSTER H.S.: JV FOOTBALL GAME (16:30-19:30)	135.00	9/16/2024	405.00
SUPPA	3	BREWSTER H.S.: JV FOOTBALL GAME (16:30-19:30)	135.00	9/23/2024	405.00
SUPPA	3	BREWSTER H.S.: JV FOOTBALL GAME (16:30-19:30)	135.00	9/30/2024	405.00
IARUSSI	3	BREWSTER H.S.: CROSS COUNTRY MEET (16:00-19:00)	135.00	9/30/2024	405.00
Fica		Sub-total for fica			1,620.00
		Fica Percentage	7.65%		123.93
				<b>Total</b>	\$1,743.93

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/25/2024	2908

<b>BILL TO</b>
Mr. Carlos Rodriquez, Principal Henry Wells Middle School 570 Route 312 Brewster, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
IARUSSI	13	HHW TRAFFIC DETAIL: OCTOBER 1,2,7,9,10,11,15,16,17,18,22,23,24	135.00		1,755.00
IARUSSI	3.5	HHW : OPEN HOUSE NIGHT (17:00-20:30)	135.00	10/1/2024	472.50
IARUSSI	4	HHW: HALLOWEEN DANCE (17:00-21:00)	135.00	10/30/2024	540.00
ZULLO	4	HHW TRAFFIC DETAIL: OCTOBER. 28,29,30,31	135.00		540.00
Fica		Sub-total for fica			3,307.50
		Fica Percentage	7.65%		253.02
				<b>Total</b>	<b>\$3,560.52</b>

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/25/2024	2909

BILL TO
Nichole Horler, Principal Brewster High School 50 Foggintown Road Brewster, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
GOODMAN	18	BHS: AFTER SCHOOL : OCTOBER 1,2,7,8,9,11,15,16,17,18,21,22,23,24,25,29,30,31	135.00		2,430.00
MAGLIETTA	5	BHS: HOMECOMING DANCE : 17:00-22:00	135.00	10/26/2024	675.00
IARUSSI	5	BHS: HOMECOMING DANCE : 17:00-22:00	135.00	10/26/2024	675.00
		Sub-total for fica			3,780.00
Fica		Fica Percentage	7.65%		289.17
				<b>Total</b>	\$4,069.17

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/25/2024	2911

BILL TO
EILEEN CRUZ, ASSIST. PRINCIPAL JFK ELEMENTARY SCHOOL 31 FOGGINTOWN RD. BREWSTER, NY 10509

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
IARUSSI	6	RFS: JFK ELEMENTARY SCHOOL: TRUNK OR TREAT (14:00-20:00)	135.00	10/19/2024	810.00
SUPPA	6	RFS: JFK ELEMENTARY SCHOOL: TRUNK OR TREAT (14:00-20:00)	135.00	10/19/2024	810.00
Fica		Sub-total for fica Fica Percentage	7.65%		1,620.00 123.93
				<b>Total</b>	\$1,743.93



**KEVIN J. MCCONVILLE**  
SHERIFF

**PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300**



**THOMAS H. LINDERT**  
UNDERSHERIFF

**Deputy Outside Services**

DATE: 12/23/2024

Mr. Michael Lewis  
Commissioner of Finance  
County Office Building  
40 Gleneida Avenue  
Carmel, N.Y. 10512

Dear Commissioner Lewis:

Check #64224 in the amount of \$9,446.29

From: Haldane Central School District

Is reimbursement for services rendered by deputies for invoice #: 2915, 2916

Please apply to corresponding revenue account # 16311000.422601 \$9,446.29

Additionally, please increase expenditure lines:

16311000.51093 \$8,775.00  
16311000.58002 \$ 671.29

HALDANE CENTRAL SCHOOL DISTRICT - MULTILEND

ID	Vendor Name	Vendor Address	Date	Invoice Number
1528	PUTNAM COUNTY SHERIFF'S DEPT.	THREE COUNTY CENTER ATTN: UNDERSHERIFF T. LINDERT CARMEL, NY 10512	12/18/2024	64224

Purchase Order Number	Budget Account	Invoice Number	Amount
240540	A 1621.161-04	2916	\$4,868.47
240540	A 1621.161-04	2915	\$4,577.82

**Check Total : \$9,446.29**

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/25/2024	2915

<b>BILL TO</b>
HALDANE HIGH SCHOOL JULIA SNIFFEN, PRINCIPAL 15 CRAIGSIDE DRIVE COLD SPRING, N.Y. 10516

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
TOLVE	19	RFS: HALDANE TRAFFIC DETAIL: OCTOBER 1,4,7,9,10,11,15,16,17,18,19,21,22,23,24,25,28,29,30,31	135.00		2,565.00
TOLVE	3	HALDANE HS MOVIE NIGHT (19:00-22:00)	135.00	10/2/2024	405.00
TOLVE	4.5	HOMECOMING DANCE (17:30-22:00)	135.00	10/19/2024	607.50
MONROE	5	HOMECOMING DANCE (17:30-22:30)	135.00	10/19/2024	675.00
		Sub-total for fica			4,252.50
Fica		Fica Percentage	7.65%		325.32
				<b>Total</b>	<b>\$4,577.82</b>

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
12/3/2024	2916

<b>BILL TO</b>
Haldane Central School District Mr. Tom Cunningham, AD 15 Craigside Drive Cold Spring, NY 10516

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
MONROE	3.5	RFS: HALDANE SOCCER REGIONAL (13:45-17:15)	135.00	10/5/2024	472.50
TOLVE	3.5	RFS: HALDANE HOME FOOTBALL GAME (13:00-16:30)	135.00	10/12/2024	472.50
TOLVE	4.5	RFS: HALDANE HOMCOMING GAME (17:30-22:00)	135.00	10/18/2024	607.50
SAVASTANO	4.5	RFS: HALDANE HOMECOMING GAME (17:30-22:00)	135.00	10/18/2024	607.50
GOODMAN	5.75	RFS: HALDANE HOMECOMING GAME (16:45-22:30)	135.00	10/18/2024	776.25
JOHNSON	5.75	RFS: HALDANE HOMECOMING GAME (17:15-23:00))	135.00	10/18/2024	776.25
TOLVE	3	RFS: HALDANE BOYS VARSITY SOCCER (16:30-19:30)	135.00	10/21/2024	405.00
TOLVE	3	RFS: HALDANE VARISTY HOME GAME V. HASTINGS (14:00-17:00)	135.00	10/26/2024	405.00
Fica		Sub-total for fica Fica Percentage	7.65%		4,522.50 345.97
			<b>Total</b>		<b>\$4,868.47</b>



MICHAEL LEWIS  
Commissioner Of Finance



cc: all  
Not  
A+A #4e Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

December 31, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

2025 JAN - 7 AM 10: 31  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2024 Putnam County Sheriff Department's budget.

Increase Revenues:

16311000 422601 Sheriff -Youth – Deputy Outside Services \$ 15,114.07

Increase Expenses:

16311000 51093 Sheriff -Youth - Overtime \$ 14,040.00  
16311000 58002 Sheriff -Youth - Social Security 1,074.07  
\$ 15,114.07 ✓

2024 Fiscal Impact - 0  
2025 Fiscal Impact – 0

This amendment recognizes reimbursement for services rendered to the school districts in excess of the department's 2024 budget. The Sheriff respectfully requests these funds be applied to overtime expense.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

24A132

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

CaCSD – Ck 312343 - \$1,162.62 ✓ and PVCSD – Ck 51293 - \$13,951.45



**KEVIN J. MCCONVILLE**  
SHERIFF

**PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300**

**Deputy Outside Services**



**THOMAS H. LINDERT**  
UNDERSHERIFF

DATE: 12/31/2024

Mr. Michael Lewis  
Commissioner of Finance  
County Office Building  
40 Gleneida Avenue  
Carmel, N.Y. 10512

Dear Commissioner Lewis:

Check #312343 in the amount of \$1,162.62

From: Carmel Central School District

Is reimbursement for services rendered by deputies for invoice #: 2905

Please apply to corresponding revenue account # 16311000. 422601 \$1,162.62

Please also increase expenditure :

16311000.51093	\$1,080.00
16311000.58002	\$ 82.62

Very truly yours,

Kristin D. Van Tassel  
Fiscal Manager

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

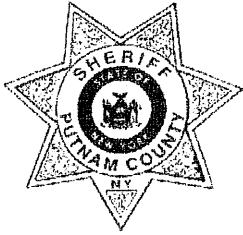
# Invoice

DATE	INVOICE #
11/18/2024	2905

<b>BILL TO</b>
Dr. Erin Meehan-Fairben Superintendent Carmel Central School District P.O. Box 296 South Street Patterson, NY 12563

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
JOHNSON	4.5	CARMEL BOE MEETING : 17:45-22:15	135.00	9/24/2024	607.50
JOHNSON	3.5	CARMEL BOE MEETING : 18:15-21:45	135.00	9/9/2024	472.50
		Sub-total for fica			1,080.00
Fica		Fica Percentage	7.65%		82.62
				<b>Total</b>	\$1,162.62





**KEVIN J. MCCONVILLE**  
SHERIFF

**PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300**



**THOMAS H. LINDERT**  
UNDERSHERIFF

**Deputy Outside Services**

DATE: 12/31/2024

Mr. Michael Lewis  
Commissioner of Finance  
County Office Building  
40 Gleneida Avenue  
Carmel, N.Y. 10512

Dear Commissioner Lewis:

Check #51293 in the amount of \$13,951.45

From: Putnam Valley Central School District

Is reimbursement for services rendered by deputies for invoice #'s: 2900, 2901, 2913 and 2914.

Please apply to corresponding revenue account # 16311000. 422601 \$13,951.45

Please also increase expenditure:

16311000.51093	\$12,960.00
16311000.58002	\$ 991.45

Very truly yours,

Kristin D. Van Tassel  
Fiscal Manager

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/25/2024	2913

<b>BILL TO</b>
KAREN WEISE Putnam Valley School District Business Office 171 Oscawana Lake Road Putnam Valley, NY 10579

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SAVASTANO	18	RFS : PUTNAM VALLEY TRAFFIC DETAIL : OCTOBER 1,2,7,8,9,10,11,15,16,17,18,21	135.00		2,430.00
MONROE	12	RFS: PUTNAM VALLEY TRAFFIC DETAIL: OCTOBER 22,23,24,25,28,29,30,31	135.00		1,620.00
Fica		Sub-total for fica Fica Percentage	7.65%		4,050.00 309.83
				<b>Total</b>	<b>\$4,359.83</b>

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/18/2024	2900

<b>BILL TO</b>
Mr. David Kantrowitz Putnam Valley Central School District 146 Peekskill Hollow Road Putnam Valley, NY 10579

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SAVASTANO	4.5	PUTNAM VALLEY FOOTBALL GAME @ H.S.: 17:00-21:30	135.00	9/20/2024	607.50
TOLVE	4.5	PUTNAM VALLEY FOOTBALL GAME @ H.S.: 17:00-21:30	135.00	9/20/2024	607.50
Fica		Sub-total for fica Fica Percentage	7.65%		1,215.00 92.95
				<b>Total</b>	<b>\$1,307.95</b>

Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/18/2024	2901

BILL TO
KAREN WEISE Putnam Valley School District Business Office 171 Oscawana Lake Road Putnam Valley, NY 10579

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
SAYASTANO	30	PUTNAM VALLEY SCHOOL: TRAFFIC CONTROL: SEPT 3,4,5,6,9,10,11,12,13,16,17,18,19,20,23,24,25,26,28,30	135.00		4,050.00
Fica		Fica Percentage	7.65%		309.83
				<b>Total</b>	\$4,359.83



Putnam County Sheriff's Office

3 County Center  
Carmel, NY 10512

# Invoice

DATE	INVOICE #
11/25/2024	2914

BILL TO
Putnam Valley High School Athletic Director: Robert Webb 142 Peekskill Hollow Road Putnam Valley, N.Y. 10579

DEPUTY	HOURS	DESCRIPTION	RATE	DATE OF SE...	AMOUNT
ASHLEY	4.25	PVHS HOMECOMING FOOTBALL GAME (18:00-22:15)	135.00	10/10/2024	573.75
FERRIS	4.25	PVHS HOMECOMING FOOTBALL GAME (18:00-22:15)	135.00	10/10/2024	573.75
SAVASTANO	4.25	PVHS HOMECOMING FOOTBALL GAME (18:00-22:15)	135.00	10/10/2024	573.75
IARUSSI	4.25	PVHS HOMECOMING FOOTBALL GAME (18:00-22:15)	135.00	10/10/2024	573.75
MONROE	5	PVHS FOOTBALL GAME (17:00-22:00)	135.00	10/25/2024	675.00
ASHLEY	5	PVHS FOOTBALL GAME (17:00-22:00)	135.00	10/25/2024	675.00
		Sub-total for fica			3,645.00
Fica		Fica Percentage	7.65%		278.84
				<b>Total</b>	<b>\$3,923.84</b>

ID	Vendor Name	Vendor Address	Date	Check Number
930	PUTNAM COUNTY SHERIFF'S DEPT.	THREE COUNTY CENTER ATT. UNDERSHERIFF CARMEL, NY 10512	12/19/2024	51293

Purchase Order Number	Budget Account	Invoice Number	Amount
250482	A 2020.410-20-0000	INV# 2913 11/25/24 TRAFFIC	\$4,359.83
250007	A 2855.400-20-0000	INV# 2900 FOOTBALL 9/20/24	\$1,307.95
250482	A 2020.410-20-0000	INV# 2901 11/18/24	\$4,359.83
250007	A 2855.400-20-0000	INV# 2914 11/25/24	\$3,923.84

**Check Total :** \$13,951.45

MICHAEL J. LEWIS  
Commissioner of Finance



cc:all  
A+A #4F Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Amendment – 24A134**  
DATE: January 21, 2025

At the request of the Commissioner of Finance, the following budgetary amendment is recommended.

**ROAD MACHINERY FUND:**

**Increase Appropriations:**

SEE ATTACHED SHEET \$ 2,984

**Decrease Appropriations:**

SEE ATTACHED SHEET 1,936

**Increase estimated revenues:**

SEE ATTACHED SHEET 1,048

**GENERAL FUND:**

**Increase Appropriations:**

SEE ATTACHED SHEET \$ 1,480,891

**Decrease Appropriations:**

SEE ATTACHED SHEET 660,459

**Increase estimated revenues:**

SEE ATTACHED SHEET 3,638,217

**Decrease estimated revenues:**

SEE ATTACHED SHEET 2,817,785

2025 JAN 21 AM 10:41  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

**TRANSPORTATION FUND:**

**Increase Estimated Revenues:**

SEE ATTACHED SHEET \$ 587,880

**Decrease Estimated Revenues:**

SEE ATTACHED SHEET 587,880

**DEBT SERVICE FUND:**

**Increase Estimated Revenues:**

SEE ATTACHED SHEET \$ 90,614

**Decrease Estimated Revenues:**

SEE ATTACHED SHEET 90,614

Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

This budgetary is recommended to adjust budgets accordingly. This is year end budgetary journal entry #1 as per the attached spreadsheet.

FUND	DEPT	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	INCREASE APPROPRIATIONS	DECREASE APPROPRIATIONS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	JUSTIFICATION
03	DPW	10513000	58001		STATE RETIREMENT	\$ -	\$ 1,936.00	\$ -	\$ -	BUDGETARY SAVINGS
03	DPW	10513000	412931		CENTRAL SERVICES - CHARGEBACK	-	-	1,048.00	-	ADJUST TO BUDGET
03	DPW	10513000	51093		OVERTIME	2,984.00	-	-	-	ADJUST TO BUDGET
					<b>ROAD MACHINERY</b>	<b>\$ 2,984.00</b>	<b>\$ 1,936.00</b>	<b>\$ 1,048.00</b>	<b>\$ -</b>	
01	PCSO-PATROL	17311000	51010		RETRO	\$ 130,077.00	\$ -	\$ -	\$ -	CONTRACTS SETTLED
01	PCSO-BCI	32311000	51010		RETRO	60,733.00	-	-	-	CONTRACTS SETTLED
01	PCSO - COMMUNITY & YOUTH	16311000	51010		RETRO	47,566.00	-	-	-	CONTRACTS SETTLED
01	PCSO-NARCOTICS	14311000	51010		RETRO	30,440.00	-	-	-	CONTRACTS SETTLED
01	PCSO - CIVIL	15311000	51010		RETRO	17,536.00	-	-	-	CONTRACTS SETTLED
01	PCSO - DOMESTIC VIOLENCE	20311000	51010		RETRO	4,677.00	-	-	-	CONTRACTS SETTLED
01	PCSO - COMMUNICATIONS	13311000	51010		RETRO	4,610.00	-	-	-	CONTRACTS SETTLED
01	PCSO - DSS SECURITY	19311000	51010		RETRO	4,573.00	-	-	-	CONTRACTS SETTLED
01	PCSO - ADMIN	10311000	51010		RETRO	4,465.00	-	-	-	CONTRACTS SETTLED
01	PCSO - COMMUNITY & YOUTH	16311000	51093		OVERTIME	49,911.00	-	-	-	ADJUST TO ACTUAL
01	PCSO-BCI	32311000	51093		OVERTIME	-	50,000.00	-	-	BUDGETARY SAVINGS
01	PCSO-PATROL	17311000	51093		OVERTIME	-	100,000.00	-	-	BUDGETARY SAVINGS
01	DSS - ADMIN SERVICES	10102000	51000		PERSONNEL SERVICES	-	-	-	-	VACANCY SAVINGS
01	PCSO - CORRECTIONS	10315000	51000		PERSONNEL SERVICES	-	235,239.00	-	-	VACANCY SAVINGS
01	PCSO-PATROL	17311000	51096		HOLIDAY PAY	67,458.00	-	-	-	ADJUST TO ACTUAL
01	PCSO - COMMUNITY & YOUTH	16311000	51096		HOLIDAY PAY	26,333.00	-	-	-	ADJUST TO ACTUAL
01	PCSO-BCI	32311000	51096		HOLIDAY PAY	21,000.00	-	-	-	ADJUST TO ACTUAL
01	PCSO-NARCOTICS	14311000	51096		HOLIDAY PAY	14,792.00	-	-	-	ADJUST TO ACTUAL
01	DSS - HEAP	10078000	54989		MISCELLANEOUS	5,655.00	-	-	-	ADJUST TO ACTUAL
01	OSR UNMET NEEDS GRANT	10677500	58008		HEALTH PLANS	28,284.00	-	-	-	ADJUST TO ACTUAL
01	PCSO - CIVIL	15311000	58008		HEALTH PLANS	25,748.00	-	-	-	ADJUST TO ACTUAL
01	OSR GENERAL	10677900	58008		HEALTH PLANS	24,021.00	-	-	-	ADJUST TO ACTUAL
01	PCSO - COMMUNITY & YOUTH	16311000	58008		HEALTH PLANS	18,614.00	-	-	-	ADJUST TO ACTUAL
01	PCSO - DOMESTIC VIOLENCE	20311000	58008		HEALTH PLANS	17,348.00	-	-	-	ADJUST TO ACTUAL
01	BUREAU EMERGENCY SVS	10398900	58008		HEALTH PLANS	12,454.00	-	-	-	ADJUST TO ACTUAL
01	OSR - NYS CAREGIVERS GRANT	10677201	58008	10194	HEALTH PLANS	9,137.00	-	-	-	ADJUST TO ACTUAL
01	DSS - MAELIGIBLE	10104000	58008		HEALTH PLANS	7,492.00	-	-	-	ADJUST TO ACTUAL
01	DSS - FOOD STAMPS	10107000	58008		HEALTH PLANS	6,974.00	-	-	-	ADJUST TO ACTUAL
01	DSS - TRAINING	10106000	58008		HEALTH PLANS	5,204.00	-	-	-	ADJUST TO ACTUAL
01	PURCHASING	10134500	58008		HEALTH PLANS	3,491.00	-	-	-	ADJUST TO ACTUAL
01	DSS - CRIME VICTIMS	22071000	58008		HEALTH PLANS	2,602.00	-	-	-	ADJUST TO ACTUAL
01	RECORDS MGT	10146000	58008		HEALTH PLANS	1,764.00	-	-	-	ADJUST TO ACTUAL
01	PCSO - CORRECTIONS	10315000	58008		HEALTH PLANS	-	163,132.00	-	-	BUDGETARY SAVINGS
01	TRANSFER OUT	10990100	59020	51509	TRANSFER OUT TO CAPITAL	642,640.00	-	-	-	ARPA - FIRE TRAINING CTR
01	TRANSFER IN	10131000	449898	51509	FED AID - ARPA CFDA 21.027	-	-	642,640.00	-	ARPA - FIRE TRAINING CTR
01	OSR GENERAL	10906000	58061		HEALTH INSURANCE RETIREES	61,792.00	-	-	-	ADJUST TO ACTUAL
01	DSS - OVERHEAD ADMIN	10120000	51094		TEMPORARY	7,500.00	-	-	-	ADJUST TO ACTUAL
01	DSS - MA PLAN	10105000	51094		TEMPORARY	-	7,500.00	-	-	BUDGETARY SAVINGS
01	LEGISLATURE	10101001	54646		CONTRACTS	16,000.00	-	-	-	ESTIMATED Q424 SERVICES
01	LEGAL AID	25117100	54125		LEGAL SERVICES - 18B	100,000.00	-	-	-	ESTIMATED Q424 SERVICES
01	LEGAL AID	25117100	430251		STATE AID - ILSF	-	-	65,000.00	-	ESTIMATED 18B STATE AID
01	FINANCE	10131000	424011		INTEREST & EARNINGS	-	-	2,930,577.00	-	SURPLUS INTEREST
01	FINANCE	10131000	427161		USE OF FUND BALANCE	-	-	-	2,817,785.00	REPLENISH USE OF FB
					<b>TOTAL GENERAL FUND</b>	<b>\$ 1,480,891.00</b>	<b>\$ 660,459.00</b>	<b>\$ 3,638,217.00</b>	<b>\$ 2,817,785.00</b>	

FUND	DEPT	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	INCREASE APPROPRIATIONS	DECREASE APPROPRIATIONS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	JUSTIFICATION
09	PLANNING	95630000	445894		FED AID - CARES ACT	\$ -	\$ -	\$ 320,394.00	\$ -	CRRSA DRAWDOWNS
09	PLANNING	95630000	447011		REFUND OF PY EXPENSE	-	-	92,821.00	-	FTA 5311 DRAWDOWNS
09	PLANNING	95630000	449898		FEDERAL AID - ARPA 21.027	-	-	164,123.00	-	ARPA DRAWDOWNS
09	PLANNING	95630000	427011		INTEREST & EARNINGS	-	-	10,542.00	-	SURPLUS INTEREST
09	PLANNING	09021310	427161		USE OF FUND BALANCE	-	-	-	587,880.00	REPLENISH USE OF FB
					<b>TOTAL TRANSPORTATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 587,880.00</b>	<b>\$ 587,880.00</b>	
10	FINANCE	V9710000	424011		INTEREST & EARNINGS	\$ -	\$ -	\$ 90,614.00	\$ -	SURPLUS INTEREST
10	FINANCE	V9710000	427161		USE OF FUND BALANCE	-	-	-	90,614.00	REPLENISH USE OF FB
					<b>TOTAL DEBT SERVICE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,614.00</b>	<b>\$ 90,614.00</b>	

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Transfer – 24A135**  
DATE: January 21, 2025

At the request of the County Attorney, the following budgetary transfer is recommended.

**Increase Appropriations:**

10142000 54125                      Legal Services                      \$    150,000

**Increase Estimated Revenues:**

10131000 424011                      Interest and Earnings                      \$    150,000

Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

This Resolution is recommended to cover anticipated legal services through the end of the year. Please refer to the attached documentation

2025 JAN 22 AM 9:53  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

*cc: all notes Per Dan 3:50  
A+A*

*#46*

**COUNTY OF PUTNAM**  
**FUND TRANSFER REQUEST**

**TO:** Commissioner of Finance

**FROM:** C. Compton Spain  
 County Attorney

**DEPT:** Law


**DATE:** January 21, 2025

I hereby request approval for the following transfer of funds:

<u>FROM ACCOUNT# /NAME</u>	<u>TO ACCOUNT# /NAME</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
10131000 424011 Interest & Earnings	10142000 54125 Legal Services	\$150,000.00	To cover outstanding legal services invoices Attached and ones not yet received for The remainder of 2024

2024 Fiscal Impact \$ 150,000

2025 Fiscal Impact \$ 0


1/21/25  
 Department Head Signature/Designee      Date

**AUTHORIZATION: (Electronic signatures)**

\_\_\_\_\_  
 Date      Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
 Date      County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
 Date      Chairperson Audit /Designee: \$0 - \$10,000.00

\_\_\_\_\_  
 Date      Audit & Administration Committee: \$10,000.01 - \$25,000.00



---

**Jennifer Nygard**

---

**From:** Suzanne M. St. Pierre <SStPierre@rwgmlaw.com>  
**Sent:** Tuesday, January 21, 2025 9:08 AM  
**To:** Jennifer Nygard  
**Subject:** FW: Invoices for 2024

Hi Jennifer,

Strike that previous email I sent you. I was including January 2025 in that previous total. The correct number is \$5,715.00. Sorry about that.

Thank you,  
Suzanne

---

**From:** Suzanne M. St. Pierre  
**Sent:** Tuesday, January 21, 2025 9:05 AM  
**To:** 'Jennifer Nygard' <Jennifer.Nygard@putnamcountyny.gov>  
**Subject:** RE: Invoices for 2024

Hi Jennifer,

Hope you had a great weekend. I have a total of \$6,800.00 in outgoing invoices. If you need anything else, let me know.

Regards,  
Suzanne

*Suzanne M. St. Pierre*

Billing Manager

**Roemer Wallens Gold & Mineaux LLP**

13 Columbia Circle

Albany, NY 12203

Ph: (518) 464-1300 x. 327

Fax: (518) 464-1010

[sstpierre@rwgmlaw.com](mailto:sstpierre@rwgmlaw.com)

---

**From:** Jennifer Nygard <Jennifer.Nygard@putnamcountyny.gov>  
**Sent:** Friday, January 17, 2025 4:54 PM

**ANDREW W. NEGRO, ESQ.**  
3 High Meadow Lane  
Brewster, New York 10509  
(845) 598-3561 • anegroesq@gmail.com

**INVOICE**

**BILLED TO:** County of Putnam  
c/o Putnam County Department of Law  
48 Gleneida Avenue  
Carmel, New York 10512

**INVOICE DATE:** December 31, 2024  
**INVOICE #:** 009010

**LEGAL MATTER:**

FOIL Request Conflict of Interest Inquiry

**DESCRIPTION OF SERVICES RENDERED:**

9/27/24	Receive and review FOIL request and responsive documents in preparation of providing legal opinion:	2.50 hours
10/5/24	Conduct legal research on State law and Putnam County Code in preparation of drafting legal memorandum:	1.50 hours
10/7/24	Draft legal opinion memorandum to County Attorney:	1.75 hours

<b>TOTAL HOURS:</b>	<b>3.50 hours</b>
<b>HOURLY RATE:</b>	<b>\$250.00</b>
<b>TOTAL:</b>	<b>\$875.00</b>

**PLEASE PAY THIS AMOUNT \$875.00**  
Make check(s) payable to Andrew W. Negro

**PAYMENT IS DUE UPON RECEIPT OF THIS INVOICE**  
**THANK YOU FOR YOUR BUSINESS**

---

**ANDREW W. NEGRO, ESQ.**  
3 High Meadow Lane  
Brewster, New York 10509  
(845) 598-3561 • anegroesq@gmail.com

**INVOICE**

---

**BILLED TO:** County of Putnam  
c/o Putnam County Department of Law  
48 Gleneida Avenue  
Carmel, New York 10512

**INVOICE DATE:** December 31, 2024  
**INVOICE #:** 009011

---

**LEGAL MATTER:**

Philipstown Cel Tower Development Project

---

**DESCRIPTION OF SERVICES RENDERED:**

9/6/24	Discussion with Tom Lannon regarding status of project;	.25 hours
9/6/24	Review SEQRA lead agency resolution for Barbara Barosa and provide comments on same;	.25 hours
11/8/24	Review draft lease agreement with Town;	.50 hours

<b>TOTAL HOURS:</b>	<b>1.0 hours</b>
<b>HOURLY RATE:</b>	<b>\$250.00</b>
<b>TOTAL:</b>	<b>\$250.00</b>

---

**PLEASE PAY THIS AMOUNT \$250.00**  
Make check(s) payable to Andrew W. Negro

---

**PAYMENT IS DUE UPON RECEIPT OF THIS INVOICE**  
**THANK YOU FOR YOUR BUSINESS**

**ANDREW W. NEGRO; ESQ.**  
3 High Meadow Lane  
Brewster, New York 10509  
(845) 598-3561 • anegroesq@gmail.com

**INVOICE**

**BILLED TO:** County of Putnam  
c/o Putnam County Department of Law  
48 Gleneida Avenue  
Carmel, New York 10512

**INVOICE DATE:** December 31, 2024  
**INVOICE #:** 009009

**LEGAL MATTER:**

Tilly Foster Farm WAC Easement Amendment

**DESCRIPTION OF SERVICES RENDERED:**

9/25/24	Draft Easement Amendment Request Submission for submission to WAC:	3.50 hours
9/30/24	Draft email to Chris Ruthven forwarding draft WAC submission:	.25 hours
9/30/24	Receive and review comments from Chris Ruthven on WAC submission and amend submission accordingly:	.25 hours
10/24/24	Draft email to Mike Morales forwarding draft WAC submission:	.25 hours
<b>TOTAL HOURS:</b>		<b>4.25 hours</b>
<b>HOURLY RATE:</b>		<b>\$250.00</b>
<b>TOTAL:</b>		<b>\$1,062.50</b>

**PLEASE PAY THIS AMOUNT \$1,062.50**  
Make check(s) payable to Andrew W. Negro

**PAYMENT IS DUE UPON RECEIPT OF THIS INVOICE**  
**THANK YOU FOR YOUR BUSINESS**

**ANDREW W. NEGRO, ESQ.**  
3 High Meadow Lane  
Brewster, New York 10509  
(845) 598-3561 • anegroesq@gmail.com

**INVOICE**

**BILLED TO:** County of Putnam  
c/o Putnam County Department of Law  
48 Gleneida Avenue  
Carmel, New York 10512

**INVOICE DATE:** December 31, 2024  
**INVOICE #:** 009008

**LEGAL MATTER:**

Removal of Contaminated Parcels from Tax Roll

**DESCRIPTION OF SERVICES RENDERED:**

8/1/24	Receive and review FOIL response letter from NYSDEC on environmental issues Re: 131 Commerce Drive:	.25 hours
9/30/24	Conference call with Rich Williams Legislator Nacerino, Mike Lewis, Mike Dean, and potential purchasers of 131 Commerce Drive [REDACTED]	.75 hours
10/28/24	Phone call with Mike Lewis and Mike Dean [REDACTED]	.25 hours
10/29/24	Review file on Fischer Cottage transaction [REDACTED]	.75 hours
11/21/24	Phone conversation with William Shilling and Mike Lewis [REDACTED]	.25 hours
12/9/24	Review offer letter from William Shilling [REDACTED]	.25 hours
<b>TOTAL HOURS:</b>		<b>2.50 hours</b>
<b>HOURLY RATE:</b>		<b>\$250.00</b>
<b>TOTAL:</b>		<b>\$625.00</b>

**PLEASE PAY THIS AMOUNT \$625.00**  
Make check(s) payable to Andrew W. Negro

**PAYMENT IS DUE UPON RECEIPT OF THIS INVOICE**  
**THANK YOU FOR YOUR BUSINESS**

**ANDREW W. NEGRO, ESQ.**

3 High Meadow Lane  
Brewster, New York 10509  
(845) 598-3561 • anegroesq@gmail.com

**INVOICE**

**BILLED TO:** County of Putnam  
c/o Putnam County Department of Law  
48 Gleneida Avenue  
Carmel, New York 10512

**INVOICE DATE:** December 31, 2024  
**INVOICE #:** 009007

**LEGAL MATTER:**

Lease of Golf Course Parcel to Homeland Towers for Construction of Communications Tower

**DESCRIPTION OF SERVICES RENDERED:**

8/5/24	Phone discussion Tom Lannon to discuss lease edits:	.50 hours
8/9/24	Teams meeting with Tom Lannon and Vincent Xavier [REDACTED] [REDACTED]	.75 hours
9/12/24	Conduct further review of additional edits to lease provided by Homeland Towers:	.25 hours
10/7/24	Attend meeting with Homeland Tower representatives to finalize lease terms:	.75 hours
10/31/24	Receive and review email from Vincent Xavier Re: SHPO Submission:	.25 hours
11/4/24	Draft SEQRA lead agency intention reso for Planning Dept.:	.75 hours
11/4/24	Meeting with Tom Lannon, Barbara Barosa and Homeland Towers reps on Legislative approval process:	.75 hours
11/18/24	Receive and review email from Vincent Xavier [REDACTED] [REDACTED]	.25 hours
12/30/24	Receive and review draft letters [REDACTED] [REDACTED]	.25 hours

**TOTAL HOURS:** 4.50 hours  
**HOURLY RATE:** \$250.00  
**TOTAL:** \$1,125.00

**PLEASE PAY THIS AMOUNT \$1,125.00**  
Make check(s) payable to Andrew W. Negro

**PAYMENT IS DUE UPON RECEIPT OF THIS INVOICE**  
**THANK YOU FOR YOUR BUSINESS**

**MURTAGH, COSSU, VENDITTI & CASTRO-BLANCO, LLP**  
**ATTORNEYS AT LAW**  
**222 BLOOMINGDALE ROAD, SUITE 202**  
**WHITE PLAINS, NEW YORK 10605**  
**(914) 288-9595 Fax (914) 288-0850**

January 15, 2025

Putnam County Executive  
48 Glencida Ave  
Carmel Hamlet, NY 10512

In Reference To: Putnam - Counsel for County Executive

Invoice No.: 30710

Professional Services

		<u>Hours</u>	<u>Amount</u>
8/15/2024	JCB TC with client [REDACTED]	0.40	140.00
	JCB Review Putnam County Legislative Manuel, rules, Article 15 of the Putnam County Charter, and Municipal Home Rule Laws. Reviewed case law.	2.70	945.00
8/22/2024	JCB Tc and emails [REDACTED]	0.20	70.00
8/26/2024	JCB TC and emails wt client	0.30	105.00
8/27/2024	JCB Review Rules Committee agenda and enactments TC wt client [REDACTED]	0.30	105.00
8/28/2024	JCB Research case law and statutes. Began drafting OTC, Petition, and organizing Exhibits	3.50	1,225.00
8/29/2024	JCB Edit draft OTC and Petition wt paralegal. Emails wt client. Receive and file executed agreement wt Putnam County N/C	0.80	280.00
8/30/2024	JCB Received and reviewed memo from Firriolo [REDACTED]	0.60	210.00
9/12/2024	JCB Reviewed Legislator Jonke's request for appointment of outside counsel Reviewed proposed legislation. Reviewed Sept.10 memo from Jonke to Crowley re: legislative authority. Research re: Same	1.70	595.00
9/16/2024	JCB Review Sept. 16 memo to CE and other officials. Review applicable statutes related to conclusions contained in memo. TCs wt client [REDACTED]	2.30	805.00
9/17/2024	JMM in office conference [REDACTED]	1.10	385.00

		Hours	Amount
9/17/2024	JCB in office conference [REDACTED]	1.10	385.00
9/18/2024	JCB Begin drafting Statement of Facts [REDACTED]	1.60	560.00
9/20/2024	JMM Meeting [REDACTED] w/ client	3.00	NO CHARGE
	JCB Meeting [REDACTED] w/ client	3.00	1,050.00
	JCB Travel - Meeting [REDACTED] w/ client(1.5hrs billed half rate @ \$200.00)	0.00	300.00
9/24/2024	JCB Reviewed amended proposed Charter change [REDACTED] and emails [REDACTED] TC wt client [REDACTED]		
10/1/2024	JCB Draft letters for client to Legislature [REDACTED]	1.00	350.00
10/3/2024	JCB Legal research re: Referenda and changes to authority of CE proposed in legislation.	2.00	700.00
10/7/2024	JCB [REDACTED] TC wt client [REDACTED] Review memo [REDACTED]. Review full agenda and attachments from 10/1/24/ Putnam meeting Review Sept 18, 2024 memo from Jonke to Byrne.	1.50	525.00
10/9/2024	JCB Preliminary draft of Facts [REDACTED] Emails [REDACTED] TC	1.20	420.00
10/10/2024	JMM teleconference [REDACTED]; continued drafting of motion papers for order to show cause	3.20	1,120.00
	JCB Telephone calls [REDACTED] Emails [REDACTED]	1.40	490.00
10/14/2024	JCB Reviewed 10/8/24 Rules Committee agenda and attachments.	0.30	105.00
10/17/2024	JCB Watched 10/8/24/ Rules Committee meeting video took notes re: same.	1.70	595.00
10/20/2024	JMM teleconference w/ Client [REDACTED]	1.60	560.00
	JCB Draft [REDACTED] statement [REDACTED] forward same to client [REDACTED]	2.50	875.00
10/21/2024	JMM multiple telephone calls w/ client; redraft statement	1.10	385.00



		<u>Hours</u>	<u>Amount</u>
10/22/2024	JMM review and edit [REDACTED]	1.00	350.00
	JCB Continued edits [REDACTED]	0.40	140.00
10/24/2024	JCB Final edits [REDACTED]	0.40	140.00
10/28/2024	JMM Legal research and drafting of petition, order to show cause and affirmation of JCB	7.50	2,625.00
	JCB Review letter re: local law # 215. Exchange drafts of Petition and memo wt JMM	2.50	875.00
10/29/2024	JMM Revise and recraft order to show cause, petition and affirmation; further legal research and review of documents	8.50	2,975.00
	JCB Review & Edit OTC with JMM	1.50	525.00
	For professional services rendered	<u>62.70</u>	<u>\$21,195.00</u>
	Balance due		<u>\$21,195.00</u>

Please make checks payable to Murtagh, Cossu, Venditti & Castro-Blanco, LLP.

For your convenience, you can pay by credit card, on-line at:  
<https://secure.lawpay.com/pages/murtagh-cossu-venditti-and-castro-blanco-llp/operating>

JCB

Professional Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
James Castro-Blanco	35.70	350.00	\$12,495.00
James Castro-Blanco	0.00	0.00	\$300.00
John M. Murtagh	24.00	350.00	\$8,400.00

MURTAGH, COSSU, VENDITTI & CASTRO-BLANCO, LLP  
ATTORNEYS AT LAW  
222 BLOOMINGDALE ROAD, SUITE 202  
WHITE PLAINS, NEW YORK 10605  
(914) 288-9595 Fax (914) 288-0850

January 15, 2025

Putnam County Executive  
48 Gleneida Ave  
Carmel Hamlet, NY 10512

In Reference To: Putnam - Counsel for County Executive

Invoice No.: 30711

Professional Services

		<u>Hours</u>	<u>Amount</u>
11/1/2024	JMM Review file; legal research regarding Article 78 and declaratory judgment; begin drafting, supporting affidavits and affirmations; discuss w/ JCB	7.50	2,625.00
	JCB Multiple calls with client; Legal research; draft, supporting affidavits and affirmations; meeting with JMM;	6.50	2,275.00
11/4/2024	JMM Further legal research; teleconference w/ client; in office meeting w/ JCB; continued editing of complaint and supporting papers for Order to Show Cause	5.70	1,995.00
	JCB Legal research; Multiple calls with client [REDACTED]; In office meeting w/ JMM; continued editing of complaint and supporting papers for Order to Show Cause	4.00	1,400.00
11/5/2024	JMM Revise and redraft motion papers and petition; in office conference w/ JCB; teleconference w/client	4.40	1,540.00
	JCB Multiple teleconference w/client; Revise motion papers and complaint; in office conference w/ JMM	3.80	1,330.00
11/12/2024	JMM Edit and finalize papers; review w/ JCB	2.50	875.00
	JCB Meeting with JMM; Telephone calls with client	1.50	525.00
11/14/2024	JCB Research on Charter Section 304-A and related issues.	3.50	1,225.00
11/24/2024	JMM Revise drafts of motion papers	2.10	735.00
	JCB Multiple calls wt client [REDACTED]; Revise drafts of motion papers.	3.40	1,190.00
11/25/2024	JCB Meeting with Judge to review papers and secure TRO after Legislative Meeting with client to review status.	1.90	665.00

	<u>Hours</u>	<u>Amount</u>
11/25/2024 JCB Travel - Meeting [REDACTED] w/ client(1.5hrs billed half rate @ \$200.00)	0.00	300.00
11/26/2024 JCB file papers; Serve Board of Legislators & meet with client to discussed next steps.	2.70	945.00
JCB Travel - Meeting [REDACTED] w/ client(1.5hrs billed half rate @ \$200.00)	0.00	300.00
For professional services rendered	49.50	\$17,925.00
Previous balance		\$21,195.00
Balance due		<u>\$39,120.00</u>

Please make checks payable to Murtagh, Cossu, Venditti & Castro-Blanco, LLP.

For your convenience, you can pay by credit card, on-line at:  
<https://secure.lawpay.com/pages/murtagh-cossu-venditti-and-castro-blanco-llp/operating>

JCB

Professional Summary			
<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
James Castro-Blanco	27.30	350.00	\$9,555.00
James Castro-Blanco	0.00	0.00	\$600.00
John M. Murtagh	22.20	350.00	\$7,770.00

**MURTAGH, COSSU, VENDITTI & CASTRO-BLANCO, LLP**  
**ATTORNEYS AT LAW**  
**222 BLOOMINGDALE ROAD, SUITE 202**  
**WHITE PLAINS, NEW YORK 10605**  
**(914) 288-9595 Fax (914) 288-0850**

January 15, 2025

Putnam County Executive  
 48 Gleneida Ave  
 Carmel Hamlet, NY 10512

In Reference To: Putnam - Counsel for County Executive  
 Invoice No.: 30712

**Professional Services**

		<u>Hours</u>	<u>Amount</u>
12/3/2024	JCB Tcs wt client	0.20	70.00
12/4/2024	JCB Tc wt client [REDACTED]	0.80	280.00
12/8/2024	JCB Tc wt client [REDACTED]	1.00	350.00
12/9/2024	JMM Draft proposed petition and supporting papers for action against Board	8.20	2,870.00
12/10/2024	JMM review file; continued prep of Petition and supporting papers for filing w/ court	7.50	2,625.00
	JCB TCs wt client. Research statutes and caselaw. Edits to Petition, Affirmation, Memo of Law and OTC.	5.20	1,820.00
	JCB Watch Putnam Leg mtg. Tc wt client	0.50	175.00
	JCB TC wt Client. Mtg wt JMM. Review and final edits to Petition, Affirmation, Memo of Law and OTC.	1.60	560.00
	JMM Meeting w/ JCB	0.50	175.00
	JCB Meeting w/ Judge. Answer questions re: OTC. OTC signed by Judge.	0.70	245.00
	JCB Travel - (1.5hrs billed half rate @ \$200.00)	0.00	300.00
12/11/2024	JMM Teleconference w/ JCB and Attorney claiming to represent board	0.30	105.00
	JCB Travel -1.5 hrs. @ 1/2 rate (\$200 pr hr.) = \$300	0.00	300.00
	JCB TC to Putnam Clerk re: filing. Meeting wt Putnam County Clerk re: filing of OTC and supporting papers. Review emails wt Redding. Calls wt Client; Tc JMM and Hollis	1.40	490.00



		<u>Price</u>	<u>Amount</u>
12/13/2024	JP FedEx - amex	\$38.94	38.94
12/16/2024	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$47.36	47.36
	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$38.94	38.94
	JP FedEx - amex	\$38.94	38.94
Total additional charges			\$1,154.34
Total amount of this bill			\$13,164.34
Previous balance			\$39,120.00
Balance due			\$52,284.34

Please make checks payable to Murtagh, Cossu, Venditti & Castro-Blanco, LLP.

For your convenience, you can pay by credit card, on-line at:  
<https://secure.lawpay.com/pages/murtagh-cossu-venditti-and-castro-blanco-llp/operating>

JCB

Professional Summary

Name	Hours	Rate	Amount
James Castro-Blanco	14.20	350.00	\$4,970.00
James Castro-Blanco	0.00	0.00	\$600.00
John M. Murtagh	18.40	350.00	\$6,440.00



150 East 42nd Street | New York, NY 10017-5639 | 212.490.3000

December 5, 2024  
Invoice No. 4154588  
Page 1

PUTNAM COUNTY  
Two-County Center  
Carmel, NY 10512

Matter : Putnam County  
Case Name : Putnam County re: Bankruptcy/Real Estate  
Matters  
WEMED File Number : 03985.00001

FOR ALL PROFESSIONAL SERVICES RENDERED IRS # 13-2679447

For Professional Services Rendered Through November 19, 2024	2,310.00
For Disbursements Incurred	.00
<b>TOTAL</b>	<b>2,310.00</b>

ATTORNEY SUMMARY

ATTORNEY	HOURS	RATE	AMOUNT
GROSS M J	4.30	300.00	1,290.00
LEDWIN M G	3.00	340.00	1,020.00
	7.30		2,310.00

Remittance Information

ACH Payment Instructions:

Account Name: Wilson Elser ACH; Account Number: 600761134; ABA Number: 021001088; Swift Code: MRMDUS33  
HSBC Bank, USA, 452 Fifth Avenue, New York, NY 10018  
Send payment details to [ARcashreceipts@wilsonelser.com](mailto:ARcashreceipts@wilsonelser.com)

Make check payable to Wilson, Elser, Moskowitz, Edelman & Dicker LLP  
Please reference the invoice and file number and mail the check to Manager, Accounts Receivable  
Wilson Elser, Accounting Department | 150 East 42nd Street | New York, NY 10017-5639



150 East 42nd Street | New York, NY 10017-5639 | 212.490.3000

PUTNAM COUNTY

WEMED File # :03985.00001

Invoice No: 4154588

December 5, 2024

Page 2

ITEMIZED SERVICES BILL

DATE	ATTY	HOURS	AMOUNT	DESCRIPTION
10/28/24	MGL	2.50	850.00	Highland Group: Various correspondence with all counsel [REDACTED]
11/13/24	MJG	1.50	450.00	Kaspar: Initial review of sale motion and prepare for upcoming appearance.
11/14/24	MGL	.50	170.00	Alexander Kaspar: Various correspondence with M. Gross and C. O'Connor [REDACTED]
11/14/24	MJG	2.80	840.00	Kaspar: Court appearance for sale motion.
TOTAL				2,310.00
DISBURSEMENTS				
TOTAL DISBURSEMENTS				.00
TOTAL INVOICE				2,310.00

Remittance Information

ACH Payment Instructions:

Account Name: Wilson Elser ACH; Account Number: 600761134; ABA Number: 021001088; Swift Code: MRMDUS33

HSBC Bank, USA, 452 Fifth Avenue, New York, NY 10018

Send payment details to [ARcashreceipts@wilsonelser.com](mailto:ARcashreceipts@wilsonelser.com)

Make check payable to Wilson, Elser, Moskowitz, Edelman & Dicker LLP

Please reference the invoice and file number and mail the check to Manager, Accounts Receivable  
Wilson Elser, Accounting Department | 150 East 42nd Street | New York, NY 10017-5639





150 East 42nd Street | New York, NY 10017-5639 | 212.490.3000

PUTNAM COUNTY  
WEMED File # 03985.00001  
Invoice No. 4154588

December 5, 2024  
Page 3

ITEMIZED SERVICES BILL

PREVIOUS STATEMENT OUTSTANDING

INVOICE NUMBER	DATE	INVOICE AMOUNT	PAYMENTS AGAINST INVOICE	INVOICE BALANCE
4136580	11/13/24	270.00	.00	270.00
PRIOR BALANCE				270.00
BALANCE DUE				2,580.00

Remittance Information

ACH Payment Instructions:  
Account Name: Wilson Elser ACH; Account Number: 600761134; ABA Number: 021001088; Swift Code: MRMDUS33  
HSBC Bank, USA, 452 Fifth Avenue, New York, NY 10018  
Send payment details to [ARcashreceipts@wilsonelser.com](mailto:ARcashreceipts@wilsonelser.com)

Make check payable to **Wilson, Elser, Moskowitz, Edelman & Dicker LLP**  
Please reference the invoice and file number and mail the check to Manager, Accounts Receivable  
Wilson Elser, Accounting Department | 150 East 42nd Street | New York, NY 10017-5639



150 East 42nd Street | New York, NY 10017-5639 | 212.490.3000

January 13, 2025  
Invoice No. 4171747  
Page 1

PUTNAM COUNTY  
Two County Center  
Carmel, NY 10512

Matter : Putnam County  
Case Name : Putnam County re: Bankruptcy/Real Estate Matters  
WEMED File Number : 03985.00001

FOR ALL PROFESSIONAL SERVICES RENDERED IRS # 13-2679447

For Professional Services Rendered Through December 19, 2024	158.00
For Disbursements Incurred	.00
TOTAL	158.00

ATTORNEY SUMMARY

ATTORNEY	HOURS	RATE	AMOUNT
GROSS M J	.30	300.00	90.00
LEDWIN M G	.20	340.00	68.00
	.50		158.00

Remittance Information

ACH Payment Instructions:  
Account Name: Wilson Elser ACH; Account Number: 600761134; ABA Number: 021001088; Swift Code: MRMDUS33  
HSBC Bank, USA, 452 Fifth Avenue, New York, NY 10018  
Send payment details to [ARcashreceipts@wilsonelser.com](mailto:ARcashreceipts@wilsonelser.com)

Make check payable to Wilson, Elser, Moskowitz, Edelman & Dicker LLP  
Please reference the invoice and file number and mail the check to Manager, Accounts Receivable  
Wilson Elser, Accounting Department | 150 East 42nd Street | New York, NY 10017-5639



150 East 42nd Street | New York, NY 10017-5639 | 212.490.3000

PUTNAM COUNTY  
WEMED File # :03985.00001  
Invoice No. 4171747

January 13, 2025  
Page 2

ITEMIZED SERVICES BILL

DATE	ATTY HOURS	AMOUNT	DESCRIPTION
12/03/24	MGL .20	68.00	Highland Group: correspondence with J. Herodes confirming that sale has closed and county paid in full.
12/19/24	MJG .30	90.00	Tomlinson: Review updated docket
TOTAL			158.00
DISBURSEMENTS			
TOTAL DISBURSEMENTS			.00
TOTAL INVOICE			158.00

Remittance Information

ACH Payment Instructions:  
Account Name: Wilson Elser ACH; Account Number: 600761134; ABA Number: 021001088; Swift Code: MRMDUS33  
HSBC Bank, USA, 452 Fifth Avenue, New York, NY 10018  
Send payment details to [ARcashreceipts@wilsonelser.com](mailto:ARcashreceipts@wilsonelser.com)

Make check payable to **Wilson, Elser, Moskowitz, Edelman & Dicker LLP**  
Please reference the invoice and file number and mail the check to Manager, Accounts Receivable  
Wilson Elser, Accounting Department | 150 East 42nd Street | New York, NY 10017-5639



150 East 42nd Street | New York, NY 10017-5639 | 212.490.3000

PUTNAM COUNTY  
WEMED File # :03985.00001  
Invoice No: 4171747

January 13, 2025  
Page 3

ITEMIZED SERVICES BILL

PREVIOUS STATEMENT OUTSTANDING

INVOICE NUMBER	DATE	INVOICE AMOUNT	PAYMENTS AGAINST INVOICE	INVOICE BALANCE
4154588	12/05/24	2,310.00	.00	2,310.00
PRIOR BALANCE				2,310.00
BALANCE DUE				2,468.00

Remittance Information

ACH Payment Instructions:

Account Name: Wilson Elser ACH; Account Number: 600761134; ABA Number: 021001088; Swift Code: MRMDUS33  
HSBC Bank, USA, 452 Fifth Avenue, New York, NY 10018  
Send payment details to [ARcashreceipts@wilsonelser.com](mailto:ARcashreceipts@wilsonelser.com)

Make check payable to **Wilson, Elser, Moskowitz, Edelman & Dicker LLP**  
Please reference the invoice and file number and mail the check to Manager, Accounts Receivable  
Wilson Elser, Accounting Department | 150 East 42nd Street | New York, NY 10017-5639



20 Corporate Woods Blvd  
 Albany, NY 12211  
 518-462-0300  
 www.girvinlaw.com

C. Compton Spain  
 Putnam County  
 Department of Law  
 48 Glenelida Ave  
 Carmel, NY 10512

Statement Date: 01/08/2025  
 Statement No. 9  
 Account No. 16034.03 E

**ORIGINAL ON FILE WITH LAW DEPARTMENT**

*Re: Disciplinary Matter - Employee*

		Balance Due from Prior Billings			\$7,125.00
			Rate	Hours	
12/02/2024	JEG	Telephone call with H.O.; Prep	250.00	0.60	150.00
12/03/2024	JEG	Conference; Prep	250.00	1.00	250.00
12/04/2024	JEG	Review NOD/file/emails; Prep	250.00	1.00	250.00
12/05/2024	JEG	Emails; Prep	250.00	1.40	350.00
12/06/2024	JEG	Telephone call with John C.; Telephone call with employee's union representative; Email from County; Email from H.O.	250.00	0.90	225.00
12/08/2024	JEG	Email from employee's attorney	250.00	0.20	50.00
12/09/2024	JEG	Telephone call with H.O.; Telephone call with union representative	250.00	0.80	200.00
12/13/2024	JEG	Telephone call with employee's union attorney; Email; Telephone call/Email with John C.; Prep	250.00	1.00	250.00
12/17/2024	JEG	Emails from union attorney re: conference call concerning selection of arbitrator; Prep	250.00	1.30	325.00
12/18/2024	JEG	Telephone call with John Cherico; Email from John; Telephone call with union attorney; Prep	250.00	1.60	400.00
12/19/2024	JEG	Telephone calls/emails with union attorney re: arbitrator and discipline matter	250.00	1.50	375.00
12/20/2024	JEG	Union attorney/arbitrator emails; Prep	250.00	1.30	325.00
12/23/2024	JEG	Telephone call with Adriene I.; Email from John C.; Email from union attorney; Review CBA	250.00	1.50	375.00
12/27/2024	JEG	Email John C. re: alternate disciplinary procedure; Email from NYSUT attorney re: hearing dates; Prep	250.00	1.50	375.00
12/30/2024	JEG	Telephone call with John C.; Emails re: hearing dates and notice to			

Putnam County

Page: 2

January 08, 2025

Account No: 16034-03E

Invoice No: 9

employee of separation; Prep

Rate	Hours	
250.00	1.90	475.00
	17.50 ✓	4,375.00 ✓

Recap

<u>Attorney</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total</u>
James E. Girvin	17.50	\$250.00 ✓	\$4,375.00

Total Due For This Billing 4,375.00

Total Balance Due on Account \$11,500.00

Please Remit \$11,500.00

Thank You For Allowing Us To Be Of Service To You!

# HARRIS BEACH PLLC

## ATTORNEYS AT LAW

County of Putnam  
 48 Glencida Avenue  
 Attk. Compton Spain, Esq.  
 County Attorney  
 Carmel, NY 10512

November 13, 2024  
 Invoice #8999(0)

Firm Attorney: Darius Chafizadeh  
 Firm Matter Numbers: 2233643, 422488

Client Name: County of Putnam  
 Matter Name: Legal Services

November Invoice for Statement of Services and Disbursements

ACCOUNT SUMMARY FOR THIS MATTER

TOTAL FEES THIS INVOICE ..... \$20,740.00  
 TOTAL COSTS THIS INVOICE ..... \$45.20  
 TOTAL AMOUNT DUE FOR THIS INVOICE ..... \$20,785.20  
 PREVIOUS OUTSTANDING BALANCE FOR THIS MATTER ..... \$30,320.00

TOTAL AMOUNT DUE FOR THIS MATTER AS OF CURRENT INVOICE (11/13/24) ..... \$51,105.20

<u>OUTSTANDING INVOICE DETAIL AS OF: 11/13/24</u>				
<u>Invoice</u>	<u>Date</u>	<u>Original Amount</u>	<u>Payments/Credits</u>	<u>Amount Due</u>
8993303	10/04/24	30,320.00	0.00	30,320.00
<b>TOTALS</b>		<b>\$30,320.00</b>	<b>\$0.00</b>	<b>\$30,320.00</b>

PROFESSIONAL SERVICES RENDERED:

<u>DATE</u>	<u>TIMEKEEPER</u>	<u>NARRATIVE</u>	<u>HOURS</u>	<u>AMOUNT</u>
09/21/23	DD	Arben E- Discovery Meeting/IT Putnam.	0.50	75.00
03/15/24	DD	Download and setup reviewed production from Avangrid to process into Relativity workspace.	0.70	105.00
03/23/24	DD	Download and preservation asset tagging of Tratonix and Barton/Loguidice received production. Prepare documents for processing in Relativity workspace.	1.20	180.00
03/26/24	DD	Prepare received third party production folder structure in review tool for case team review.	0.40	60.00
03/16/24	DD	Setup Michael Giacomo on Relativity workspace.	0.20	30.00
05/16/24	DD	Remove Michael Perlo from Relativity workspace.	0.20	30.00
05/16/24	DD	Setup Marie Bray on Relativity workspace.	0.20	30.00
05/16/24	DD	Prepare documents for redaction.	0.30	45.00
06/27/24	YZ	Review and analysis of a potential supplemental production population 17,120 client emails and coordination with City of Putnam case team in order to devise a strategy and related work flow to ensure that various documents that bear incomplete or inconsistent determinations with respect to either relevance, privileged standing, confidentiality, redaction requirement and or production approval are fully vetted for disclosure.	0.60	90.00
07/30/24	DD	Setup Doreen Klein in Relativity review workspace.	0.30	45.00
10/01/24	RJT	Review Tri-County mechanic's lien claim; Correspondence to Anna Diaz [REDACTED]	0.40	120.00
10/10/24	DD	Download and inventory received production from CNA - CNA 0000001-1813. Ingested into Relativity workspace for case team review.	1.20	180.00
10/10/24	DD	Receipt of productions from Surety. Upload to Relativity workspace and prepare for attorney review.	1.20	180.00
10/21/24	DPC	Begin prep for depositions.	2.40	720.00
10/21/24	DK	Review and analyze documents pertinent to case. Review Tri-State docket and confer with Darius Chafizadeh regarding Preliminary Conference Order. Communicate with counsel regarding same.	4.20	1,260.00
10/21/24	RTT	Review Arben project mechanic's liens to prepare for Tri-County contract claim court conference; review proposed scheduling order for the same.	0.50	150.00
10/21/24	TM	Review daily work reports, County litigation letters, and Arben letters for deposition preparation.	7.00	1,750.00
10/22/24	DK	Confer with Thomas McShane regarding documents pertinent to issues in case. Revise Preliminary Conference Order in Tri-State litigation. Confer with counsel in Tri-State litigation regarding same.	1.30	390.00
10/22/24	TM	Review daily work reports, County litigation letters, and Arben letters for deposition preparation.	6.70	1,675.00



<u>DATE</u>	<u>TIMEKEEPER</u>	<u>NARRATIVE</u>	<u>HOURS</u>	<u>AMOUNT</u>
10/23/24	DPC	Prepare for depositions and review all documents for meeting with County.	3.60	1,080.00
10/23/24	DK	Review and analyze documents pertinent to litigation.	3.80	1,140.00
10/23/24	TM	Review daily work reports, County litigation letters, and Arben letters for deposition preparation.	7.00	1,730.00
10/23/24	YZ	Review and analysis of all disclosures to date in order to amass a population of 371 records that reference entity Barton & Loguidice as well as Shop Drawings drawing submittal in order to allow for potential exhibit utilization of the same.	1.20	180.00
10/23/24	YZ	Review and analysis of specific Barton & Loguidice Shop Drawing submittal disclosed by opposing counsel for Arben in order to amass twelve additional records bearing related information for potential exhibit utilization.	0.40	60.00
10/23/24	YZ	Review and analysis of all disclosures to date in order to amass 706 records comprising full message attachment groups pertaining to Request for Information responses filed by pertinent entities. Refinement of the same to isolate a subset of 247 records that reference key party of interest Barton and Loguidice to allow for potential exhibit utilization of the same.	1.30	195.00
10/24/24	TM	Review requests for information for deposition preparation.	7.50	1,875.00
10/25/24	TM	Prepare deposition binders for shop drawings.	4.50	1,125.00
10/28/24	DPC	Prep and meeting with DPW and engineers on Arben litigation; follow up on meeting	4.50	1,350.00
10/28/24	DK	Prepare for and attend meeting at Putnam County Highway Department with Darius Chafizadeh and Putnam County personnel. Review and analyze Highway Department documents in follow up to same.	5.40	1,620.00
10/28/24	RTT	Prepare for and attend project team meeting to review Arben contract claim litigation strategy.	2.50	750.00
10/28/24	TM	Review survey documents.	2.50	625.00
10/29/24	DPC	Deposition preparation for Arben matter.	3.50	1,050.00
10/29/24	YZ	Review and analysis of all discoverable records collected to date by all affiliated parties in order to amass an initial population 638 records referencing daily work reports. Further review of the same to filter to 154 such records that are date before 9/1/2022. Allocation of the same for potential deposition utilization evaluation.	1.10	163.00

10/29/24

Count of Pumps  
10/29/24

Harsh Bower P.E.  
10/29/24

10/29/24

TIMEKEEPER  
YZ

Review and analysis of all recoverable records  
for the period 10/29/24 through 10/29/24  
including all applicable 400% recoverable  
communications logs from North Carolina  
and Virginia for the period 10/29/24  
through 10/29/24 and the associated  
allocation of the same to potential computer  
communications records.

HOURS  
1.00

AMOUNT  
200.00

10/31/24

TMT

Review and analysis of all recoverable records  
for the period 10/31/24 through 10/31/24  
including all applicable 400% recoverable  
communications logs from North Carolina  
and Virginia for the period 10/31/24  
through 10/31/24 and the associated  
allocation of the same to potential computer  
communications records.

1.00

200.00

TOTAL HOURS AND FEES

2.00 400.00

DISBURSEMENTS

DESCRIPTION

AMOUNT

Vendor: Bower Klem Inc. on 10/29/24 11/02/24 11/2/24 11/2/24 11/2/24 11/2/24  
Bower Klem leave to attend preliminary conference

50.00

TOTAL DISBURSEMENTS

50.00

TIMEKEEPER SUMMARY			
Time Code	Rate	Hours	Amount
Charleston D	200.00	1.00 ✓	200.00 ✓
Mem D	200.00	1.00 ✓	200.00 ✓
Travel R	200.00	1.00 ✓	200.00 ✓
Miscellaneous	250.00	1.00 ✓	250.00 ✓
High D	150.00	1.00 ✓	150.00 ✓
Expenseable Y	150.00	1.00 ✓	150.00 ✓
<b>TOTAL</b>		<b>6.00</b>	<b>1,200.00</b>

10/29/24 10/29/24 10/29/24 10/29/24 10/29/24 10/29/24 10/29/24 10/29/24 10/29/24 10/29/24

**HARRIS BEACH MARINA**  
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

*R. Arbin v. COP*

[REDACTED]

**ACCOUNT: SUSHAN FOX THIS MATTER**

**TOTAL FEES THIS INVOICE** [REDACTED]

**TOTAL COSTS THIS INVOICE** [REDACTED]

[REDACTED]

**PREVIOUS UNPAID BALANCE FOR THIS MATTER** [REDACTED]

[REDACTED]

[REDACTED]

Invoice	Due	Original Amount	Payment (Credit)	Amount Due
0000	0000	20,785.00	0.00	20,785.00
		<b>TOTALS</b>	<b>0.00</b>	<b>20,785.00</b>

**PROFESSIONAL SERVICES RENDERED:**

<u>DATE</u>	<u>TIMEKEEPER</u>	<u>NARRATIVE</u>	<u>HOURS</u>	<u>AMOUNT</u>
12/02/24	TM	Review 2021 schedule documents for deposition preparation.	4.00	1,000.00
12/03/24	TM	Review 2022 schedule documents for deposition preparation.	3.00	750.00
12/09/24	DPC	Deposition preparation.	2.50	750.00
12/09/24	TM	Review 2021 reports for deposition preparation.	2.00	500.00
12/10/24	RTT	Prepare Article 31 combined demand responses to Empire Layout regarding Arben project liens.	1.50	450.00
12/10/24	TM	Review 2021 reports for deposition preparation.	1.30	325.00
12/11/24	TM	Review relativity schedule documents for deposition preparation.	3.00	750.00
12/12/24	DPC	Deposition preparation.	5.00	1,500.00
12/12/24	DPC	Attend to memo issues.	1.00	300.00
12/12/24	TM	Review relativity for response for information documents for deposition preparation.	3.50	875.00
12/13/24	DPC	Deposition preparation.	3.50	1,050.00
12/13/24	TM	Review meeting infinite files for deposition preparation; Review relativity for response for information documents for deposition preparation.	4.50	1,125.00
12/15/24	TM	Review schedule documents; request for information logs; litigation letters; and shop drawings for deposition preparation.	9.50	2,375.00
12/16/24	DPC	Deposition preparation and deposition of Zen.	8.50	2,550.00
12/16/24	TM	Review County email correspondence, submittal, and bid documents.	9.50	2,375.00
12/17/24	DPC	Deposition preparation for P. Benza.	6.60	1,980.00
12/17/24	RTT	Begin preparation of notice to produce response to Empire Layout regarding Arben project lien issues; conferences with B&L project team to further prepare for depositions.	2.00	600.00
12/17/24	TM	Review request for proposal documents and contract documents.	8.50	2,125.00
12/17/24	RA	Per Thomas McShane request, prepared various produced documents for deposition prep.	1.40	210.00
12/18/24	DPC	Prep and take deposition of P. Benza (Arben).	8.50	2,550.00
12/18/24	TM	Review survey documents.	2.00	500.00
12/19/24	TM	Review Zen notes.	2.80	700.00
12/20/24	DPC	Attend to subpoenas and deposition scheduling.	0.50	150.00
12/20/24	MG	Attend to binder organization regarding outside investigation from Harris Beach PLLC. Deliver to County of Putnam Attorneys Office, Legislature, Executive, Purchasing and Finance Departments.	2.70	675.00

2233643.422488 County of Putnam  
Legal Services

Harris Beach Murtha Cullins PLLC  
Invoice # 12497038  
Page 3

<u>DATE</u>	<u>TIMEKEEPER</u>	<u>NARRATIVE</u>	<u>HOURS</u>	<u>AMOUNT</u>
12/20/24	TM	Draft subpoena for Empire Layout.	2.00	600.00
12/23/24	TM	Revise Empire Layout subpoena.	1.50	375.00

**TOTAL HOURS AND FEES** 100.50 \$27,040.00

DISBURSEMENTS

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Vendor: Empire Layout LLC, Invoice#: 422488-122424; Date: 12/24/2024 - Witness Fee - manual check from Nicole Pena.	25.40

**TOTAL DISBURSEMENTS** \$25.40

<u>TIMEKEEPER SUMMARY</u>			
<u>Timekeeper</u>	<u>Rate</u>	<u>Hours</u>	<u>Value</u>
Chafizadeh, D.	300.00	36.10	10,830.00
Tucker, R.	300.00	3.50	1,050.00
Glatton, M.	250.00	2.70	675.00
McShane, T.	250.00	57.10	14,275.00
Arceda, R.	150.00	1.40	210.00
<b>TOTALS</b>		<b>100.80</b>	<b>\$27,040.00</b>

**TOTAL HOURS AND FEES** 100.80 \$27,065.40

**White Plains Manual Check  
Citizens Bank Account  
12-24-2024**

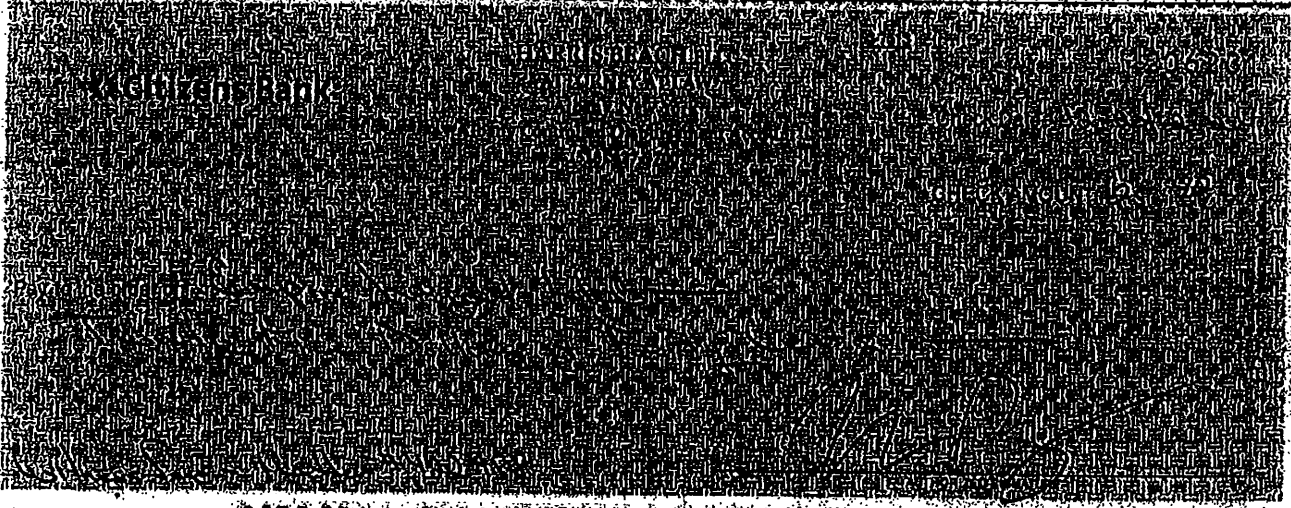
Check No.	206231
Amount of Check	\$25.40
Matter No.	422488
Client Name	County of Putnam
Payable to	Empire Layout LLC
For	Witness Fee
Requester	Darius Chatizadeh
Signer	Mathew Dudley

HARRIS BEACH PLLC ALBANY CONTROLLED DISBURSEMENT ACCOUNT

VENDOR

CHECK NO. 206231

OUR INV. NO.	YOUR REF. NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PND.	DISCOUNT TAKEN	NET CHECK AMOUNT
			Empire Logistics LLC			25.40



⑈0000914 451571101 451571101⑈

**HARRIS BEACH MURTHA**  
**ATTORNEYS AT LAW**  
 445 Hamilton Avenue, Suite 1206  
 White Plains, NY 10601

County of Putnam  
 48 Glenside Avenue  
 Attn: Compton Spain, Esq.  
 County Attorney  
 Carmel, NY 10512

January 16, 2025  
 Invoices #12497039

Firm Attorney: Darius Chafizadeh  
 Firm Matter Numbers: 2233643.433317

Client Name: County of Putnam  
 Matter Name: County Attorney - Legislative Issues

January Invoice for Statement of Services and Disbursements

**ACCOUNT SUMMARY FOR THIS MATTER**

TOTAL FEES THIS INVOICE .....\$11,880.00

TOTAL AMOUNT DUE FOR THIS MATTER .....\$11,880.00

PREVIOUS OUTSTANDING BALANCE FOR THIS MATTER .....\$23,115.00

TOTAL AMOUNT DUE FOR THIS MATTER AS OF CURRENT INVOICE .....\$35,000.00

**OUTSTANDING INVOICE DETAILS AS OF: 01/16/25**

<u>Invoice</u>	<u>Date</u>	<u>Original Amount</u>	<u>Payments/Credits</u>	<u>Amount Due</u>
9002068	12/04/24	23,115.00	0.00	23,115.00
<b>TOTALS</b>		<b>\$23,115.00</b>	<b>\$0.00</b>	<b>\$23,115.00</b>



PROFESSIONAL SERVICES RENDERED:

<u>DATE</u>	<u>TIMEKEEPER</u>	<u>NARRATIVE</u>	<u>HOURS</u>	<u>AMOUNT</u>
12/02/24	DPC	Work on memo on legislative issues.	0.90	270.00
12/02/24	DK	Revise and finalize Memorandum for Law Department. Compile and finalize exhibits for same.	4.20	1,260.00
12/02/24	DD	Prepare exhibit disclosure for deposition.	0.40	60.00
12/03/24	DK	Revise Memorandum to incorporate additional information. Review and analyze documents pertinent to same.	2.00	600.00
12/04/24	DPC	Revisions to memo.	0.80	240.00
12/04/24	DK	Revise Memorandum to Law Department.	1.20	360.00
12/05/24	DPC	Attend to memorandum issues.	0.80	240.00
12/06/24	DPC	Attend to memo issues	3.50	1,050.00
12/06/24	DK	Revise Memorandum to County Attorney's Office to incorporate additional facts and analysis of same. Review and analyze documents pertinent to same.	4.60	1,380.00
12/09/24	DPC	Finalize memo	1.50	450.00
12/09/24	DK	Revise Memorandum to County Attorney's Office. Review and analyze exhibits for same.	2.80	840.00
12/10/24	DK	Revise and finalize Memorandum to County Attorney. Review and analyze exhibits pertinent to same.	1.80	540.00
12/11/24	DK	Communicate with Yoni Zloczewski (Harris Beach IT Litigation Support) in connection with documents.	0.50	150.00
12/11/24	DD	Provide disclosure link for case team	0.20	30.00
12/11/24	YZ	Review and analysis of various exhibits and an coinciding memorandum	0.60	90.00
12/12/24	DK	Research and analyze status of prior Legislative Counsel. Review Putnam County Legislature meeting minutes for pertinence to same. Identify period of time during which Legislative Counsel position was vacant and research reasons for same.	1.40	420.00
12/13/24	DK	Confer [REDACTED] Review public sources for same.	0.80	240.00
12/18/24	DPC	Attend to memo to County Attorney.	1.40	420.00
12/18/24	DK	Confer with Darius Chafizadeh regarding additional analysis for Memorandum to County Attorney. Review and revise Darius Chafizadeh additions to same. Research and analyze statutory and case law authority in support of same.	4.30	1,290.00

2233643.433317 County of Putnam  
 County Attorney - Legislative Issues

Harris Beach Martha Collins PLLC  
 Invoice # 12497039  
 Page 3

DATE	TIMEKEEPER	NARRATIVE	HOURS	AMOUNT
12/19/24	DK	[REDACTED] Revise Memorandum to incorporate additional facts and analysis. Identify and review additional exhibits to same. Finalize Memorandum and exhibits to same.	6.30	1,890.00
12/23/24	YZ	Review and analysis of various exhibits, a corresponding memo and committee meeting recordings [REDACTED]	0.40	60.00

**TOTAL HOURS AND FEES**

**40.40 \$11,880.00**

TIMEKEEPER SUMMARY			
Timekeeper	Rate	Hours	Value
Chafizadeh, D.	300.00	8.90	2,670.00
Klein, D.	300.00	29.90	8,970.00
Duffy, D.	150.00	0.60	90.00
Zloczewski, Y.	150.00	1.00	150.00
<b>TOTALS</b>		<b>40.40</b>	<b>\$11,880.00</b>

TOTAL AMOUNT DUE TO HARRIS BEACH MARTHA COLLINS PLLC \$11,880.00



One North Lexington Avenue  
White Plains, NY 10601  
(914) 949 - 2700  
www.bpslaw.com  
Facsimile: (914) 683 - 6956  
Tax ID: 13-3214642

Putnam County  
C. Compton Spain, Esq.  
County Attorney for County of Putnam  
40 Glencida Avenue  
Carmel, NY 10512

Invoice Date: December 18, 2024  
Matter ID: 15571-00001  
Invoice No: 158041  
Attorney: Adam Rodriguez

Proposed Implementation of Congestion Pricing

BILLING SUMMARY THROUGH NOVEMBER 30, 2024

Current Fees:	617.50
Total Expenses:	0.00
Total Current Billing:	<u>617.50</u>
Total Now Due:	617.50

PAYMENT DUE UPON RECEIPT  
THANK YOU

[Click here to pay by eCheck](#)

[Click here to pay by credit/debit card](#)

Or please go to the payment portal on our web page: <https://www.bpslaw.com/>

Putnam County  
Matter: 15571-00001  
Invoice No: 158041

December 18, 2024  
Page: 1

**PROFESSIONAL SERVICES**

<u>DATE</u>	<u>DESCRIPTION</u>	<u>TMKP</u>	<u>HOURS</u>	<u>AMOUNT</u>
11/26/2024	Begin review and analysis of legal research for amicus; communicate with client [REDACTED]	AR	1.10	357.50
11/27/2024	Review and analyze legal arguments in NJ action; exchange emails with client; review docket in underlying action; communicate with DC [REDACTED]	AR	0.80	260.00
<b>TOTAL FOR PROFESSIONAL SERVICES</b>				<b>\$617.50</b>
Current Fees:				<b>\$617.50</b>

<b>TIME/RATE SUMMARY</b>				
<u>TMKP</u>	<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
AR	Adam Rodriguez - Partner	1.90	325.00	617.50
				<b>\$617.50</b>



One North Lexington Avenue  
White Plains, NY 10601  
(914) 949 - 2700  
www.bpslaw.com  
Facsimile: (914) 683 - 6956  
Tax ID: 13-3214642

Putnam County  
C. Compton Spain, Esq.  
County Attorney for County of Putnam  
40 Gleneida Avenue  
Carmel, NY 10512

Invoice Date: January 13, 2025  
Matter ID: 15571-00001  
Invoice No: 158373  
Attorney: Adam Rodriguez

Proposed Implementation of Congestion Pricing

BILLING SUMMARY THROUGH DECEMBER 31, 2024

Current Fees:	9,543.75
Courtesy Discount	(2,174.71)
Total Expenses:	0.00
Total Current Billing:	7,369.04
Previous Balance Due	617.50
<b>Total Now Due:</b>	<b>7,986.54</b>

PAYMENT DUE UPON RECEIPT  
THANK YOU

Click here to pay by eCheck

Click here to pay by credit/debit card

Or please go to the payment portal on our web page: <https://www.bpslaw.com/>

PROFESSIONAL SERVICES

<u>DATE</u>	<u>DESCRIPTION</u>	<u>TMKP</u>	<u>HOURS</u>	<u>AMOUNT</u>
12/02/2024	Continue to conduct and analyze legal research; exchange emails with County; conference call with planning director; conference call with DHC re underlying action status.	AR	1.70	552.50
12/03/2024	Drafted pre-motion conference letter to judge on amicus brief of Putnam County	BFM	0.90	292.50
12/03/2024	Review and exchange emails with client; begin drafting PMC letter; conference with BM re same; conduct and analyze legal research; edit letter; email clients [REDACTED]	AR	1.80	585.00
12/04/2024	Conference calls with client; revise PMC letter.	AR	1.20	390.00
12/05/2024	Exchange emails with client; review court rules.	AR	0.30	97.50
12/10/2024	Review court order; email client; conference with BM; review and analyze data and briefs.	AR	1.10	357.50
12/11/2024	Research for Amicus Brief on behalf of Putnam in Rockland case	BFM	1.25	406.25
12/11/2024	Drafted Amicus Curiae brief to be filed by 12/16	BFM	4.40	1,430.00
12/11/2024	Email [REDACTED]	BFM	0.10	32.50
12/11/2024	Conference call [REDACTED]	AR	0.40	130.00
12/12/2024	Phone call [REDACTED]	BFM	0.20	65.00
12/12/2024	Research on standing of counties in indirect harm matters on behalf of residents	BFM	0.90	292.50
12/12/2024	Review and analyze legal research; review and analyze pleadings; edit amicus brief; exchange emails with client.	AR	2.80	910.00
12/13/2024	Research on implementation of congestion pricing programs published by FHWA	BFM	0.40	130.00
12/13/2024	Draft of amicus curiae brief to include additional points from FHWA publishing about programs in other parts of the world. Incorporated additional statistics	BFM	0.70	227.50
12/13/2024	Continue to work on amicus brief; conference call with client [REDACTED]	AR	2.60	845.00
12/14/2024	Conducted legal research using Westlaw and Lexis on the ability of counties and municipalities to sue the state on behalf of their residents, including analysis of statutory provisions and case law governing municipal standing and related doctrines. Reviewed and summarized relevant precedents to assess viability of potential claims.	JMU	2.40	600.00
12/16/2024	Review and analyze Ds' briefs and Rockland reply; review and edit amicus brief; conduct research; conference call with client; exchange emails with client; finalize brief for filing.	AR	4.80	1,560.00
12/16/2024	Review and revision of amicus brief draft, including checking citations, proofreading for typos and grammatical errors, and refining arguments for clarity and consistency.	JMU	0.90	225.00

Putnam County  
 Matter: 15571-00001  
 Invoice No: 158373

January 13, 2025  
 Page: 2

**PROFESSIONAL SERVICES**

<u>DATE</u>	<u>DESCRIPTION</u>	<u>TMKP</u>	<u>HOURS</u>	<u>AMOUNT</u>
12/16/2024	Conducted legal research using Westlaw and Lexis on the ability of counties and municipalities to sue the state on behalf of their residents, including analysis of statutory provisions and case law governing municipal standing and related doctrines. Reviewed and summarized relevant precedents to assess viability of potential claims.	JMU	1.40	350.00
12/17/2024	Review and analyze court order; exchange emails with client [REDACTED]	AR	0.20	65.00
<b>TOTAL FOR PROFESSIONAL SERVICES</b>				<b>\$9,543.75</b>
				Courtesy Discount (\$2,174.71)
				Current Fees: \$7,369.04

**TIME/RATE SUMMARY**

<u>TMKP</u>	<u>NAME</u>	<u>HOURS</u>	<u>RATE</u>	<u>AMOUNT</u>
BFM	Brittany F McLaughlin - Law Clerk	8.85	325.00	2,876.25
AR	Adam Rodriguez - Partner	16.90	325.00	5,492.50
JMU	Jacqueline M. Urbinati - Law Clerk	4.70	250.00	1,175.00
				<b>\$9,543.75</b>

**OPEN INVOICES**

<u>INVOICE NUMBER</u>	<u>DATE</u>	<u>AMOUNT DUE</u>	<u>PAYMENT RECEIVED</u>	<u>BALANCE DUE</u>
158041	12/18/2024	\$617.50	\$0.00	\$617.50

**2024**  
**COUNTY OF PUTNAM**  
**FUND TRANSFER REQUEST**

2323  
*cc: all*  
*A+A*  
*sign*  
**#5**

**TO:** Commissioner of Finance  
**FROM:** Kristen Wunner  
**DEPT:** Dept of Social Services  
**DATE:** 1/13/2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10103000 54682 (Special Services)	10120000 54461 (State Chgbk For Client Notice)	\$8,535.00	To cover year end projected costs)
10103000 54682 (Special Services)	10120000 54468 (State Chgbk Legal Srv Disabl)	\$2,470.00	
10108000 54465 (State Chgbk CSMS)	10120000 54468 (State Chgbk Legal Srv Disabl)	\$1,500.00	
10108000 54640 (Education & Training)	10120000 54468 (State Chgbk Legal Srv Disabl)	\$1,200.00	
<b>TOTAL:</b>		<b>\$13,705.00</b>	

2024\_ Fiscal Impact \$ 0   0    
 2025\_ Fiscal Impact \$ 0   0  

2025 JAN 15 PM 3:01  
 LEGISLATURE  
 PUTNAM COUNTY  
 CARMEL, NY

*Kristen Wunner*  
 Department Head Signature/Designee 1/13/25 Date

**AUTHORIZATION: (Electronic Signature)**

\_\_\_\_\_  
 Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
 Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
 Date Chairperson Audit /Designee: \$0 - \$10,000.00

→ \_\_\_\_\_  
 Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

**24T520**



**Bowen, Andy (DFA)**

**From:** Wunner, Kristen (DFA)  
**Sent:** Friday, January 10, 2025 2:19 PM  
**To:** Bowen, Andy (DFA)  
**Cc:** Michael Lewis  
**Subject:** Fw: State Chargebacks CY 2024  
**Attachments:** STATECHARGEBACKS.xlsx

Andy,  
Can you please put together these transfers for 2024?  
Thanks,  
Kristen

Get Outlook for iOS

**From:** Balcer, Grace (DFA) <Grace.Balcer@dfa.state.ny.us>  
**Sent:** Friday, January 10, 2025 12:23:39 PM  
**To:** Wunner, Kristen (DFA) <Kristen.Wunner@dfa.state.ny.us>  
**Subject:** State Chargebacks CY 2024

Kristen,

As noted on the attached, for year end closeout, the following fund transfers will be needed to cover the postings of the following state chargebacks for CY 2024:

Training	10106000	54463	\$	43
Legal	10120000	54468		5,937
Client Notice	10120000	54461		8,535
TALX	10101000	54989		631
	10108000	54989		1,181
	10111000	54989		4
Total transfer				16,331

Any questions, do not hesitate to ask.

24T520

2024

cc: all  
A+A

sign

COUNTY OF PUTNAM

FUND TRANSFER REQUEST

#6

TO: Commissioner of Finance

FROM: Kristen Wunner

DEPT: Dept of Social Services

DATE: 1/13/2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10103000 54670 (Travel Non-Employee)	10103000 54640 (Education/Training)	\$60.00	To cover year end projected costs)
10120000 54640 (Education/Training)	10120000 54675 (Travel)	\$30.00	
10614000 54493 (Payments To Recipients)	10120000 54989 10130 (Miscellaneous )	\$7,370.00	

TOTAL: \$7,460.00

2024\_ Fiscal Impact \$ 0   0    
2025\_ Fiscal Impact \$ 0   0  

2025 JAN 15 PM 3:03  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Kristen Wunner 1/13/25  
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic Signature)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

→

24T523

2024

cc All  
A+A

3000

COUNTY OF PUTNAM

#7

FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Kristen Wunner

DEPT: Dept of Social Services

DATE: 1/17/2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10614000 54493 (Safety Net)	10120000 54647 10198 (Sub Contractors)	\$4,295.00	To cover balance of December Rent supplement program.

2025 JAN 22 AM 11:31  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

TOTAL: \$4,295.00

2024\_ Fiscal Impact \$ 0 0

2025\_ Fiscal Impact \$ 0 0

Kristen Wunner 1/17/25  
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic Signature)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

24530

**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*cc: all  
Prof. FYI  
A&A - sign*      *Sign*  
**#8**

**TO:** Commissioner of Finance

**FROM:** John F Osterhout, Director

**DEPT:** Probation

**DATE:** January 10, 2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
10314000 - 54445 Lab Analysis	10314000 - 51094 Temporary	15,000.00	Cover Temp Position till new hire is Trained

2025 JAN 13 PM 4:58  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

20<sup>25</sup> Fiscal Impact \$ 0.00

20<sup>26</sup> Fiscal Impact \$ 0.00

\_\_\_\_\_  
Department Head Signature/Designee      Date

**AUTHORIZATION: (Electronic signatures)**

\_\_\_\_\_  
Date      Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
Date      County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date      Chairperson Audit /Designee: \$0 - \$10,000.00

\_\_\_\_\_  
Date      Audit & Administration Committee: \$10,000.01 - \$25,000.00

*25T013*



MEMORANDUM

TO: Michele Alfano-Sharkey, Auditor

FROM: John F. Osterhout II, Probation Director

RE: Transfer of funds

DATE: January 10, 2025

---

I am writing to explain my request to transfer funds from our Lab Analysis line #54445 to our temporary line #51094.

Kelli Sposato retired in 2024 and has been working part time since to help us cover her duties and allow us to have her train her replacement. This is crucial for the success of our ignition interlock program. Currently her replacement has not started working yet. Once her replacement begins, I anticipate she will need to work an additional 2 months to get them fully trained.

Should you have any questions please feel free to reach out to me.

**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

30: all  
A+VA  
Reso  
#9

**2025**

**TO: Commissioner of Finance**  
**FROM: Kristen Wunner**  
**DEPT: Department of Mental Health & Social Services**  
**DATE: January 2, 2025**

**I hereby request approval for the following transfer of funds:**

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10120000.51000 (117) Admin Per Svcs	10120000.51094 Admin Temporary	\$3,981.00	reappropriate funds to cover 100 training hours (2025) for
10431000.51000 (117) MH Per Svcs	10431000.51094 MH Temporary	\$2,654.00	fiscal manager

P. Office Assistant

**TOTAL: \$6,635.00**

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact \$ 0  
 2026 Fiscal Impact \$ 0

K. Wunner  
 Department Head Signature/Designee

1/13/25  
 Date

2025 JAN 15 PM 3:01  
 LEGISLATURE  
 PUTNAM COUNTY  
 CARMEL, NY

AUTHORIZATION:

- Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00
- Date \_\_\_\_\_ County Executive/Designee: \$5,000.01 - \$10,000.00
- Date \_\_\_\_\_ Chairperson Audit/Designee: \$0-\$10,000.00
- Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

**25T015**

Melahn, Alison (DFA)

---

**From:** Wunner, Kristen (DFA)  
**Sent:** Friday, December 20, 2024 8:42 AM  
**To:** Melahn, Alison (DFA)  
**Subject:** 2025 Transfer

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Alison,

Can you please put together the below transfer to fund 100 hours for Grace in 2025?

Move \$3,981 from 10120000-51000 (117) to 10120000-51094  
Move \$2,654 from 10431000-51000 (117) to 10431000-51094

Thank you,  
Kristen



**Kristen Wunner**

FISCAL MANAGER • Mental Health, Social Services & Youth Bureau  
**PHONE | 845.808.1500, ext 45210 • WEBSITE | [PUTNAMCOUNTYNY.COM](http://PUTNAMCOUNTYNY.COM)**  
PUTNAM COUNTY GOVERNMENT NEW YORK

25T015

MICHAEL J. LEWIS  
Commissioner of Finance



*cc: all  
A+A* #10 *Recd*  
SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Transfer – 25T021**  
DATE: January 17, 2025

2025 JAN 21 AM 10:36  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary transfer is recommended.

**Increase Appropriations:**

17311000 51000 (156)	Personnel Services - Deputy Sheriff - 1st Sgt.	\$	135,421
10199000 54980	Contingency	\$	7,037

**Decrease Appropriations:**

17311000 51000 (149)	Personnel Services - Deputy Sheriff Lt.	\$	142,458
	Fiscal Impact - 2025 - \$(7,037)		
	Fiscal Impact - 2026 - TBD		

Pursuant to Resolution #2024-207 (24T264), the Putnam County Sheriff had requested a reclassification of a Deputy Lieutenant Position to a Deputy Sheriff 1<sup>st</sup> Sergeant Position which also meant the return of a management position to a union position classification. This budgetary transfer above is to properly adjust and reflect correctly the Personnel Services 2025 Budget in the Sheriff's Road Patrol Division effective 1/1/2025.



PUTNAM COUNTY LEGISLATURE

Resolution #207

Introduced by Legislator: Paul Jonke on behalf of the Personnel Committee at a Regular Meeting held on October 1, 2024.

page 1

APPROVAL – FUND TRANSFER (24T264) – SHERIFF’S DEPARTMENT – RECLASSIFICATION – DEPUTY SHERIFF LIEUTENANT POSITION TO DEPUTY SHERIFF 1<sup>ST</sup> SERGEANT POSITION

WHEREAS, through a query of members whose names appeared on the expired civil service list, as well as others that would be eligible to take a promotional exam, members indicated that no one was willing to accept a promotion to rank of lieutenant; and

WHEREAS, reasons cited were the current pay rate, lack of overtime, lack of ability to accrue compensatory time, and lack of union representation; and

WHEREAS, the Putnam County Sheriff has requested a reclassification of a Deputy Sheriff Lieutenant position to a Deputy Sheriff 1<sup>st</sup> Sergeant position; and

WHEREAS, the reclassification would mean a return from management to union classification, thereby making the position viable; and

WHEREAS, the Putnam County Sheriff has requested a fund transfer (24T264) to account for this reclassification; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that Resolution #274 of 2023 setting the Salaries for Officers and Employees paid from County Funds is hereby amended for the following position:

Budget Line:	Positions:	Salary:
17311000 51000 311017149	Deputy Sheriff Lieutenant	137,570 to 0

And be it further

RESOLVED, that the following fund transfer be made:

Decrease:

17311000 51000 (149) Pers. Sheriff's Road Patrol	
Deputy Sheriff Lieutenant	50,407

Increase:

17311000 51000 (176) Pers. Sheriff's Road	
Deputy Sheriff 1 <sup>st</sup> Sergeant	50,407

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

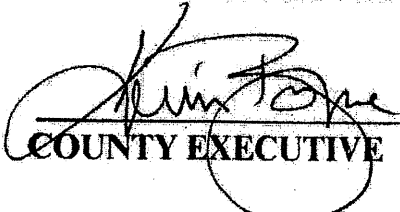
BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

APPROVED

State of New York

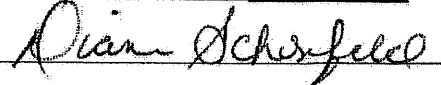
ss:

County of Putnam

 10/11/24  
 COUNTY EXECUTIVE DATE

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on October 1, 2024.

Dated: October 4, 2024

Signed: 

Diane Schonfeld  
Clerk of the Legislature of Putnam County

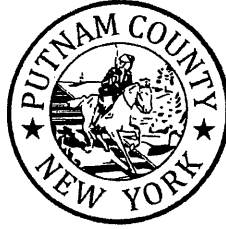
# 11

**APPROVAL / AUTHORIZATION / LEGISLATORS TO ATTEND FEBRUARY NEW YORK  
STATE ASSOCIATION OF COUNTIES CONFERENCE**

**WHEREAS, six (6) Legislators have requested permission to attend the New York State Association of Counties Conference to be held in Albany, New York in February 2025 for registration and lodging total expenditure of approximately \$986 per person; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved their requests; now therefore be it**

**RESOLVED, that the Putnam County Legislature authorizes six (6) Legislators to attend the New York State Association of Counties Conference to be held in Albany, New York in February 2025.**



cc: all  
A+A

#12

PUTNAM COUNTY EXECUTIVE  
KEVIN M. BYRNE

MEMORANDUM

**TO:** Hon. Amy Sayegh, Chairwoman  
Putnam County Legislature

**CC:** Diane Schonfeld, Clerk  
Putnam County Legislature

The Putnam County Legislature

Michael J. Lewis  
Commissioner of Finance

**FROM:** Kevin M. Byrne  
County Executive

**DATE:** January 16, 2025

**RE:** Sales Tax Extension

A handwritten signature in black ink, appearing to be "K. Byrne", written over a large, light-colored oval scribble.

2025 JAN 16 PM 12:07  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Please let this memorandum serve as the Administration's request that the Legislature consider renewing and extending the County's longstanding practice of collecting an additional one percent to the County's sale tax rate, which is set to expire on November 30, 2025.

While this provision enables Putnam County to collect 4% instead of 3% (an additional 1% on individual purchases), it is worth noting that it accounts for 25% of all sales tax collected. For example, if not extended in 2023, a year in which Putnam County collected more than \$88 million in sales tax, that 1% represented approximately \$22 million.

In recent years, in part due to sales tax collections received with the existing rate, Putnam County has been able to cut its property tax levy and lower its property tax rate substantially, while also making sales tax fairer and less regressive through opting into an exemption on clothing and footwear under \$110. All of these accomplishments would be jeopardized if Putnam County failed to extend its existing rate.

If not extended, the revenue loss to Putnam County would also jeopardize the delivery of critical public services and massively interfere with needed capital investments approved by the Legislature and Executive in the County's 6- Year Capital Plan.

Therefore, I respectfully request that the Legislature consider advancing this measure as soon as feasible in order to allow for the necessary steps to be taken required for State legislative action in connection with this extension.

Please see attached the proposed draft resolution, which has been approved by the Law Department for the Legislature's review and consideration.

## RESOLUTION

### APPROVAL/PUTNAM COUNTY'S REQUEST TO EXTEND THE 1% INCREASED COUNTY SALES TAX FOR AN ADDITIONAL THREE YEARS

WHEREAS, in light of the current and ongoing fiscal challenges facing Putnam County government, it is appropriate to maintain revenues by renewing the previously authorized one percent (1%) County sales tax increase; and

WHEREAS, in accordance with Chapter 113 of the Laws of 2011 and pursuant to Resolution #41 of 2011, Resolution #88 of 2013 and Resolution #38 of 2015, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of September 1, 2007, through November 30, 2017; and

WHEREAS, in accordance with Resolution #27 of 2017, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of December 1, 2017, through November 30, 2019, however, the State of New York subsequently extended that increase through November 30, 2020; and

WHEREAS, in accordance with Resolution #68 of 2020, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of December 1, 2020, through November 30, 2023; and

WHEREAS, by Resolution #46 of 2023, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of December 1, 2023, through November 30, 2026, however, the State of New York subsequently only extended that increase through November 30, 2025, which authorization is about to expire and needs to be renewed; and

WHEREAS, the Putnam County Executive and Putnam County Legislature further determine that as an alternative to dramatically raising real property taxes in Putnam County, it is necessary to renew the expiring one percent (1%) County sales tax increase; now therefore be it

RESOLVED, that the Putnam County Executive and Putnam County Legislature hereby support and request the introduction and passage of legislation authorizing the renewal of the expiring one percent (1 %) County sales tax increase for an additional three (3) years, that is, for the period December 1, 2025, through November 30, 2028; and be it further

RESOLVED, that the Clerk of the Putnam County Legislature is hereby directed to forward a copy of this Resolution to our State representatives in the State Legislature as well as the Governor and leadership of our State Legislature.

**January 27, 2025  
Audit Meeting**

**#13**

**FYI/ Guardrail & Property Damage Table**