

# THE PUTNAM COUNTY LEGISLATURE

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Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

## AGENDA REGULAR MEETING OF THE PUTNAM COUNTY LEGISLATURE TO BE HELD IN THE HISTORIC COURTHOUSE CARMEL, NEW YORK 10512

Tuesday March 5, 2024 7:00 P.M.

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call
4. Acceptance of Minutes – Regular Meeting – February 5, 2024
5. Correspondence
  - a) County Auditor
6. Pre-filed resolutions:

### PHYSICAL SERVICES COMMITTEE (Chairman Ellner, Legislators Castellano & Nacerino)

- 6a. Approval/ Budgetary Amendment (24A016)/ DPW / Capital Projects/ 20 County Center Courthouse Renovations/ HVAC
- 6b. Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (24CP01) (Heating, Ventilation & Air Conditioning (HVAC) Repairs & Improvements Program)
- 6c. Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State “Marchiselli” Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore (Fair Street Reconstruction)

### RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE (Chairwoman Addonizio, Legislators Ellner & Nacerino)

- 6d. Approval/ Town of Putnam Valley Sales Tax Funding Reallocation

- 6e. Approval/ Appointment/ Putnam County Home Improvement Board
- 6f. Approval/ Appointment/ Putnam County Plumbing & Mechanical Trades Board
- 6g. Approval/ Confirmation/ Re-appointment/ Putnam County Board of Ethics
- 6h. Approval/ Putnam Arts Council Grants for 2024

**PROTECTIVE SERVICES COMMITTEE**  
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)

- 6i. Approval/ Budgetary Amendment (24A010)/ Sheriff's Department, Emergency Services and Social Services, Mental Health/ Domestic Terrorism Prevention (DTP) Grant Program/ Threat Assessment and Management Teams (TAM)

**PERSONNEL COMMITTEE**  
(Chairman Jonke, Legislators Castellano & Nacerino)

- 6j. Approval/ Budgetary Amendment (24A018) / Emergency Services/ Personnel/ Director of Emergency Medical Services Position
- 6k. Approval/ Budgetary Transfer (24T024)/ Office for Senior Resources/ Nutrition Services Manager Position/ Salary Increase
- 6L. Approval/ Confirmation/ Appointment/ Commissioner of Social Services, Mental Health, and Youth Bureau

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE**  
(Chairwoman Sayegh, Legislators Crowley & Gouldman)

- 6m. Approval/ Appointment/ Putnam County Mental Health Community Services Board

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Ellner & Gouldman)

- 6n. Approval/ Budgetary Amendment (23A093)/ Commissioner of Finance/ Year End Journal Entry #3
- 6o. Approval/ Budgetary Amendment (23A094)/ Planning Department/ NYSDOT Contract/ Modernization & Enhancement Program (MEP) Funding / Trolley Replacement
- 7. Other Business
- 8. Recognition of Public on Agenda Items
- 9. Recognition of Legislators
- 10. Adjournment

#4

REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512

Tuesday                      February 6, 2024                      7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairman Jonke who requested Legislator Sayegh lead in the Pledge of Allegiance and Legislator Ellner lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Legislators Addonizio and Nacerino were absent. Also present was Legislative Counsel Firriolo.

**PROCLAMATIONS**

Chairman Jonke recognized Legislator Ellner who presented the following proclamation honoring the Mahopac Putnam Valley Carmel Varsity Girls Swim Team.

**HONORING THE MAHOPAC PUTNAM VALLEY CARMEL VARSITY GIRLS SWIM TEAM**

WHEREAS, the hard work, dedication, talent, and exceptional team chemistry of the Mahopac Putnam Valley Carmel Varsity Girls Swim Team led them to secure the 2023 League Championship after an undefeated season for the second year in a row; and

WHEREAS, the co-op Team expanded to a third school district as they entered the 2023 season with the addition of 9 Carmel High School swimmers. The team's success in the previous year presented them with a new challenge as they were moved up from League 4 to League 3, placing them among stronger teams. Determined to have another successful season, each swimmer brought their all to every single event, overcoming illnesses and injuries along the way. During the Championships the team saw at least one "personal best" in each event, showcasing the true talent of each individual swimmer; and

WHEREAS, coming out victorious in the 2023 season has resulted in them moving up once again and the Team will enter the 2024 season in League 2, a well-deserved placement for this unstoppable team; now therefore be it

RESOLVED, that Putnam County Executive Kevin Byrne and the Putnam County Legislature hereby congratulate the Mahopac Putnam Valley Carmel Varsity Girls Swim Team on their second consecutive undefeated season and winning the 2023 League Championship!

Chairman Jonke recognized Legislator Montgomery who presented the following proclamation honoring Continental Village Volunteer Fire Department Chief Robert Boddie and Cold Spring Volunteer Fire Department Chief Jeffery Phillips.

**HONORING CHIEF ROBERT BODDIE AND CHIEF JEFFERY PHILLIPS**

WHEREAS, on the morning of January 15, 2024 the Continental Village Volunteer Fire Department was dispatched to a structure fire at 56 Roa Hook Road in the town of Cortlandt; and

**WHEREAS, Chief of the Continental Village Volunteer Fire Department Robert Boddie and Chief of the Cold Spring Volunteer Fire Department Jeffery Phillips arrived on the scene within two minutes of receiving the call. Upon their arrival, residents injured in the fire who had narrowly escaped, informed Chief Boddie and Chief Phillips that their family members were still inside of the burning building. The two Chiefs immediately sprang into action, entering the burning building and began their search, knowing there was not enough time to wait for the first Fire Engine bringing water and additional personnel to arrive; and**

**WHEREAS, once inside the building the two Chiefs encountered a dangerous environment of low visibility and rising heat. With the conditions rapidly deteriorating, they knew their mission of finding the remaining individuals was becoming even more paramount as potential survival waned and the fire became more powerful. Relying on their training and immense courage, Chief Boddie and Chief Phillips located the two individuals, an adult and child, inside the building and got them to safety; now therefore be it**

**RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby recognize Chief of the Continental Village Volunteer Fire Department Robert Boddie and Chief of the Cold Spring Volunteer Fire Department Jeffery Phillips for their instinctive calling to help those in need and their swift actions on January 15, 2024 that resulted in the survival of all residents of 56 Roa Hook Road. We are proud to represent a County that is home to such brave, selfless individuals who constantly put others before themselves.**

**Item #4 – Acceptance of Minutes – Special Meeting – November 14, 2023  
Regular Meeting – December 5, 2023  
Year End Meeting – December 19, 2023  
Organizational Meeting – January 2, 2023**

**Item #5 – Correspondence  
a) County Auditor**

**There was no activity during this reporting period.**

**PERSONNEL COMMITTEE  
(Chairman Jonke, Legislators Castellano & Nacerino)**

**Item #6a - Approval/ Budgetary Amendment (24A002)/ Tourism/ Temporary and I Love New York Award was next. On behalf of the members of the Personnel Committee, Chairman Jonke moved the following:**

**RESOLUTION #25**

**APPROVAL/ BUDGETARY AMENDMENT (24A002)/ TOURISM/ TEMPORARY AND I LOVE NEW YORK AWARD**

**WHEREAS, the Director of the Department of Putnam County Tourism retired as of December 31, 2023; and**

**WHEREAS, said Director of Tourism looks forward to continuing to work for Putnam County on a part-time basis in the Tourism Department; and**

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (24A002) to reduce the I Love New York budgeted amount from \$120,000 to \$103,478 to reflect the award from NYS in the amount of \$51,739; and

WHEREAS, said budgetary amendment also reflects changes to the Director of Tourism Personnel line, Miscellaneous line, and Temporary line to account for said Retirement, Temporary position, and I Love NY Matching Funds award; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Appropriations:**

10641000 51094	Tourism – Temporary	16,990
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**Decrease Appropriations:**

10641000 51000 (101)	Tourism – Personnel Services	4,167
10641000 54328	Tourism – I Love New York	16,522
10641000 54989	Tourism – Miscellaneous	4,562

**Decrease Estimated Revenues:**

10641000 437151	Tourism – State Aid – I Love NY	8,261
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6b - Approval/ Budgetary Amendment (24A005)/ Sheriff's Department/ Corrections Division/ State Criminal Alien Assistance Program (SCAAP) Grant was next. On behalf of the members of the Personnel Committee, Chairman Jonke moved the following:

**RESOLUTION #26**

**APPROVAL/ BUDGETARY AMENDMENT (24A005)/ SHERIFF'S DEPARTMENT/ CORRECTIONS DIVISION/ STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP) GRANT**

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (23A005) to accurately reflect the Personnel expenses associated with the SCAAP Grant; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Estimated Appropriations:**

**Jail SCAAP**

10315001 51000 10032 (01111)	Personnel Services Corrections Sergeant	105,859
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10315001 58001 10032 (01111)	Retirement	15,981
10315001 58002 10032 (01111)	FICA	8,098
10315001 58004 10032 (01111)	Workers Comp	1,880
10315001 58006 10032 (01111)	Dental	2,004
10315001 58008 10032 (01111)	Health Insurance	28,284
10315001 58009 10032 (01111)	Vision	<u>242</u>
		<b>162,348</b>

**Decrease Estimated Appropriations:**

**Jail**

10315000 51000 (10161)	Personnel Services	
	Corrections Sergeant	105,859
10315001 58001 (10161)	Retirement	15,981
10315001 58002 (10161)	FICA	8,098
10315001 58004 (10161)	Workers Comp	1,880
10315001 58006 (10161)	Dental	2,004
10315001 58008 (10161)	Health Insurance	28,284
10315001 58009 (10161)	Vision	<u>242</u>
		<b>162,348</b>

**Increase Estimated Revenue:**

**Jail Federal**

10315001 44389F 10032	SCAAP Grant	56,489
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**Increase Estimated Appropriations:**

10199000 54980	Contingency	56,489
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2024 Fiscal Impact – (\$56,489)

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

Item #6c - Approval/ Ratification of PuMA Collective Bargaining Agreement was next. On behalf of the members of the Personnel Committee, Chairman Jonke moved the following:

Legislator Crowley commended everyone involved in negotiating this contract quickly and taking care of our union members.

Chairman Jonke stated that he too thanked and congratulated the County Executive, President of the PuMA Shawn Rogan, Personnel Director Paul Eldridge and anyone else involved in the negotiations. He stated that it is a good contract for our union members and the people of Putnam County.

**RESOLUTION #27**

**APPROVAL/ RATIFICATION OF PUMA COLLECTIVE BARGAINING AGREEMENT**

WHEREAS, the negotiating teams for the Putnam Management Association (“PuMA”) and the County of Putnam (“the County”) met on November 20, 2023, December 4, 2023 and December 8, 2023 to discuss amended contract language and terms and conditions of employment; and

WHEREAS, PuMA and the County have come to an Agreement concerning the terms and conditions of the employment of its members for the years January 1, 2024, through December 31, 2027; and

WHEREAS, a Memorandum of Agreement (“MOA”) was executed by Putnam County Executive Kevin M. Byrne and various representatives of the PuMA unit, in which all of the terms and conditions of employment of its members were outlined; and

WHEREAS, the membership of PuMA met on December 20, 2023, to vote to ratify the MOA; and

WHEREAS, the Personnel Committee also met and discussed the terms of the MOA on January 29, 2024; and

WHEREAS, the Legislature is in agreement with the Administration and the negotiating teams that the MOA is in the best interests of both the County and the membership of PuMA; now therefore be it

RESOLVED, the Putnam County Legislature hereby approves and ratifies the Memorandum of Agreement, dated December 15, 2023, which was entered into with Putnam Management Association for the period of January 1, 2024 through and including December 31, 2027.

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6d - Approval/ Budgetary Transfer (24T011)/ Commissioner of Finance/ PuMA Contract Settlement was next. On behalf of the members of the Personnel Committee, Chairman Jonke moved the following:

**RESOLUTION #28**

**APPROVAL/ BUDGETARY TRANSFER (24T011)/ COMMISSIONER OF FINANCE/ PUMA CONTRACT SETTLEMENT**

WHEREAS, the Commissioner of Finance has requested a budgetary transfer (24T011) to provide funding for the 2024 Salary and Benefit costs pursuant to the Ratified Contract Settlement between Putnam County and PuMA; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

**Increase Estimated Appropriations:**

10033000 51000	Personnel Services	5,068
10033000 58002	Social Security	388
10102000 51000	Personnel Services	1,531
10102000 58002	Social Security	117
10108000 51000	Personnel Services	2,229
10108000 58002	Social Security	170
10116500 51000	Personnel Services	992
10116500 58002	Social Security	76

10120000 51000	Personnel Services	6,037
10120000 58002	Social Security	462
10131000 51000	Personnel Services	2,622
10131000 58002	Social Security	201
10142000 51000	Personnel Services	7,896
10142000 58002	Social Security	604
10143000 51000	Personnel Services	7,720
10143000 58002	Social Security	591
10144000 51000	Personnel Services	2,013
10144000 58002	Social Security	154
10401000 51000	Personnel Services	3,520
10401000 58002	Social Security	269
10431000 51000	Personnel Services	1,992
10431000 58002	Social Security	152
10661000 51000	Personnel Services	4,335
10661000 58002	Social Security	332
10677200 51000	Personnel Services	5,614
10677200 58002	Social Security	429
10677300 51000	Personnel Services	1,628
10677300 58002	Social Security	125
10677900 51000	Personnel Services	512
10677900 58002	Social Security	39
10762000 51000	Personnel Services	171
10762000 58002	Social Security	13
12401000 51000	Personnel Services	3,669
12401000 58002	Social Security	281
22070000 51000	Personnel Services	1,021
22070000 58002	Social Security	78

**Decrease Estimated Appropriations:**

10199000 54980	Contingency	63,050
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2024 Fiscal Impact - \$63,050

2025 Fiscal Impact - \$58,895

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

Item #6e - Approval/ Confirmation/ Appointment/ Interim Commissioner of Health was next. On behalf of the members of the Personnel Committee, Chairman Jonke moved the following:

Chairman Jonke stated that Dr. Michael Nesheiwat will be stay on an interim basis as Commissioner of Health.

Legislator Sayegh thanked Dr. Nesheiwat for always doing the right thing for Putnam County. She stated that he is here now temporarily until the County finds a Commissioner of Health.



Chairman Jonke acknowledged the selflessness of Dr. Nesheiwat. He stated that the County needs him and Dr. Nesheiwat stated that he would be here for as long as the County needed him.

**RESOLUTION #29**

**APPROVAL/ CONFIRMATION/ APPOINTMENT/ INTERIM COMMISSIONER OF HEALTH**

**WHEREAS, County Executive Kevin M. Byrne previously appointed Michael J. Nesheiwat M.D. as Interim Commissioner of Health, pursuant to Article 10, Section 10.04 of the Putnam County Charter; and**

**WHEREAS, this appointment was confirmed by the County Legislature pursuant to Resolution #40 of 2023; and**

**WHEREAS, this interim appointment shall be continued effective January 1, 2024, while active recruitment continues for a fully qualified candidate; and**

**WHEREAS, continuation of said appointment has been acknowledged by the New York State Department of Health allowing for such appointment while active recruitment continues and until such time as a fully qualified candidate has been found and an appointment has been made; and**

**WHEREAS, Michael J. Nesheiwat, M.D. possesses the requisite knowledge, experience, and qualifications to serve as the Interim Commissioner of Health for the County of Putnam; and**

**WHEREAS, the Personnel Committee of the Putnam County Legislature considered and confirms this continuing appointment; now therefore be it**

**RESOLVED, that the Legislature hereby confirms the continued appointment of Michael J. Nesheiwat, M.D., as the Interim Commissioner of Health for the County of Putnam, pursuant to Article 10, Section 10.04 of the Putnam County Charter, for a term expiring December 31, 2024, unless another qualified candidate has been found and appointed prior thereto; and be it further**

**RESOLVED, that this appointment shall comply with the requirements to file and Oath of Office pursuant to the New York State Public Officers Law**

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

**AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Ellner & Gouldman)**

**Item #6f - Approval/ Budgetary Amendment (23A091)/ Commissioner of Finance/ Year End Journal Entry #2 was next. Chairman Jonke recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**RESOLUTION #30**

**APPROVAL/ BUDGETARY AMENDMENT (23A091)/ COMMISSIONER OF FINANCE/ YEAR END JOURNAL ENTRY #2**

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (23A091) for the second Year End Journal Entry for the year ending December 31, 2023; and

WHEREAS, further entry(s) will follow as more information becomes available during the year end closing process; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOVED, that the following budgetary amendment be made:

**GENERAL FUND:**

Increase Estimated Appropriations:  
SEE ATTACHED SHEET 1,098,689.35

Increase Estimated Revenues:  
SEE ATTACHED SHEET 1,098,689.35

**DEBT SERVICE FUND:**

Increase Estimated Appropriations:  
SEE ATTACHED SHEET 3,599.55

Increase Estimated Revenues:  
SEE ATTACHED SHEET 3,599.55

**CAPITAL FUND:**

Increase Estimated Appropriations:  
SEE ATTACHED SHEET 252,443.42

Decrease Estimated Appropriations:  
SEE ATTACHED SHEET 136,712.22

Increase Estimated Revenues:  
SEE ATTACHED SHEET 4,589,267.91

Decrease Estimated Appropriations:  
SEE ATTACHED SHEET 4,473,536.71

2023 Fiscal Impact – (\$152,288.90)

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6g - Approval/ Fund Transfer (23T478)/ Sheriff's Department/ Security Services Temporary was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #31

**APPROVAL/ FUND TRANSFER (23T478)/ SHERIFF'S DEPARTMENT/ SECURITY SERVICES TEMPORARY**

WHEREAS, the Putnam County Sheriff has requested a fund transfer (23T478) to cover the Temporary line for County Security Services; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

**Decrease:**

17311000 51093	Sheriff Patrol Overtime	20,000
17311000 58002	FICA	<u>1,530</u>
		21,530

**Increase:**

19311000 51094	Sheriff Security Svs Temporary	20,000
19311000 58002	Sheriff Security Svs FICA	<u>1,530</u>
		21,530

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

Item #6h - Approval/ Fund Transfer (23T497)/ Social Services/ Mental Health Subcontractors was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #32**

**APPROVAL/ FUND TRANSFER (23T497)/ SOCIAL SERVICES/ MENTAL HEALTH SUBCONTRACTORS**

WHEREAS, the Commissioner of Social Services has requested a fund transfer (23T497) to adjust the MH Reinvestment Subcontractor account and the MH Supported Housing Subcontractor account in accordance with the amended agreement; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

**Decrease:**

10040000 54647	Subcontractor – MH Reinvestment	4,968
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**Increase:**

10034000 54647	Subcontractor – MH Supported Housing	4,968
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2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6i - Approval/ Fund Transfer (23T507)/ Health Department/ Preschool Chargeback Gasoline was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #33

APPROVAL/ FUND TRANSFER (23T507)/ HEALTH DEPARTMENT/ PRESCHOOL CHARGEBACK GASOLINE

WHEREAS, the Interim Commissioner of Health has requested a fund transfer (23T507) to cover the cost of gasoline for year end 2023; and

WHEREAS, the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10296000 54678	Preschool Leased Transportation	7,100
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Increase:

10296000 55371	Preschool Chargeback Gasoline	7,100
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2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6j - Approval/ Fund Transfer (23T508)/ Health Department/ Early Intervention-Itinerant Services was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #34

APPROVAL/ FUND TRANSFER (23T508)/ HEALTH DEPARTMENT/ EARLY INTERVENTION-ITINERANT SERVICES

WHEREAS, the New York State Education Department has increased the rates for Preschool Evaluations; and

WHEREAS, the number of children being referred to Preschool for an evaluation to determine eligibility has also increased; and

WHEREAS, the Early Intervention budget for Itinerant Services is also short for the year 2023; and

WHEREAS, the Interim Commissioner of Health has requested a fund transfer (23T508) to cover the budget deficit of the unforeseen increased costs associated with Preschool Program for the remainder of 2023; and

WHEREAS, the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10405900 54483	Early Intervention – Asst. Tech.	15,000
10405900 54414	Early Intervention – Care at Priv. Inst.	40,000
10405900 54417	Early Intervention – Evaluations	<u>33,000</u>
		88,000

Increase:

10405900 54441	Early Intervention – Itinerant Services	88,000
	2023 Fiscal Impact – 0 –	
	2024 Fiscal Impact – 0 –	

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6k - Approval/ Fund Transfer (23T509)/ Health Department/ Preschool Evaluations and Care at Private Institution was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #35

APPROVAL/ FUND TRANSFER (23T509)/ HEALTH DEPARTMENT/ PRESCHOOL EVALUATIONS AND CARE AT PRIVATE INSTITUTION

WHEREAS, the New York State Education Department has increased the rates for Preschool Evaluations; and

WHEREAS, the number of children being referred to Preschool for an evaluation to determine eligibility has also increased; and

WHEREAS, the Interim Commissioner of Health has requested a fund transfer (23T508) to cover the budget deficit of the unforeseen increased costs associated with Preschool Program for the remainder of 2023; and

WHEREAS, the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10296000 54113	Preschool – Exc. School Dist. Adm	30,000
10296000 54441	Preschool – Itinerant Services	<u>240,000</u>
		270,000

Increase:

10296000 54417	Preschool – Evaluations	30,000
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10296000 54414	Preschool – Care at Private Institution	<u>240,000</u> 270,000
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2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

**Item #6L - Approval/ Budgetary Transfer (23T510)/ County Attorney/ Judgement & Claims was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**RESOLUTION #36**

**APPROVAL/ BUDGETARY TRANSFER (23T510)/ COUNTY ATTORNEY/ JUDGEMENT & CLAIMS**

WHEREAS, the County Attorney has requested a budgetary transfer (23T510) to cover costs in connection with the Rivera vs. County of Putnam settlement pursuant to Resolution #268 of 2023; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

**GENERAL FUND:**

**Increase Appropriations:**

10193000 54933	Judgements & Claims	125,000
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**Decrease Appropriations:**

10199000 54980	General Contingency	125,000
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2023 Fiscal Impact - \$125,000

2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

**Item #6m - Approval/ Fund Transfer (23T512)/ Health Department/ Preschool Travel Non-Employee was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**RESOLUTION #37**

**APPROVAL/ FUND TRANSFER (23T512)/ HEALTH DEPARTMENT/ PRESCHOOL TRAVEL NON-EMPLOYEE**

WHEREAS, the Interim Commissioner of Health has requested a fund transfer (23T512) to cover the Preschool-Travel Non-Employee line due to more parents driving their child to school-based programs in 2023 than forecasted; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:		
10296000 54678	Preschool-Leased Transportation	5,000

Increase:		
10296000 54670	Preschool-Travel Non-Employee	5,000

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6n - Approval/ Budgetary Transfer (23T516)/ Commissioner of Finance/ Assigned Legal Counsel – 18B was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #38

APPROVAL/ BUDGETARY TRANSFER (23T516)/ COMMISSIONER OF FINANCE/  
ASSIGNED LEGAL COUNSEL – 18B

WHEREAS, the Commissioner of Finance has requested a budgetary transfer (23T516) to address the shortfall in the Assigned Legal Counsel representing indigent clients through Article 18B of County Law; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:		
25117100 54125	Legal Services – 18b	75,000

Decrease Appropriations:		
10249000 54925	Community College Tuition	25,000
10131000 54646	Finance – Contracts	10,000
10193000 54960	Certiorari Refunds	40,000

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6o - Approval/ Budgetary Amendment (24A003)/ Youth Bureau/ Runaway & Homeless Youth (RHY) Allocations 2023/2024 was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #39**

**APPROVAL/ BUDGETARY AMENDMENT (24A003)/ YOUTH BUREAU/ RUNAWAY & HOMELESS YOUTH (RHY) ALLOCATIONS 2023/2024**

WHEREAS, the Youth Bureau has received an increase in state funding from the Office of Children and Family Services for the 2023/24 fiscal year; and

WHEREAS, the Director of the Youth Bureau has requested a budgetary amendment (24A003) to account for this increase in funding; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Estimated Revenues:**

10731000 438204	RHY – Green Chimneys TLP	1,260
10731000 438622	RHY – Runaway Coordination	764
10731000 438623	RHY – Arbor House RHY	19,544

**Increase Appropriations:**

10731000 54907	RHY – Green Chimneys TLP	2,100
10731000 54970	RHY – Arbor House RHY	38,930

**Decrease Appropriations:**

10199000 54980	General Contingencies	19,462
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2024 Fiscal Impact - \$19,462

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

Item #6p - Approval/ Budgetary Amendment (24A004)/ Social Services/ Youth Bureau/ Safe Harbor was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #40**

**APPROVAL/ BUDGETARY AMENDMENT (24A004)/ SOCIAL SERVICES/ YOUTH BUREAU/ SAFE HARBOR**



WHEREAS, the Commissioner of Finance and Youth Bureau Director have requested a budgetary amendment (24A004) to amend the DSS budget to include Putnam County's Safe Harbor allocation for the purpose of contracting with a provider to address the needs of trafficked and commercially sexually exploited children and youth in accordance with Putnam County's Safe Harbor project plan approved by the NYS Office of Children and Family Services (OCFS); and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Estimated Revenues:**

10058000 436101	State Aid – Safe Harbor	30,000
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**Increase Appropriations:**

10058000 54646	Contracts – Safe Harbor	30,000
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6q - Approval/ Budgetary Amendment (24A006)/ Planning/ 5307/5340 Danbury, CT-NY Small Urbanized Area (SUZA) Funds/ Metropolitan Transportation Authority (MTA) was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #41**

**APPROVAL/ BUDGETARY AMENDMENT (24A006)/ PLANNING/ 5307/5340 & 5339 DANBURY, CT-NY SMALL URBANIZED AREA (SUZA) FUNDS/ METROPOLITAN TRANSPORTATION AUTHORITY (MTA)**

WHEREAS, Putnam County and the Metropolitan Transportation Authority (MTA) have reached an agreement on the fair and rational sub-regional allocation of the Federal Fiscal Year (FFY) 2023 Sections 5307/5340 and 5339 funds apportioned to the New York side of Danbury, CT-NY Small Urbanized Area; and

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (24A006) to account for this final FFY 2023 allocation; and

WHEREAS, said budgetary amendment accounts for the 10% State and 10% local matching funds; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Estimated Revenues:**

55997000 428601 52306	Interfund Transfer – General (local 10%)	32,631
55997000 435970 52306	State Aid – Transit 5307/5339 FFY23	32,631
55997000 445970 52306	Federal Aid – Transit 5307/5339 FFY23	261,052

**Increase Appropriations:**

55997000 53000 52306	Capital – Transit Section 5307 FFY23	285,879
55997000 53000 52306	Capital – Transit Section 5339 FFY23	40,435

**GENERAL FUND:**

**Increase Appropriations:**

10990100 59020	Transfer Out – General	32,631
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**Decrease Appropriations:**

10199000 54980	Contingency	32,631
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2024 Fiscal Impact - \$32,631  
 2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

Item #6r - Approval/ Budgetary Amendment (24A007)/ Social Services/ Adjust Mental Health Budget / Office of Addiction Services and Supports (OASAS) was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #42**

**APPROVAL/ BUDGETARY AMENDMENT (24A007)/ SOCIAL SERVICES/ ADJUST MENTAL HEALTH BUDGET / OFFICE OF ADDICTION SERVICES AND SUPPORTS (OASAS)**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A007) to amend the County’s Mental Health budget based on approved state aid level funding through the NYS Office of Mental Health (OMH) and NYS Office of Addiction Services and Supports (OASAS); and

WHEREAS, the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Estimated Revenues:**

10030000 434884	State Aid – Private OASAS Local Asst	593
10037000 434946	State Aid – Adult Case Mgt	17,696

**Increase Appropriations:**

10030000 54647	OASAS Contracted Svs – Sub Contractors	593
10037000 54647	MH Intv Case Mgmt - Sub Contractors	17,696

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT.  
MOTION CARRIES.

Item #6s - Approval/ Budgetary Amendment (24A008)/ Social Services/ Day Care Registration and Inspection Allocation was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #43**

**APPROVAL/ BUDGETARY AMENDMENT (24A008)/ SOCIAL SERVICES/ DAY CARE REGISTRATION AND INSPECTION ALLOCATION**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A008) to amend the County's Social Services' budget to increase the funding level for Putnam's Day Care Registration and Inspection allocation in accordance with program approved by the NYS Office of Children and Family Services (OCFS); and

WHEREAS, the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Estimated Revenues:**

10601000 446102	Federal Aid – SS Program Admin CDBG 93.575	19,612
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**Increase Appropriations:**

10102000 54647	SS Program Admin Svcs – Sub Contractors	19,612
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT.  
MOTION CARRIES.

Item #6t - Approval/ Budgetary Amendment (24A009)/ Probation Department/ County Pretrial Services Grant Award/ NY Division of Criminal Justice Services (DCJS) was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #44**

**APPROVAL/ BUDGETARY AMENDMENT (24A009)/ PROBATION DEPARTMENT/ COUNTY PRETRIAL SERVICES GRANT AWARD/ NY DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)**

WHEREAS, the New York Division of Criminal Justice Services (DCJS) granted Putnam County funding to offset the costs associated with the provision of certified pretrial services, including but not limited to screening, assessments, supervision, and reporting as provided in in the SFY 2023-24 New York State budget for the period April 1, 2023 through March 31, 2024; and

WHEREAS, the Director of Probation has requested a budgetary amendment (24A009) to account for this award; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Estimated Revenues:**

10314000 433106	State Aid – Pretrial Grant FY23-24 NYSDCJS	130,809
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**Increase Appropriations:**

10199000 54987	Sub-contingency – Probation	130,809
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

Item #6u - Approval/ Budgetary Amendment (24A011)/ DPW/ Risk Manager/ Guide Rail Damage/ Insurance Recoveries was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #45**

**APPROVAL/ BUDGETARY AMENDMENT (24A011)/ DPW/ RISK MANAGER/ GUIDE RAIL DAMAGE/ INSURANCE RECOVERIES**

WHEREAS, the Risk Manager has requested a budgetary amendment (24A011) to recognize reimbursement from Progressive Insurance Co. for damages to a guide rail; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Revenues:**

10511000 426801	DPW Rd/Bridges – Insurance Recoveries	7,438.94
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**Increase Expenses:**

10511000 54647	DPW Rd/Bridges – Sub Contractors	7,438.94
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6v - Approval/ Fund Transfer (24T012)/ DPW/ Tilly's Table/ Insurance Bill was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

Legislator Montgomery thanked Risk Manager Mat Bruno for providing the information from the questions raised during the Committee meeting. She stated that from what was explained by Risk Manager Bruno, the insurance costs have not increased. She stated that she was not sure how there was a fiscal impact \$13,218. She stated that when there are any future negotiations, with the caterer to run Tilly's Table, she would like to see this amount reflected in the rent that they pay the County. She believed that we were collecting rent that was below value, and the taxpayers are paying the brunt of the insurance, maintenance, and upkeep of the farm.

Legislator Sayegh stated that it was her understanding that the caterer does pay their share of their insurance and the County must provide insurance for the County buildings.

RESOLUTION #46

APPROVAL/ FUND TRANSFER (24T012)/ DPW/ TILLY'S TABLE/ INSURANCE BILL

WHEREAS, the Commissioner of Finance has requested a fund transfer (24T012) to address the shortfall in the Tilly Foster Insurance budget line to cover an insurance invoice; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10199000 54980	General Contingencies	13,218
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Increase:

10084000 10137	DPW – Tilly's Table – Insurance	13,218
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2024 Fiscal Impact - \$13,218

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #6w – Approval/ Authorization/ Legislators to Attend February New York State Association of Counties Conference was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

Legislator Montgomery believed it was also a great opportunity and resource for our Clerks to attend the NYSAC conference if they were interested.

#### **RESOLUTION #47**

#### **APPROVAL / AUTHORIZATION / LEGISLATORS TO ATTEND FEBRUARY NEW YORK STATE ASSOCIATION OF COUNTIES CONFERENCE**

**WHEREAS, six (6) Legislators have requested permission to attend the New York State Association of Counties Conference to be held in Albany, New York in February 2024 for registration and lodging total expenditure of approximately \$960 per person; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved their requests; now therefore be it**

**RESOLVED, that the Putnam County Legislature authorizes six (6) Legislators to attend the New York State Association of Counties Conference to be held in Albany, New York in February 2024.**

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

Item #6x - Approval/ Brewster Industrial Owner, LLC Project/ Payment in Lieu of Taxes (PILOT) Agreement (Revised) / Industrial Development Agency (IDA) was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

Legislator Castellano explained that this was a revised resolution for the resolution previously approved.

Legislator Montgomery stated that she has struggled with this. She stated that the project has gone through a vigorous approval process through the Planning Board. She stated that the Brewster School District has not approved this yet. She explained that the PILOT agreement is tax payment at a reduced rate over time for this project. She stated that it did not have the full support of the IDA. She stated that for a project like this with the visual impact on the community and now we are giving them a tax break, does not feel right to her. She stated that she would not be supporting this resolution.

Legislator Ellner clarified that it was his understanding that this modifies a provisional agreement which was a tax break originally for 12 years and reduces that to only 10 years. She stated that the agreement also separates both structures so in essence if the owner chooses to sell a structure, they could now do so without voiding the agreement.

Legislator Sayegh stated that Chairwoman of the Rules Committee, Legislator Addonizio asked her to read a statement on her behalf. In Legislator Addonizio's statement she explained that, as Chairwoman of the Rules Committee, she has been advocating for compliance with the IDA Labor Policy. She recognized the advantage of the newly proposed PILOT and wanted to express her appreciation and applaud the IDA and the board members for their commitment to enforcing the Labor Policy. She understood that some IDA Board members voted against the PILOT Agreement, presumably because Brewster Industrial owners were focused on building one million square feet for

speculation. She stated that she was also not in favor of granting PILOTS for projects built from speculation. She also stated that she was hoping the Labor Policy would be enforced in the future in order to create local jobs in the Hudson Valley.

Legislator Crowley believed that we needed to provide the IDA with more resources to enforce the Labor Law to be able to have identification to go on the job sites and be more active in the role they play.

Legislator Montgomery spoke to the Chairman's point during the Committee meeting about giving the IDA the appropriate resources, however, she believed that we were not there yet. She questioned how the labor policies were going to be enforced. She stated that it is a challenge right now to get the information we need moving forward with this project. She was in favor of more support for the IDA, but believed this was not the time to approve this PILOT.

Legislator Sayegh stated that the IDA does an incredible job of inviting businesses to Putnam County. She stated that development in Putnam County brings in tax dollars. She stated that although they are receiving a 10-year tax break by paying reduced taxes, they are still paying taxes in Putnam County and will continue to pay taxes in Putnam County. She believed Putnam County needed to be open for business to reduce the tax burden on Putnam County homeowners.

Chairman Jonke concurred. He stated that he spent 35 years of his life in a career dealing with property taxes. He stated that we really do need a balance of commercial and residential. He stated that this project will bring in a lot of tax dollars to a school district without the school district having to provide a service to this property. He commended IDA Chairman Bill Nulk for adopting policies, however, the County did not give him the support to enforce those policies. As he stated during the Committee meeting, this is something we need to address moving forward. He stated that this project is in his Legislative District, the Southeast Town Board does support it, and the school district is waiting for the County to approve this and they would then approve it within the next 30 days.

#### **RESOLUTION #48**

#### **APPROVAL / BREWSTER INDUSTRIAL OWNER, LLC PROJECT / PAYMENT IN LIEU OF TAXES (PILOT) AGREEMENT (REVISED) / INDUSTRIAL DEVELOPMENT AGENCY (IDA)**

WHEREAS, pursuant to Resolution #169 of 2023, the Putnam County Legislature authorized and approved a twelve-year real property tax abatement schedule and payment in lieu of taxes ("PILOT") agreement in connection with certain improvements to be operated as a distribution center on property situated at 101 and 201 Pugsley Road, Brewster, New York 10509, further described as Section 45, Block 1, Lot 5, and Section 45, Block 1, Lot 8.2 on the Official Tax Map of the Town of Southeast (collectively, the "Subject Premises"); and

WHEREAS, the project is being done with the financial assistance of the Putnam County Industrial Agency ("IDA"); and

WHEREAS, project owner Brewster Industrial Owner, LLC, has requested a revised property tax abatement schedule of ten (10) years, which will now align with

the ten-year benefit schedule outlined in NY Real Property Tax Law Section 485-B; and

WHEREAS, the Audit and Administration Committee of the Putnam County Legislature has reviewed the project owner's request and its proposed, revised schedule of property tax payments for each parcel (attached hereto), as well as the additional information provided by the IDA regarding the request and the status of the project; now therefore be it

RESOLVED, that the Putnam County Legislature hereby authorizes and approves the following revised tax abatement schedule to be applied only to so much of the assessed valuation of the Subject Premises applicable solely to the improvements made pursuant to the IDA benefits package contemplated hereunder:

Year 1	50%
Year 2	45%
Year 3	40%
Year 4	35%
Year 5	30%
Year 6	25%
Year 7	20%
Year 8	15%
Year 9	10%
Year 10	5%

And be it further

RESOLVED, that the Clerk of the Putnam County Legislature shall forward a certified copy of this resolution to the Putnam County Industrial Development Agency, the Assessor of the Town of Southeast and the Town of Southeast Receiver of Taxes.

BY ROLL CALL VOTE: SIX AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #7 - Other Business

Item #7a - Approval/ Litigation Settlement/ TD Auto Finance LLC v. County of Putnam was next.

Chairman Jonke made a motion to add other business Item #7a to the agenda; seconded by Legislator Sayegh. All in favor.

RESOLUTION #49

APPROVAL/ LITIGATION SETTLEMENT/ TD AUTO FINANCE LLC V. COUNTY OF PUTNAM

WHEREAS, on or about November 4, 2021, Plaintiff TD Auto Finance LLC (Plaintiff) commenced action against the County of Putnam in United States District Court, Southern District of New York alleging Section 1983 civil rights violations, specifically that the County's practice and custom in civil forfeiture matters did not provide Plaintiff with due process of law as Plaintiff was not timely notified of the seizure of the subject vehicle and



not provided with an opportunity to be heard at any point in connection with the seizure; and

WHEREAS, Plaintiff sought recovery for financial damages in an undetermined amount as well as costs, disbursements, attorney's fees and interest; and

WHEREAS, the County's insurer, NYMIR, assigned the Portale Randazzo law firm, James A. Randazzo, Esq., to defend the County's interests in this matter, which litigation has been handled by counsel since action was commenced; and

WHEREAS, following extensive motion practice the Court granted Plaintiff's motion for summary judgment determining in doing so that the County violated Plaintiff's procedural due process rights under the Fourteenth Amendment concerning the County's handling of the subject impounded vehicle; and

WHEREAS, Plaintiff proposed for consideration a settlement with the County subject to the County Attorney's endorsement and Legislature's approval, in which the County, would pay Plaintiff, inclusive of attorneys' fees and costs, the sum of one hundred fifteen thousand two hundred sixty six dollars and forty five cents (\$115,266.45); and

WHEREAS, in response to Plaintiff's settlement demand of \$115,266.45, outside counsel, negotiated a reduced settlement of one hundred two thousand five hundred dollars (\$102,500.00); and

WHEREAS, the County Attorney, the County's outside counsel, James A. Randazzo, Esq., and NYMIR's claims representative conditionally recommended settlement as an alternative to proceeding with an appeal that outside counsel does not believe will be successful; and

WHEREAS, the County Attorney and the County's outside counsel, now present this updated settlement to the Legislature and approve the proposed settlement as an alternative to appeal so as to minimize the County's exposure and risk potential for an increased amount; and

WHEREAS, the proposed settlement is in the public interest and would avoid the costs of further litigation, additional attorney's fees and costs and the risk of an appeal; now therefore be it

RESOLVED, that the proposed settlement of this matter for the sum of one hundred two thousand five hundred dollars (\$102,500.00) is hereby approved.

RESOLVED, that the County Executive is hereby authorized to sign any required settlement documents on behalf of the County including a Settlement Agreement and General Release with respect thereto.

**BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

**Item #7b – Confirmation/ Designation of Jail Chief Medical Officer (Tabled from Organizational Meeting) was next.**

**Chairman Jonke made a motion to add Item #7b to the agenda; seconded by Legislator Crowley. All in favor.**

**Chairman Jonke stated that this item was tabled at the Organizational meeting. He stated that we were waiting for confirmation from the contractor, PrimeCare, of their designation of the Jail Physician.**

**RESOLUTION #50**

## DESIGNATION OF JAIL CHIEF MEDICAL OFFICER

WHEREAS, due to a change in the Corrections Law, Section 501 in July of 2017, a physician from the medical services provider to the Putnam County Jail shall be designated by the Putnam County Legislature to act as the Chief Medical Officer of the Jail; and

WHEREAS, PrimeCare was awarded the RFP to provide medical services for the Putnam County Corrections Facility initially through December 31, 2021; and

WHEREAS, as stated in Resolution #48 of 2023, Putnam County exercised the contractual option to extend Prime Care's contract under the terms of the RFP response through December 31, 2023; and

WHEREAS, Putnam County has exercised the contractual option to extend Prime Care's contract under the terms of the RFP response through December 31, 2024; and

WHEREAS, PrimeCare has proposed Dr. Michael Nesheiwat to act as the Chief Medical Officer for the Jail; now therefore be it

RESOLVED, that the Putnam County Legislature hereby designates Dr. Michael Nesheiwat to act as the Chief Medical Officer for the Putnam County Corrections Facility, for a period of one (1) year, said term to expire December 31, 2024.

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

Item #7c – Approval/Appointment/ Budget & Finance Committee Representative / Capital Projects Committee (Tabled from Organizational Meeting) was next.

Chairman Jonke made a motion to add Item #7c to the agenda; seconded by Legislator Sayegh. All in favor.

Legislator Montgomery explained that this will be the fourth Committee that Legislator Ellner will be appointed to, and she too serves on this Capital Projects Committee, per the Charter, which meets once a year. She stated that her fellow Legislators are appointed to serve on two (2) or three (3) Committees, and she does not serve on any.

Legislator Montgomery made a motion to remove Legislator Ellner from the Rules Committee before he is appointed to the Capital Projects Committee.

There was no second. Motion failed.

Legislator Montgomery stated that she serves this County well. She explained that many items she has put forward to a Committee sometimes do not receive a second, and certainly do not get approved. However, these items eventually become policy like the Complete Streets Policy approved last month, which she proposed one year ago but it was turned down. She stated that someone else proposed it one month ago and it was approved. She also suggested receiving a resume before appointing individuals to serve on our Boards and it was never enforced. She stated that when someone else brought it up, it became the policy. She explained that she paved the way for the Climate Smart Initiative and sales tax sharing with the towns.

RESOLUTION #51

**APPOINTMENT/ BUDGET & FINANCE COMMITTEE REPRESENTATIVE/ CAPITAL PROJECTS COMMITTEE**

**WHEREAS, County Charter § 7.05 (B)(3) provides that there shall be a Capital Projects Committee consisting of various members including a designee of the Budget and Finance Committee; now therefore be it**

**RESOLVED, that Greg Ellner be appointed as Budget & Finance Committee Representative to the County's Capital Projects Committee for a period of one (1) year, said term to expire on December 31, 2024.**

**BY ROLL CALL VOTE: SIX AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.**

**Item #8 – Recognition of Public on Agenda Items**

**Judith Farrell, Town of Philipstown Council Member stated that she was speaking about Item #7c – Appointment/ Budget & Finance Committee Representative/ Capital Projects Committee. She wanted to comment on Committees in general.**

**Chairman Jonke requested that it be specific to this item number appointing Legislator Ellner to the Capital Projects Committee.**

**Ms. Farrell stated that the people in the towns of Philipstown and Putnam Valley that have elected Legislator Montgomery as their Legislator believe that she deserves to be treated the same way the other eight Legislators are treated. She believed that the voters in Legislator Montgomery's district needed to be respected and Legislator Montgomery needed to be appointed to Committees to represent them.**

**Chairman Jonke explained that the Legislative rules regarding speaking to agenda items needed to be respected. He explained that Ms. Farrell was not speaking about the agenda item appointing Legislator Ellner to the Capital Projects Committee. He believed that part of the problem, which he will address in his remarks during Recognition of Legislators, is that Legislator Montgomery does not care about rules when she encouraged you to speak on an item that is not on the agenda.**

**Legislative Counsel Firriolo stated, as a point of information to the Chair and so that everyone understands, the Capital Projects Committee is not a standing Committee of the Legislature to which the Chair makes appointments. It is a Committee that is created by statute and has its own rules for appointments and confirmation by the Full Legislature. He stated that the Capital Projects is not a standing Committee, and standing Committees are not part of agenda items.**

**Janice Hogan, Town of Philipstown resident, stated that she would speak to Item #7c.**

**Legislator Montgomery stated that all the standing Committees are on the agenda.**

**Legislative Counsel Firriolo stated that it is the Chair's decision.**

**Ms. Hogan requested a moment to speak as a constituent of Legislator Montgomery's residing in District #1. She explained that Legislator Montgomery was elected as District #1 representative twice and she believed that Philipstown deserves to have a voice in what is happening in Putnam County. She requested that the Legislature set aside differences and to work together professionally. She stated that it did not make sense to have one (1) Legislator from any district not appointed to one (1) of the standing Committees. She explained that as Legislators of Putnam County, by not including Legislator Montgomery, the Legislature was excluding the Town of Philipstown.**

**Chairman Jonke again explained that this was not an agenda item.**

**Debbi Milner, Town of Philipstown resident, stated that she supports her neighbors and Legislator on this issue and requested an explanation of why their Legislator who represents them cannot represent them fully.**

**Chairman Jonke stated that he will be answering Ms. Milner question under recognition of Legislators.**

**Constancia Romilly, Town of Philipstown resident, read the title of agenda Item #7. She questioned how many working Committees there were.**

**Chairman Jonke stated that there were seven (7).**

**Ms. Romilly believed that it did not make sense to have nine (9) Legislators and seven (7) Committees and wind up having one (1) Legislator not serving on a Committee.**

**Linda Harris, Town of Kent resident, believed that all the Legislators needed to work together. Ms. Harris believed that since Legislator Montgomery was not given a Committee, perhaps she should have an oversight, watchdog Committee with all her constituents in the County.**

**John Allen, Town of Putnam Valley resident, questioned Item #7b – Confirmation/ Designation of Jail Chief Medical Officer. He thought it was determined in the County Charter that the Chief Medical Officer is not supposed to hold more than one (1) job. He stated that at one point he held four (4) different positions, including his private practice.**

**Chairman Jonke stated that if you leave your email address, we would try to get a response for you.**

**Karen Ertel, Garrison Hamlet of Philipstown resident, explained that she has learned from experience that by having repeated individuals serve on Committees does not serve in the best interest. A diverse Committee with people that share different ideas get much better results. She stated that if there are Legislators serving on four (4) or five (5) Committees, she asked if it could be reconsidered because she believed that a diverse Committee would produce a much better product for Putnam County residents.**

**County Executive Kevin Byrne, Town of Carmel resident, thanked the Legislature for approving Item #6c – Ratification of PuMA Collective Bargaining Agreement. He stated that there is a lot of work that goes into this, and many individuals involved in the negotiation process. However, a deal is not done until it is ratified by the Legislature.**

Jean Hopper, Town of Carmel resident, questioned why the Committee meetings were not televised and shared with the public.

Chairman Jonke stated that approximately in June of 2023 he met with the head of the IT Department and approved the purchase of cameras and recording equipment. He stated that the installation in Room #318 should take place shortly and meetings will be televised approximately in April of this year.

Nick Kuvach, Town of Putnam Valley resident, spoke to the first agenda Item #1 – Pledge of Allegiance. He referenced the words, “justice for all” in the Pledge of Allegiance and stated that there is disproportionate representation of republicans versus democrats on the County Legislature.

Kathy Valletta, Town of Carmel resident, explained that the Legislature commended the Varsity Swin Team from Putnam Valley, Carmel, and Mahopac. She pointed out what was accomplished when these different and fierce competitors joined together. She asked the Legislators to listen to another view and let Legislator Montgomery speak in the closed-door meetings. She stated that we really want to work with the Legislature.

James Wiesler, Town of Philipstown resident, addressed the recording of the Committee meetings. He stated that he would leave his email address. He explained that he has experience in technology and would be happy to volunteer to help the Director of IT to expedite the process and set up the cameras.

#### Item #9 – Recognition of Legislators

Legislator Montgomery stated that February is Black History month, and the Putnam History Museum has done a fantastic job of providing information and cultural resources about Black history in the Hudson Highlands and Putnam County. She explained that there was another racial incident in Putnam County which she believed should be discussed. She stated that if anyone knows a victim of racism in Putnam County, please contact [nohateforputnam@gmail.com](mailto:nohateforputnam@gmail.com) or call 845-288-3252. She thanked the individuals who came to the meeting this evening to honor our firefighters and to defend democracy. She believed that there were a set of rules for eight Legislators and a different set for her, however, she stated that she will continue to have a voice for the people she represents. She explained that many of her initiatives, which the Legislators fought her on or refused to put on an agenda or acknowledged, are now being implemented as she mentioned earlier. She stated that she just returned from an amazing Department of Environmental Conservation (DEC) weekend and studied her new hero, Aldo Leopold, the father of wildlife management. He stated that ethical behavior is doing the right thing when no one else is watching.

Legislator Ellner recognized a new family business in Carmel; Olde Tyme New York Hot Dogs. He stated that the owner is retired from the NYPD and is a veteran. He encouraged people to support this new business, as well as all of our local businesses.

Legislator Sayegh explained that the public can listen to our Legislative Committee meetings on SoundCloud. She encouraged people to visit the Legislature’s website where the meetings are listed. She pointed out that in the past there was a Republican Legislator who did not receive any Committee assignments. She stated that there was also a long-standing Legislator who was a Democrat and served for 18 years. She stated

that he was very well liked and respected and served on many Committees. She stated that this was not partisan, and the rules apply to all. She stated that democracy happens at the ballot box. Each of the Legislators has a district and are voted for by the people of that district. She encouraged everyone to get out and vote.

Chairman Jonke stated that we all work very hard for our constituents, and he takes this job very seriously, as well as designating the Committee assignments. He stated that he did not select Legislator Montgomery to a Standing Committee, and he responded to her with a memorandum after receiving her memorandum asking him to reconsider this decision. Chairman Jonke proceeded to read the memorandum dated, January 25, 2024, which would clear up any misinformation and explain the reason for his decision not to appoint her to a Standing Committee. The memorandum explained how he extended an olive branch at the 2023 Organizational meeting to Legislator Montgomery who responded to him with condescending remarks after said meeting. The memorandum also listed eight (8) examples of how he believed Legislator Montgomery has disregarded the Legislature's rules of order and procedure, and how on numerous occasions made public comments that impugned the integrity of her fellow Legislators, and wrongly accusing them of improper conduct. Chairman Jonke's memorandum concluded by stating that although she is not a member of a Standing Committee, our procedure is to allow all Legislators to comment on agenda items during Committee meetings. He stated that her voice will continue to be heard at those meetings and he was sure that she would continue to represent the members of her district to the best of her ability.

There being no further business, at 8:13 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislator Sayegh. Six Ayes, One Nay – Legislator Montgomery, Legislators Addonizio & Nacerino were absent. Motion carries.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA  
REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
TO BE HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512**

**Tuesday** **February 6, 2024** **7:00 P.M.**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

**PROCLAMATION**

**Honoring the Mahopac Putnam Valley Carmel Varsity Girls Swim Team**

**Honoring Chief Robert Boddie and Chief Jeffery Phillips**

4. Acceptance of Minutes – Special Meeting – November 14, 2023  
Regular Meeting – December 5, 2023  
Year End Meeting – December 19, 2023  
Organizational Meeting – January 2, 2024
5. Correspondence
  - a) County Auditor
6. Pre-filed resolutions:

**PERSONNEL COMMITTEE  
(Chairman Jonke, Legislators Castellano & Nacerino)**

- 6a. Approval/ Budgetary Amendment (24A002)/ Tourism/ Temporary and I Love New York Award

- 6b. **Approval/ Budgetary Amendment (24A005)/ Sheriff's Department/ Corrections Division/ State Criminal Alien Assistance Program (SCAAP) Grant**
- 6c. **Approval/ Ratification of PuMA Collective Bargaining Agreement**
- 6d. **Approval/ Budgetary Transfer (24T011)/ Commissioner of Finance/ PuMA Contract Settlement**
- 6e. **Approval/ Confirmation/ Appointment/ Interim Commissioner of Health**

**AUDIT & ADMINISTRATION COMMITTEE**  
**(Chairman Castellano, Legislators Ellner & Gouldman)**

- 6f. **Approval/ Budgetary Amendment (23A091)/ Commissioner of Finance/ Year End Journal Entry #2**
- 6g. **Approval/ Fund Transfer (23T478)/ Sheriff's Department/ Security Services Temporary**
- 6h. **Approval/ Fund Transfer (23T497)/ Social Services/ Mental Health Subcontractors**
- 6i. **Approval/ Fund Transfer (23T507)/ Health Department/ Preschool Chargeback Gasoline**
- 6j. **Approval/ Fund Transfer (23T508)/ Health Department/ Early Intervention-Itinerant Services**
- 6k. **Approval/ Fund Transfer (23T509)/ Health Department/ Preschool Evaluations and Care at Private Institution**
- 6L. **Approval/ Budgetary Transfer (23T510)/ County Attorney/ Judgement & Claims**
- 6m. **Approval/ Fund Transfer (23T512)/ Health Department/ Preschool Travel Non-Employee**
- 6n. **Approval/ Budgetary Transfer (23T516)/ Commissioner of Finance/ Assigned Legal Counsel – 18B**
- 6o. **Approval/ Budgetary Amendment (24A003)/ Youth Bureau/ Runaway & Homeless Youth (RHY) Allocations 2023/2024**
- 6p. **Approval/ Budgetary Amendment (24A004)/ Social Services/ Youth Bureau/ Safe Harbor**
- 6q. **Approval/ Budgetary Amendment (24A006)/ Planning/ 5307/5340 Danbury, CT-NY Small Urbanized Area (SUZA) Funds/ Metropolitan Transportation Authority (MTA)**
- 6r. **Approval/ Budgetary Amendment (24A007)/ Social Services/ Adjust Mental Health Budget / Office of Addiction Services and Supports (OASAS)**



- 6s. Approval/ Budgetary Amendment (24A008)/ Social Services/ Day Care Registration and Inspection Allocation**
- 6t. Approval/ Budgetary Amendment (24A009)/ Probation Department/ County Pretrial Services Grant Award/ NY Division of Criminal Justice Services (DCJS)**
- 6u. Approval/ Budgetary Amendment (24A011)/ DPW/ Risk Manager/ Guide Rail Damage/ Insurance Recoveries**
- 6v. Approval/ Fund Transfer (24T012)/ DPW/ Tilly's Table/ Insurance Bill**
- 6w. Approval/ Authorization/ Legislators to Attend February New York State Association of Counties Conference**
- 6x. Approval/ Brewster Industrial Owner, LLC Project/ Payment in Lieu of Taxes (PILOT) Agreement (Revised) / Industrial Development Agency (IDA)**
- 7. Other Business**
- 7a. Approval/ Litigation Settlement/ TD Auto Finance LLC v. County of Putnam**
- 7b. Confirmation/ Designation of Jail Chief Medical Officer was next. (Tabled from Organizational Meeting)**
- 7c. Approval/Appointment/ Budget & Finance Committee Representative / Capital Projects Committee (Tabled from Organizational Meeting)**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

#5a

**Michele Alfano- Sharkey**  
*County Auditor*

**Francine Romeo**  
*Deputy County Auditor*



**COUNTY AUDITOR**

**County Office Building**  
**40 Gleneida Avenue**  
**Carmel, New York 10512**  
**Main (845)808-1040**  
**Fax (845)808-1900**

**TO:** Putnam County Legislature

**FROM:** Michele Alfano-Sharkey  
County Auditor *MAS*

**DATE:** February 27, 2024

**RE:** Refund of Taxes

This is the report for February 27, 2024 provided by Real Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.

#6a

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A016)/ DPW / CAPITAL PROJECTS/ 20  
COUNTY CENTER COURTHOUSE RENOVATIONS/ HVAC**

**WHEREAS, part of the 2024 Capital Projects Plan was the replacement of four (4) rooftop HVAC units which were approaching the end of their useful life (20 years) at the Courthouse located at 20 County Center in the amount of \$435,000; and**

**WHEREAS, the intention was to have this Capital Project subsidized with State Aid; and**

**WHEREAS, after further discussion with the County’s representatives from the New York Unified Court System (UCS), this Capital Project was not considered eligible pursuant to the provisions of Chapter 686, Laws of 1996 of the New York State UCS law; and**

**WHEREAS, to keep this necessary project moving forward, the Commissioner of Finance has requested a budgetary amendment (24A016) to utilize funding from Contingency; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Increase Estimated Revenues:**

<b>55197000 428601 52408</b>	<b>Interfund Transfer – General (Courthouse HVAC)</b>	<b>435,000</b>
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**Decrease Estimated Revenues:**

<b>55197000 430211 52408</b>	<b>State Aid (Courthouse Renovations HVAC)</b>	<b>435,000</b>
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**GENERAL FUND:**

**Increase Appropriations:**

<b>10990100 59020</b>	<b>Transfer Out – Capital Fund</b>	<b>435,000</b>
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**Decrease Appropriations:**

<b>10199000 54980</b>	<b>General Contingencies</b>	<b>435,000</b>
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**2024 Fiscal Impact - \$435,000  
2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

Reso

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Amendment – 24A016**  
DATE: February 8, 2024

At the request of the Commissioner of Finance, the following budgetary amendment is required.

<b><u>CAPITAL FUND</u></b>			
<b><u>INCREASE ESTIMATED REVENUES:</u></b>			
55197000 428601 52408	Interfund Transfer - General (Courthouse HVAC)		\$ 435,000.00
<b><u>DECREASE ESTIMATED REVENUES:</u></b>			
55197000 430211 52408	State Aid - (Courthouse Renovations - HVAC)		\$ 435,000.00
<b><u>GENERAL FUND</u></b>			
<b><u>INCREASE APPROPRIATIONS:</u></b>			
10990100 59020	Transfer Out - Capital Fund		\$ 435,000.00
<b><u>DECREASE APPROPRIATIONS:</u></b>			
10199000 54980	General Contingencies		\$ 435,000.00

2024 Fiscal Impact \$ 435,000  
2025 Fiscal Impact \$ - 0 -

At the time of the 2024 Budget proceedings, part of the Capital Plan was a project to replace 4 rooftop units which were approaching the end of their useful life (20 years) at the Courthouse located at 20 County Center in the amount of \$435,000. The intention was to have this capital project subsidized with State Aid. After further discussion with the County's representative from the New York Unified Court System (UCS), this capital project was not considered eligible pursuant to the provisions of Chapter 686, Laws of 1996 of the New York State UCS law. Therefore, to keep this necessary project moving, \$435,000 will be used from the capital reserve monies in the General Fund.

Please forward it to the appropriate committee.

MICHAEL J. LEWIS  
Commissioner of Finance



cc:all  
Phys  
ASA

RESO  
RESO

SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Greg Ellner, Physical Committee Chairman  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **24A016 – Letter of Necessity**  
DATE: February 8, 2024

2024 FEB - 9 AM 10:42  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Chairman Ellner,

Please accept 24A016 which addresses the change in funding sources from the original 2024 Capital Plan regarding replacement of 4 rooftop HVAC units at the Putnam Supreme and County Courthouse located at 20 County Center in the amount of \$435,000.

I appreciate your consideration getting this transfer on the Physical Committee Meeting for Monday, February 12, 2024.

Sincerely,

*Michael Lewis*

Michael J Lewis  
Commissioner of Finance

#6b

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/  
(24CP01) (Heating, Ventilation & Air Conditioning (HVAC) Repairs & Improvements Program)**

**WHEREAS, the Commissioner of Public Works has proposed the use of \$200,000 from the Capital Facility Reserve to fund Project #24CP01 – Heating, Ventilation & Air Conditioning (HVAC) Repairs & Improvements Program; and**

**WHEREAS, the County owns, operates, and maintains countless HVAC systems throughout our County facilities, many of which are critical to building operations; and**

**WHEREAS, funding is necessary to establish a program to undertake preventative and emergency HVAC repairs and improvements at various County facilities in order to keep these systems in a state of good repair; and**

**WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it**

**RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$200,000 from the Capital Facility Reserve fund budget line 55197000 53000 51509 as follows:**

**24CP01 – Heating, Ventilation & Air Conditioning (HVAC) Repairs & Improvements Program**

**Project cost not to exceed \$200,000**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_

cc: all  
Phys

Joseph Bellucci  
Deputy Commissioner



Thomas Feighery  
Commissioner

DEPARTMENT OF  
PUBLIC WORKS  
842 Fair Street  
Carmel, New York 10512  
Phone: 845-878-6331 Fax: 845-808-1908

2024 FEB - 2 AM 4: 47  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

**MEMORANDUM**

TO: Diane Schonfeld, Clerk, County Legislature

FROM: Alexis M. Hawley, Assistant Supervisor of Planning & Design *AMH*

CC: Thomas Feighery, Commissioner  
Joseph Bellucci, Deputy Commissioner  
Michael Lewis, Commissioner of Finance

DATE: February 2, 2024

RE: Physical Services – 24CP01 – Heating, Ventilation & Air Conditioning  
(HVAC) Repairs and Improvements Program

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Please approve the necessary resolution to authorize 24CP01 in an amount not to exceed \$200,000.

The County owns, operates and maintains countless HVAC systems throughout our facilities, many of which are critical to building operations. We are respectfully requesting the funding necessary to establish a program to undertake preventative and emergency HVAC repairs and improvements at various County facilities in order to keep these systems in a state of good repair.

Thank you for the consideration.



## **Diane Schonfeld**

---

**From:** Alexis Hawley  
**Sent:** Friday, February 2, 2024 3:06 PM  
**To:** Diane Schonfeld  
**Cc:** Thomas Feighery; Joseph Bellucci; Michael Lewis  
**Subject:** February Physical Services  
**Attachments:** 24CP01 - HVAC Repairs and Improvements Program.pdf; RESOLUTION Master Agreement Appropriation of Monies for Construction and Construction Inspection - Fair Street Reconstruction (PIN 8756.09).pdf

Diane:

Please find attached the requisite information for the following two items for consideration by the Physical Services Committee this month:

1. Resolution authorizing the implementation of funding for the Construction and Construction Inspection phases for PIN 8756.09 – Fair Street Reconstruction
2. 24CP01 – HVAC Repair and Improvements Program

Please do not hesitate to contact Tommy, Joe or I with any questions you may have.

Thank you.

Alexis

Alexis M. Hawley  
Assistant Supervisor of Planning & Design  
40 Gleneida Avenue, Room 105  
Carmel, NY 10512

#6C

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE (Fair St Reconstruction)**

**WHEREAS, a Project for Fair Street (C.R. 60) Reconstruction is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs, such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and**

**WHEREAS, Putnam County desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction and Construction Inspection work.**

**NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby**

**RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further**

**RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance one hundred (100%) percent of the federal and non-federal share of the cost of Construction and Construction Inspection work for the Project or portions thereof; and it is further**

**RESOLVED, that the sum of \$24,705,000 (\$26,505,000 minus the previous \$1,800,000) is hereby appropriated from the Putnam County capital budget line number 05 55197000 53000 51622 and made available to cover the cost of participation in the above phases of the Project; and it is further**

**RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Putnam County Executive thereof, and it is further**

**RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further**

**RESOLVED, that in addition to the Putnam County Executive, the Commissioner of the Department of Public Works and the Commissioner of Finance are also authorized, with the consent of the County Executive, to execute any necessary Agreements or certifications on behalf of Putnam County with the New York State Department of Public Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and be it further**

**RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further**

**RESOLVED, this Resolution shall take effect immediately.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

Rec'd from Asst Supervisor of  
Planning & Design, Alexis Hawley  
2/2/24

cc: all  
PhyS

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE (Fair St Reconstruction)**

WHEREAS, a Project for Fair Street (C.R. 60) Reconstruction is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs, such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, Putnam County desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction and Construction Inspection work.

NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby

RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance one hundred (100%) percent of the federal and non-federal share of the cost of Construction and Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$24,705,000 (\$26,505,000 minus the previous \$1,800,000) is hereby appropriated from the Putnam County capital budget line number 05 55197000 53000 51622 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Putnam County Executive thereof, and it is further

RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

FEB - 2 PM 4:48  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

**RESOLVED**, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further

**RESOLVED**, that in addition to the Putnam County Executive, the Commissioner of the Department of Public Works and the Commissioner of Finance are also authorized, with the consent of the County Executive, to execute any necessary Agreements or certifications on behalf of Putnam County with the New York State Department of Public Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and be it further

**RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

**RESOLVED**, this Resolution shall take effect immediately.

**Vote:**

**State of New York**

**ss:**

**County of Putnam**

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on \_\_\_\_\_.

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

**Diane Schonfeld**

Clerk of the Legislature of Putnam County

6d

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ TOWN OF PUTNAM VALLEY SALES TAX FUNDING REALLOCATION**

**WHEREAS, the Town of Putnam Valley was allocated a total of \$1,204,284 of American Rescue Plan Act (ARPA) and Sales Tax funding pursuant to Resolutions #133 & #134 of 2022 to be utilized for a Water & Sewer project; and**

**WHEREAS, by Resolution #61 of 2023, the Town of Putnam Valley requested that the funds be modified to provide that the ARPA funding of \$602,142 be reallocated to the Wenonah Road Stormwater Project and that the Sales Tax funding of \$602,142 be reallocated to the Bell Hollow Bridge Replacement Project; and**

**WHEREAS, on November 21, 2023, the Town of Putnam Valley stated that due to the storm of July 10<sup>th</sup>, the Bell Hollow Road Culvert was undermined, and the culvert and bridge will be funded by FEMA; and**

**WHEREAS, said correspondence from the Town of Putnam Valley requested a \$509,858.90, a portion of the sales tax funding of \$602,142 originally funded for the Bell Hollow Bridge Replacement Project, be reallocated to the town's current Parks and Recreation Day Camp Project; and**

**WHEREAS, the proposal was submitted to the County Auditor and Commissioner of Finance for review, and then to the County Executive for recommendation; and**

**WHEREAS, the Commissioner of Finance, and the Rules, Enactments & Intergovernmental Relations Committee have reviewed and approved of this request; now therefore be it**

**RESOLVED, that the Putnam County Legislature approves and authorizes the Town of Putnam Valley's request for \$509,858.90, a portion of the sales tax funding of \$602,142 originally funded pursuant to Resolution #61 of 2023 for the Bell Hollow Bridge Replacement Project, is hereby authorized to be expended on the town's current Parks and Recreation Day Camp Project.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



CC: all  
RULES  
SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

**MEMORANDUM**

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

RE: **Town of Putnam Valley – Sales Tax Funding Change Request**

DATE: February 14, 2024

---

Please find enclosed correspondence from the Town of Putnam Valley dated back on November 21, 2023 requesting that the Sales Tax funding be reallocated from the Bell Hollow Bridge Replacement Project (Resolution 61-2023) to the Town's current Parks and Recreation Day Camp Project. This proposal is supported by the administration.

Attached is a proposed resolution for consideration by the Legislature.

Approved:

Kevin M. Byrne  
County Executive

2024 FEB 15 AM 10:35  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

## APPROVAL/TOWN OF PUTNAM VALLEY SALES TAX FUNDING REALLOCATION

WHEREAS, the Town of Putnam Valley was allocated a total of \$1,204,284 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Putnam Valley has requested that the use of the sales tax portion of the funds approved for the Bell Hollow Road Bridge Replacement Project pursuant to Resolutions #133, #134 of 2022, #61 of 2023 be modified to provide that a portion of the sales tax funding of \$509,858.90 be reallocated to a different project, for the Parks and Recreation Day Camp; and

WHEREAS, the County Executive and the Audit & Administration Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the Town of Putnam Valley funding of \$509,858.90 originally allocated pursuant to Resolution # 134 of 2022 hereby authorized to be expended on the P & R Day Camp.





**JACQUELINE ANNABI**  
*Supervisor*

**Town Board Members**

LOUIE LUONGO, *Councilman*  
RALPH SMITH, *Councilman*  
STACEY TOMPKINS, *Councilwoman*  
CHRISTIAN RUSSO, *Councilman*

**Supervisor's Office**

MARIA ANGELICO, *Finance Director*  
MARGARET DiRUBBA, *Facilities Department*  
ELAINE McGINTY, *Chief of Staff to Supervisor*

November 21, 2023

Commissioner Michael Lewis  
Putnam County Finance  
40 Gleneida Avenue, Room 202  
Carmel, NY 10512

**Re: Town of Putnam Valley**

Dear Commissioner Lewis,

We have Bell Hollow Road earmarked for the income tax reimbursement funds; we are seeking to have those funds redirected. Due to the storm of July 10<sup>th</sup>, unfortunately the Bell Hollow Road Culvert was undermined, resulting in FEMA declaring it an emergency site. The repair of that culvert and bridge will be funded by them, as the damage is much more extensive than the original scope of work to be done.

I wish to request that the money earmarked for this project be redirected and used for our Parks & Recreation Day Camp. Since the purchase of the camp in 2019, our goal has always been to winterize the facility so that it may be utilized by our community as much as possible, on a year-round basis. To achieve this goal, three buildings need to be addressed: the gym building, the rec "game room" and the cafeteria. We explored making the necessary repairs to all three buildings, with the possibility of winterizing one or two of them. We had received a matching grant from Senator Sue Serino for \$100,000 and were eager to get the project started. Unfortunately, plans were derailed in 2020 as a result of the pandemic, after which the \$100,000 was no longer a match, but merely represented approximately 20% of the costs of completing these projects.

The objectives for the scope of the work are set forth below:

- Bring the multi-use buildings up to current codes (both for building code and health and safety); and
- Expand the usage to the community through various programs that could run outside of the summer camp timeframes. (August–December, March–June)

The work was prioritized as follows:

**Dining Room/Cafeteria** (most usage considering both programming and possible rentals):

- Remove all Windows.
- Furnish and Install (36) double hung windows, (1) sliding window, (22) Fixed Casement Windows.
- Remove all exterior doors and screens.
- Furnish and Install (1) double door no glass exterior door unit with trim (4) pre-hung solid exterior door units with trim and hardware; (1) wooden screen door and (1) double screen door with hardware.

Commissioner Michael Lewis  
November 21, 2023  
Page 2

- Paint trim only.
- Floor Finish: Remove existing floor tile, furnish and install similar style floor tile, approximately 4,000 square foot.
- Porch Area: Remove existing screen and replace it; frame in bottom section length of building and install ½ Azek plywood. Remove rotted section of 5/4 x 3 fir flooring; furnish and install new 5/4 x 3 fir deck flooring; paint area repaired.
- Bathroom: Remove sink and toilet; furnish and install new wall hung sink with a new faucet; furnishing and install new toilet.

**Gym Facility** (also considering both programming and possible rentals):

Roof: Remove existing shingles. Remove ¾ T&G plywood sheeting. Furnish and install high temperature ice and water shield; furnish and install standing seam metal roof (green).

Remove existing double exterior doors; furnish and install (4) new double exterior doors with appropriate hardware.

Remove existing lighting; furnish and install new led lighting with (1) switch.

Remove upper windows and replace with metal or fiberglass siding.

Remove and replace (6) gutters.

Remove black top and prep for concrete floor.

Furnish and install concrete floor.

Repair (2) garage door springs.

Remove all debris from job site.

As stated above, we were prepared, budget-wise, to complete the required work and were in a position to move forward with the project, before Covid-19 took hold. Unfortunately, costs ballooned over the course of the pandemic, and with the high rate of inflation that followed, raised the estimated expenditure on the smallest building, for example, from \$210,000 to over \$450,000. With the total cost for the entire project now standing at \$910,000 at prevailing wage, this makes funding simply unfeasible. It is, however, our hope that, with the assistance of the funds from the county sales tax revenue, this project could become a reality. The winterization of our day camp would be a huge benefit to our community, and would also assist the town by offsetting property taxes through rentals of the facilities for private events.

I look forward to hearing from you.

Sincerely,



Jacqueline Annabi  
Supervisor, Town of Putnam Valley

cc: County Executive Kevin M. Byrne  
Legislator William J. Gouldman  
Legislator Nancy Montgomery  
Jen Caruso  
Matthew Covucci

PUTNAM COUNTY LEGISLATURE

Resolution #61

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on March 7, 2023.

page 1

**APPROVAL/TOWN OF PUTNAM VALLEY AMERICAN RESCUE PLAN ACT (ARPA) & SALES TAX FUNDING REALLOCATION**

WHEREAS, the Town of Putnam Valley was allocated a total of \$ 1,204,284 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Putnam Valley has requested that the use of these funds originally approved for a water & sewer project pursuant to Resolutions #133 & #134 of 2022 be modified to provide that the ARPA funding of \$ 602,142 be reallocated to the Wenonah Road Stormwater Project and that the sales tax funding of \$ 602,142 be reallocated to the Bell Hollow Bridge Replacement Project; and

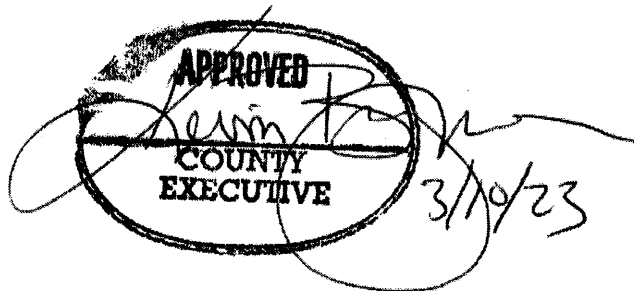
WHEREAS, the County consultant has indicated that the Wenonah Road Stormwater Project is an allowable use of ARPA funds; and

WHEREAS, the Putnam County Executive, the Commissioner of Finance, and the Audit & Administration Committee have reviewed and approved of this request; now therefore be it

RESOLVED, the Putnam County Legislature approves and authorizes the Town of Putnam Valley ARPA funding of \$ 602,142 originally allocated pursuant to Resolution # 133 of 2022 is hereby authorized to be expended on the Wenonah Road Stormwater Project; and be it further

RESOLVED, the Putnam County Legislature approves and authorizes that the Town of Putnam Valley sales tax funding of \$ 602,142 originally allocated pursuant to Resolution # 134 of 2022 is hereby authorized to be expended on the Bell Hollow Bridge Replacement Project.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.



State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on March 7, 2023.

Dated: March 10, 2023

Signed: Diane Schonfeld

Diane Schonfeld

Clerk of the Legislature of Putnam County

#6e

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ APPOINTMENT/ PUTNAM COUNTY HOME IMPROVEMENT BOARD**

**RESOLVED, that the following be appointed to the Putnam County Home Improvement Board:**

**Stephen Kastuk, Town of Putnam Valley, as a Contractor, for the remainder of John Morrison's term, said term to expire December 31, 2024.**

**And be it further**

**RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_

Michael Budzinski, P.E.  
Director

Charles Hull  
Chairman

Christopher Lyons  
Vice Chairman



*cc:all  
Rules*

Steven Beers  
Peter Domin  
Christopher Cusanelli  
Paul Harmish  
Lawrence Koffer  
Michael Porcelli

**PUTNAM COUNTY HOME IMPROVEMENT BOARD**  
Department of Consumer Affairs  
Weights & Measures  
Trades Licensing & Registration

Linda DiBella, Secretary  
Home Improvement Board  
(845) 808-1617 x46024

**MEMORANDUM**

DATE: December 14, 2023  
TO: Hon. Toni Addonizio  
Putnam County Legislature  
FROM: Linda DiBella  
Secretary, Home Improvement Board  
RE: Recommendation to Appoint Stephen Kastuk to the  
Home Improvement Board

2024 JAN - 8 AM 10:40  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

The Putnam County Home Improvement Board makes a recommendation to the legislature requesting the appointment of Stephen Kastuk to fill a vacant position pursuant to Section 135-6 of the Putnam County Code.

The Board met on Wednesday, December 13, 2023. The six (6) members present voted unanimously to recommend Stephen Kastuk to fill the vacated position of John Morrison whose term was from January 1, 2023 through December 31, 2024. Mr. Morrison resigned from the board effective December 11, 2023. His letter of resignation is attached.

We are asking that the Rules Committee place this item on the next agenda.

Attached please find Stephen Kastuk's letter of intent as well as his resume.

Thank you for your consideration.

CC: Michael Budzinski  
Consumer Affairs, Weights & Measurers  
  
Diane Schonfeld  
Legislative Clerk

#6f

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ APPOINTMENT/ PUTNAM COUNTY PLUMBING & MECHANICAL TRADES BOARD**

**RESOLVED, that the following be appointed to the Putnam County Plumbing & Mechanical Trades Board pursuant to Section 190-6(D) of the Putnam County Code:**

**Gary Redlon, Town of Carmel, as 190-6(D)(2) Master Plumber, for a three (3) year term, said term to expire December 31, 2026.**

**And be it further**

**RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_

Stephen Alonge  
Chairman

Thomas Capalbo  
Vice Chairman



cc All  
Rules

Ellen Sorrento, Secretary  
Plumbing/Mechanical Board  
Ext. 46026

**PUTNAM COUNTY PLUMBING BOARD  
OFFICE OF CONSUMER AFFAIRS  
110 OLD ROUTE 6, BUILDING 3  
CARMEL, NY 10512  
Trades Licensing & Registration**

**MEMORANDUM**

**TO: Paul Jonke  
Legislature**

**FROM: Stephen Alonge  
Plumbing/Mechanical Trades Board**

**DATE: December 15, 2023**

**Re: Board Member Appointment**

2023 DEC 18 PM 12:27  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

The following recommendation has been made by the Plumbing/Mechanical Trades Board during the December 15, 2023 meeting:

On November 9, 2023, Mr. Gary Redlon attended the Board meeting for an interview in the interest of sitting on the Plumbing/Mechanical Trades Board.

The Board would like to recommend Mr. Redlon for the vacancy left by Mr. Richard Fossati. Mr. Redlon would be a Master Heating representative.

Attached is Mr. Redlon's letter of interest and resume for Legislative approval.

cc: Michael Budzinski, Director of the Office of Consumer Affairs

#69

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ CONFIRMATION/ RE-APPOINTMENT/ PUTNAM COUNTY BOARD OF ETHICS**

**RESOLVED, that upon the recommendation of the County Executive, the Putnam County Legislature confirms the following re-appointment to the Putnam County Board of Ethics:**

**Paul Eldridge, for a three (3) year term, said term to expire December 31, 2026.**

**And be it further**

**RESOLVED, that this re-appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

Legislator Addonizio \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Crowley \_\_\_\_\_  
 Legislator Ellner \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Chairman Jonke \_\_\_\_\_





cc:all  
Rules

**PUTNAM COUNTY EXECUTIVE  
KEVIN M. BYRNE**

Memorandum

Date: February 14, 2024  
To: Chairman Paul Jonke  
CC: Diane Schonfeld, Clerk of the Legislature  
From: Kevin M. Byrne  
Putnam County Executive  
Re: Appointment to the Board of Ethics

2024 FEB 14 PM 1:38  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Pursuant to § 55-12 of the Putnam County Code, it is my privilege to re-appoint Mr. Paul Eldridge to the Putnam County Board of Ethics. Mr. Eldridge has directly expressed to me his continued interest in serving on the board, and I have accepted his request.

His long service to Putnam County in his position as Personnel Director and as a member of Board of Ethics make him the ideal candidate to uphold the statutory requirements in Chapter 55 (Ethics, Code of, and Financial Disclosure) of our code.

I respectfully ask that the Legislature place Mr. Elridge's re-appointment to the Board of Ethics on the next appropriate committee meeting with the intention that he be confirmed during the next following full legislative meeting afterwards. Mr. Eldridge's resume is attached for your review.

Thank you for your detailed attention and for working together last year to revamp the Board of Ethics.

Respectfully submitted,

A large, stylized handwritten signature in blue ink, appearing to read "Kevin M. Byrne".

Kevin M. Byrne  
County Executive

#6h

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ PUTNAM ARTS COUNCIL GRANTS FOR 2023**

**WHEREAS, on February 13, 2024, the Putnam Arts Council reported to the Putnam County Legislature their recommendations for distribution of the 2024 Arts Link Community Regrant Program (formerly Putnam Arts Fund) totaling \$13,993; now therefore be it**

**RESOLVED, that the Putnam County Legislature accepts and approves the recommendation of the Putnam Arts Council dated February 13, 2024, distribution of \$13,993 for the 2024 Arts Link Community Regrant Program for the first round of applications pursuant to the attached list.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



cc:all  
Rules

**Putnam Arts Council @ the Belle Levine Art Center  
521 Kennicut Hill Road, Mahopac, NY 10541**

To: Diane Schonfeld for the Putnam County Legislature  
From: Putnam Arts Council  
Date: 2/13/24  
Re: Funding Recommendations for 2024 Arts Link Community Regrant Program (formerly Putnam Arts fund)

The Putnam Arts Council's independent Grant Review Panel determined funding award recommendations for the 2024 Arts Link Community Arts Program (formerly the Putnam Arts Fund) at a meeting held on January 31, 2024. These funding recommendations are submitted for approval to the Putnam County Legislature (see separate listing of funding recommendations). The Putnam Arts Council administers its community re-grant program supported with public funds from Putnam County and with public funds from the New York State Council on the Arts with support from the NYS office of the Governor and the NYS Legislature. Our Program is essential to the continued growth of the arts county wide and to our ability to foster quality arts programs for the enrichment of our residents and to encourage cultural tourism for the benefit of the entire County.

Separately, I have provided:

- An Arts Link Community Regrant Program Overview
- A list of Re-grant review panel members for 2024
- A list of the grant review panel's funding recommendations for the projects supported with Putnam County's \$13,993 contribution to the Program.

It is our hope that you will be able to approve their recommendations at the next Rules & Enactments and Intergovernmental Relations Committee meeting followed by a review of the full Legislature. I am available for any questions that may arise.

*Joyce Picone*  
Joyce Picone  
President & Executive Director

Putnam Arts Council  
Mahopac, NY 10541  
t: 845-803-8622 845-216-0636 (cell)  
joyce@putnamartscouncil.com



2024 FEB 14 PM 4:50  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY



### ***Arts Link Community Grant Program 2024 Overview***

The Putnam Arts Council serves as an umbrella organization receiving and disseminating public funds from Putnam County Government as well as public funds from the New York State Council on the Arts, a State Agency, with support from the NYS Office of the Governor and the NYS Legislature. Through the Arts Council's ***Arts Link Community Grant Program***, applications are received and reviewed, and funding awards are determined. Grant requests to the Arts Link Program always exceed funds available and each year the process is most competitive.

The Arts Link Community Grant Program is managed and monitored by the Putnam Arts Council and provides public funds to artists, arts organizations, and community non-profits, fostering quality arts projects and activities that are open to the public and offered throughout Putnam County. Goals of the Arts Link Program include supporting programs that enrich and elevate the quality of life for County residents, expanding opportunities for artists and arts organizations and developing audiences for the arts. The Program also connects artists with their communities, promotes an exchange of ideas, and encourages economic development through cultural tourism (for every \$1 spent \$7 is generated).

Our Program is comprised of an ongoing and detailed process:

- The first step is to provide technical assistance to each potential applicant through informational seminars and meetings held at sites on both sides of Putnam County. Informational seminars are presented by the Executive Director along with our Grants Coordinator.
- The second step is to create an independent panel of individuals from throughout the County who are willing and able to review the applications and make informed funding recommendations. The review panel is representative of a variety of community members and a variety of backgrounds and interests who reside throughout the Putnam County area.
- The third step is to familiarize new panel members with regrant program goals, policies and procedures and provide the entire panel with copies of applications for review.
- The fourth step is to convene the panel to discuss, review, and consider each application.
- The progress and success of each funded project is monitored through mid-year and final reports from the recipients as well as through ongoing audits by PAC representatives.

The 2024 Program received 27 application requests totaling \$92,725 with available Program funding at \$13,993 from Putnam County and \$30,800 from NYS. Total funding requests represent a 19.2% increase over FY22 with level funding being received from both the County and the State over FY22.

The 2024 Program will support 26 grants, 13 of which will receive funding through County dollars. Some projects receive only Putnam County dollars while others receive a combination of County and State funds. Some receive only State funds. We have provided a summary of County funded projects.

The Program serves residents of all ages and interests including children, teens and seniors, veterans, and individuals with special needs, with quality arts projects that are open to the public. The Program fosters work opportunities for visual, performing, and literary artists from Putnam County and the region. This year the Program will support projects in music, dance, theater, literature, multi-disciplinary projects, as well as visual arts, arts, and site-specific outdoor sculpture.

An independent panel of community members meets to review and evaluate all applications and to recommend funding for the projects. The panel is comprised of artists and community members who are familiar with the arts and in general have attended art programs in Putnam County. Evaluations are based on the projects quality as well as its ability to reach a broad audience, generate the most benefit to the community, and support the opportunities for artists and arts groups. Program diversity (visual, performing, literary) is also a consideration. Ratings determine funding decisions which are calculated and presented to Putnam County Legislature for their consideration. The Board of the Putnam Arts Council reviews panel recommendations as well.

100% of the \$13,993 in Art Link Grant funding is disseminated to applicants to support projects that are open to the Public and will be presented in 2024. We are in the process of planning an Awards Ceremony to recognize organizations and projects that will be funded as well as to recognize the public funding sources that make this program possible.

The Arts Council stays connected to the Program's award recipients year-round providing guidance and technical support as needed. Projects are audited by PAC staff and panel members as well as Board and community volunteers. PAC requires final project reports.

PAC helps to market the projects through advertising on our website as well as in print through our bi-monthly *Cultural Arts Calendar*. The *Calendar* is made available at public sites throughout the County as well as at sites where funded projects are taking place (i.e., libraries, art centers, historical sites etc.).

**Putnam Arts Council's**

**2024 Arts Link Community Re-grant Program**

**Total County funds : \$13, 993**

**Total State funds: \$30,800**

**Total Funds allocated: \$44,793**

**Total grant funds requested: \$92,725**

**DANCE**

**Cold Spring Dance** - Cold Spring

\$1,000

Renaissance Contemporary Ballet

Through dance and film, this performance re-creates the ethos of the period using a variety of music and traditional Renaissance costumes. The films will focus on the daily life of the period and on specific artists of the time.

Free dress rehearsal and preview performance

November 22, 23, 24

**MUSIC**

**Tompkins Corners Cultural Center** –Putnam Valley

\$2,000

4<sup>th</sup> Annual John Cohen Memorial Concerts

Weekend performances in May, June and July

featuring high level, multi-genre musicians

Free of charge for students

Plus a singing workshop in conjunction for PV High School students drawing on the talents of local artists from the Putnam Chorale and the Dream Choir.

**St. Mary in the Highlands** – Cold Spring

\$1,000

Musical programs in a range of styles, performed October 11 and 12 in the beautiful, historic, and acoustically excellent

St. Mary's Church in the Highlands

**Town of Southeast Cultural Arts Coalition:** – Village of Brewster  
\$1000  
Concerts around the Corner  
4 concerts with world class performers curated by Bob Zubrycki

**MULTI-MEDIA**

**Boscobel House and Gardens** – Philipstown, Garrison  
\$1,000

**“This Man’s a Spy!”**

Songs and theatre inspired by the fateful encounter  
between two of the American Revolution’s most intriguing characters:  
American General Benedict Arnold and British Major John André  
Featuring Hudson Valley performers Carla and Keyes  
April 2024

**Putnam Pride** – Carmel  
\$ 1,000

2nd annual Putnam Pride Celebration in Carmel  
Celebrating Juneteenth with The Sankofa Drum and Dance Ensemble  
June 19, 2024

**VISUAL ART**

**Garrison Art Center** – Philipstown, Garrison Landing  
\$1,000

Visiting Artist Community Program  
Free solo exhibition for a working visiting artist  
Free workshops and lectures for the community

**Town of Carmel Dept of Recreation** - Mahopac  
\$1,000  
2<sup>nd</sup> annual Red Mills Historic Park (Mahopac)– Site Specific Sculpture Exhibit  
May - November

## **THEATER**

**Brewster Theater** – performs in Carmel

\$1,000

2024 Season – 3 Mainstage Productions,  
readings and workshops performed at Drew Methodist Church

**Hudson Valley Shakespeare Festival** – Philipstown, Garrison

\$1,000

BAKE-OFF Community Playwriting

Hudson Valley residents participate in a series of free playwriting workshops  
that culminate in a free public reading series

**Kent Library** – Kent and Mahopac

\$1,000

Library Children's Theater Project

Children are introduced to performing, singing, and dancing through their  
participation in a production tbd

Free performances at local libraries open to the public in August 2024

**Patterson Library** - Patterson

\$1000

Summer Theater Experience

produced and performed exclusively by local teens

**Town of Southeast Cultural Arts Coalition:** – Village of Brewster

\$1000

5 theatrical events to be held in the Southeast Old Town Theater to bring quality  
live theater arts to the community and to encourage the continued restoration of  
this landmark theatre





## Grants Panelists 2024



Review panel for 2024 Arts Link Community  
Regrant Fund Applications  
Meeting convened on 1/31/24

1. Candace Winter  
Lake Peekskill
2. Susanne DeMarzo  
Mahopac
3. Nancy Kalbfell  
Patterson
4. Joshua Brittingham  
Somers (on Mahopac Border on Lovell St)
5. Karen Herbst  
Beacon (recently moved from Mahopac –  
a Putnam resident for over 20 years)
6. Karen Pritts  
Peekskill (committee chair, PAC craft sale)
7. Connie Gray  
Carmel
8. Patty Villanova  
Putnam Valley

#62

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A010)/ SHERIFF'S DEPARTMENT, EMERGENCY SERVICES AND SOCIAL SERVICES, MENTAL HEALTH/ DOMESTIC TERRORISM PREVENTION (DTP) GRANT PROGRAM/ THREAT ASSESSMENT AND MANAGEMENT TEAMS (TAM)**

WHEREAS, at the September 21, 2022 Protective Services Committee meeting, Putnam County Sheriff McConville and Bureau of Emergency Services Deputy Commissioner Lipton informed the Committee of the New York State Department of Homeland Security and Emergency Services (DHSES) award of \$172,413 to Putnam County under the Domestic Terrorism Prevention (DTP) Grant Program; and

WHEREAS, the Putnam County Sheriff and Commissioner of Social Services has requested a budgetary amendment (24A010) to account for said grant award; and

WHEREAS, the funding is earmarked to be used to support the County's capability to prevent targeted violence and domestic terrorism through the utilization of Threat Assessment and Management (TAM) teams; and

WHEREAS, the County submitted their application by the September 16, 2022 deadline, and submitted their comprehensive development plan to the DHSES by December 31, 2022 as indicated by Executive Order 18 of the Governor's office; and

WHEREAS, this is a reimbursable grant which covers a period from September 1, 2022 through August 31, 2024; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee reviewed and approved said budgetary amendment; now therefore be it

**RESOLVED**, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Estimated Revenues:**

10033000 440891 10218	Federal Aid – NYSDHSES TAM Grant	50,000
10398901 440891 10218	Federal Aid – NYSDHSES TAM Grant	5,000
13311000 440891 10218	Federal Aid – NYSDHSES TAM Grant	<u>117,413</u>
		172,413

**Increase Appropriations:**

10033000 54783 10218	MH LGU – Licensing Software	50,000
10398901 54646 10218	BES – Contracts	5,000
13311000 54646 10218	Sheriff Communications – Contracts	25,000
13311000 51093 10218	Sheriff Communications – Overtime	85,845
13311000 58002 10218	Sheriff Communications – Social Sec.	<u>6,568</u>
		172,413

2024 Fiscal Impact – 0 –

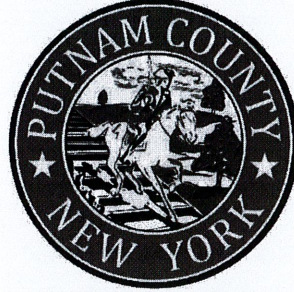
2025 Fiscal Impact – 0 –

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

cc: all  
Prot  
A+H

Reso

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: Budgetary Amendment – 24A010  
DATE: February 12, 2024

2024 FEB 14 PM 1:38  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Putnam County Sheriff and the Commissioner of Mental Health & DSS, the following budgetary amendment is required.

General Fund:

Increase Estimated Revenues:

10033000 440891 10218	FEDERAL AID - NYSDHSES TAM GRANT	\$ 50,000
10398901 440891 10218	FEDERAL AID - NYSDHSES TAM GRANT	5,000
13311000 440891 10218	FEDERAL AID - NYSDHSES TAM GRANT	117,413
		<u>\$ 172,413</u>

Increase Appropriations:

10033000 54783 10218	MH LGU - LICENSING SOFTWARE	\$ 50,000
10398901 54646 10218	BES - CONTRACTS	5,000
13311000 54646 10218	SHERIFF COMMUNICATIONS - CONTRACTS	25,000
13311000 51093 10218	SHERIFF COMMUNICATIONS - OVERTIME	85,845
13311000 58002 10218	SHERIFF COMMUNICATIONS - SOCIAL SECURITY	6,568
		<u>\$ 172,413</u>

Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

Back on August 16, 2022, the NYS Department of Homeland Security and Emergency Services (DHSES) awarded Putnam County **\$172,413** under the Domestic Terrorism Prevention (DTP) Grant Program. The funding is earmarked to be used to support the County's capability to prevent targeted violence and domestic terrorism through the utilization of Threat Assessment and Management (TAM) teams and develop comprehensive Domestic Terrorism Plans. Since the date of this letter (see attached), the County has submitted their application by the September 16, 2022 deadline and plan to the DHSES by December 31, 2022 as indicated by Executive Order 18 of the Governor's office. The grant covers a period from September 1, 2022 through August 31, 2024. Please refer to the attached for further information about this grant.

Please forward it to the appropriate committee.

**PUTNAM COUNTY SHERIFF'S OFFICE  
INTER-OFFICE MEMORANDUM**

February 9, 2024

**TO:** Sheriff Kevin J. McConville

**FROM:** First Sergeant Timothy Keith

**SUBJECT: NYS DHSES DOMESTIC TERRORISM PREVENTION GRANT**

The Putnam County Bureau of Emergency Services is currently administering the NYS DHSES Domestic Terrorism Prevention Grant for Putnam County. Upon consultation with the Bureau of Emergency Services and Department of Mental Health, Social Services & Youth Bureau, the following budgetary appropriations are requested upon approval of the grant by the Putnam County Legislature.

**3989 BUREAU OF EMERGENCY SERVICES**

Dept/Org	Object	Project	2024 Budget
10398901	440891 Contracts	TBD	\$5000
	<ul style="list-style-type: none"> <li>Cost associated with the design, development, and evaluation of exercises to assess TAM Team including OT/Backfill.</li> </ul>		

**4310 MENTAL HEALTH ADMIN**

Dept/Org	Object	Project	2024 Budget
10033000	54783 (Software Licensing)	TBD	\$50,000.00
	<ul style="list-style-type: none"> <li>Cost associated with software to enhance the management of TAM related activities.</li> </ul>		

**3110 SHERIFF**

Dept/Org	Object	Project	2024 Budget
13311000	51093 (Overtime)	TBD	\$66,413.00
	<ul style="list-style-type: none"> <li>Costs associated with OT/Backfill to support training initiatives of staff, to include supplies, travel, registration fees, and marketing.</li> </ul>		
1331100	51093 (Overtime)	TBD	\$26,000.00
	<ul style="list-style-type: none"> <li>Cost associated with the design, development, and evaluation of exercises to assess TAM Team including OT/Backfill.</li> </ul>		
13311000	54646 (Contracts)	TBD	\$25,000.00
	<ul style="list-style-type: none"> <li>Costs associated with meetings, information sharing, and continued meetings throughout period to oversee the implementation of a TAM Team.</li> </ul>		

**“Exhibit A”**

**Threat Assessment Management Team – Attestation Form**

**Reminder:** The executed Attestation Form must be submitted as an attachment to the E-grants application. This form is only for the purposes of the **FY2022 Domestic Terrorism Prevention Grant Program** and is supplemental to the submission of the application for the new grant program.

**Certification Form:** This is certification that all efforts will be made to advance the “Whole Community” approach to your jurisdiction’s domestic terrorism prevention efforts. This includes the coordination with appropriate stakeholders both at the county level of government as well as with town, village, and city governments within the county to implement their projects under the **FY2022 Domestic Terrorism Prevention Grant Program**.

**Minimum Requirements:** By signing below, you certify that at minimum your Threat Assessment Management team will consist of personnel from Law Enforcement, Public Health/Mental Health Professions, Educational Institutions, and Emergency Management.

**Signature:** Please have your County Official and/or Lead Agency sign the form below:

**APPROVED BY:**

For \_\_\_\_\_:

Manuela Hill  
(Name/Title)  
County Executive

9.6.22  
(Date)

For \_\_\_\_\_:

\_\_\_\_\_  
(Name/Title)

\_\_\_\_\_  
(Date)

Project #: DT22-1011-E00 Domestic Terrorism Prevention Grant Project Status: Executed  
 Participant: Putnam County

- Home
- Open
- Worked
- Copy
- Go to Attachment
- Progress Site
- Review Financial Property
- Reports Application Deficiency Draft Contract Final Contract
- Help Logout
- Location ID: 4.3.7

General	Participants	Work Plan	Budget	Funding Allocation	Questions	Conditions	Acceptance
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Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).

**Budget Summary**

Participant	Grant Funds	Matching Funds	Total
Putnam County	\$0.00	\$0.00	\$0.00
Putnam County- Bureau of Emergency Services	\$172,413.00	\$0.00	\$172,413.00
<b>Total</b>	<b>100.00%</b> \$172,413.00	<b>0.00%</b> \$0.00	<b>\$172,413.00</b>

Advance Request Amount (If not requesting an advance, please skip) \$: 0.00

Advance Request Justification (200 character limit)

**Budget Summary by Participant**  
Putnam County

**Putnam County- Bureau of Emergency Services**

Version 1 - Edit (Click here to add more lines to budget categories)

#	Personnel	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Overtime/Backfill for Organizational Activities	1	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	no
2	Overtime/Backfill for Exercise Activities	1	\$51,000.00	\$51,000.00	\$51,000.00	\$0.00	no
3	Overtime/Backfill for Training Activities	1	\$66,413.00	\$66,413.00	\$66,413.00	\$0.00	no
<b>Total</b>				<b>\$122,413.00</b>	<b>\$122,413.00</b>	<b>\$0.00</b>	

#	Consultant Services	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Consultant Services for Organizing and Implementin...	1	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	no
<b>Total</b>				<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	

<b>Version 1 Total</b>	<b>Total Cost</b>	<b>Grant Funds</b>	<b>Matching Funds</b>
	\$172,413.00	\$172,413.00	\$0.00



# 6j

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A018) / EMERGENCY SERVICES/  
PERSONNEL/ DIRECTOR OF EMERGENCY MEDICAL SERVICES POSITION**

**WHEREAS, the Director of Emergency Medical Services position became vacant on February 9, 2024; and**

**WHEREAS, there is a urgent need to fill this position as soon as possible since it is a vital component of the Bureau of Emergency Services team; and**

**WHEREAS, the Personnel Officer has requested a budgetary amendment (24A018) to provide additional funding for the vacant Director of Emergency Medical Services position in order to attract a highly qualified candidate; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Appropriations:**

<b>10398900 51000 (112)</b>	<b>Personnel Services – Director of Emergency Medical Services</b>	<b>11,494</b>
<b>10398900 58002 (112)</b>	<b>FICA</b>	<u><b>879</b></u>
		<b>12,373</b>

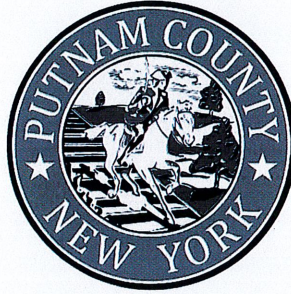
**Increase Estimated Revenues:**

<b>10131000 427705</b>	<b>Vacancy Control Factor</b>	<b>12,373</b>
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**2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – To be determined**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



cc: all  
Pers  
A+A

Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: **Budgetary Amendment – 24A018**  
DATE: February 22, 2024

2024 FEB 22 AM 4:30  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

<u>GENERAL FUND</u>			
<u>INCREASE APPROPRIATIONS:</u>			
10398900 51000 (112)	Personnel Services	Director of Emergency	\$ 11,494.00
10398900 58002 (112)	FICA	medical services	879.00
<u>INCREASE ESTIMATED REVENUES:</u>			
10131000 427705	Vacancy Control Factor		\$ 12,373.00
	2024 Fiscal Impact	\$ 0	
	2025 Fiscal Impact	\$ TBD	

Please refer to the letter of necessity from the Director of Personnel regarding this position.

PAUL ELDRIDGE  
*Personnel Officer*



ADRIENE IASONI  
*Deputy Personnel  
Officer*

February 22, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Ave  
Carmel NY 10512

Re: Letter of Necessity for Personnel Committee action

Dear Ms. Schonfeld,

Please accept this letter of necessity relative to our request for additional funding to attract a highly qualified candidate for the position of Director of Emergency Medical Services.

This position became vacant on February 9, 2024. There is an urgent need to fill this position as soon as possible. The Director of Emergency Medical Services is a vital component of the Bureau of Emergency Services team. This position deals directly with the everyday management of the County's ALS system overseeing the relationship between the County's ALS provider and the volunteer system. This position also acts as the liaison between the County and our State partners in EMS. If this position is left unattended for an extended period of time, this could be detrimental to not only the ALS system that the Bureau of Emergency Services team is responsible for, but most importantly, to the residents and visitors to Putnam County that we serve.

Attached herewith please find the budgetary amendment prepared by Commissioner of Finance Lewis reflective of the additional funding that is necessary. Commissioner Lewis, Commissioner Lipton and I will be attending the Personnel Committee meeting to answer any questions that the Personnel Committee and/or other members of the Legislature may have.

Thank you for your consideration of this request.

Paul Eldridge  
Personnel Officer

Cc: Hon. Kevin M. Byrne, County Executive  
James Burpoe, Deputy County Executive  
Robert Lipton, Commissioner of the Bureau of Emergency Services  
Michael Lewis, Commissioner of Finance

Attachment:

**PUTNAM COUNTY PERSONNEL DEPARTMENT**  
110 Old Route Six, Building Three  
Carmel, NY 10512  
Tel: 845-808-1650 Fax: 845-808-1921  
[www.putnamcountyny.com/personneldept](http://www.putnamcountyny.com/personneldept)

#6K

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY TRANSFER (24T024)/ OFFICE FOR SENIOR RESOURCES/  
NUTRITION SERVICES MANAGER POSITION/ SALARY INCREASE**

**WHEREAS, the adopted 2024 Budget provided for a title change to a position in the Office for Senior Resources (OSR) from Nutrition Services Coordinator to Nutrition Services Manager for OSR's most senior nutrition position; and**

**WHEREAS, recruitment has been difficult in filling the Nutrition Services Manager position; and**

**WHEREAS, the Director of Office for Senior Resources has requested that the current salary of \$73,725 be increased to \$82,000 to improve the attractiveness of the position; and**

**WHEREAS, said increase of \$8,275 will be covered by underfilling the Head Cook position at \$61,500 but was budgeted at \$72,563; and**

**WHEREAS, the Director of OSR has requested a budgetary transfer (24T024) to account for these salary adjustments; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it**

**RESOLVED, that the following budgetary transfer be made:**

**GENERAL FUND:**

**Increase Appropriations:**

10677200 51000 (140)	OSR Title II – Nutrition Services Mgr	8,275
10677200 58001 (140)	OSR Title II – State Retirement	682
10677200 58002 (140)	OSR Title II – Social Security	633
		<u>9,590</u>

**Decrease Appropriations:**

10677400 51000 (930)	OSR Title VI – Reclass Head Cook	8,275
10677400 58001 (930)	OSR Title VI – Stated Retirement	682
10677400 58002 (930)	OSR Title VI – Social Security	633
		<u>9,590</u>

**2024 Fiscal Impact – 0 –**

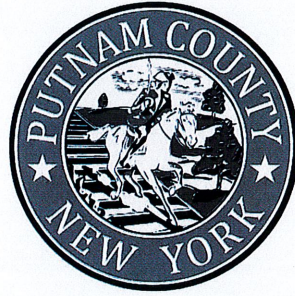
**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

cc: all  
Pers  
A+A

Reso

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: Budgetary Amendment – 24T024  
DATE: February 7, 2024

2024 FEB - 7 PM 12:40  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Director of Office Senior Resources the following budgetary transfer is required.

<b>General Fund:</b>			
<b>Increase Appropriations:</b>			
10677200 51000 (140)	OSR Title III - Nutrition Services Manager	\$	8,275.00
10677200 58001 (140)	OSR Title III - State Retirement		682.00
10677200 58002 (140)	OSR Title III - Social Security		633.00
<b>Decrease Appropriations:</b>			
10677400 51000 (930)	OSR Title VI - Reclass Head Cook	\$	8,275.00
10677400 58001 (930)	OSR Title VI - State Retirement		682.00
10677400 58002 (930)	OSR Title VI - Social Security		633.00
		<b>Fiscal Impact 2024 - \$0-</b>	
		<b>Fiscal Impact 2025 - \$0-</b>	

Please refer to the Director of Office Senior Resources memorandum to the Legislature for consideration of increasing the base salary for the Nutrition Services Manager position.

Kevin M. Byrne  
County Executive



Michael Cunningham  
Director

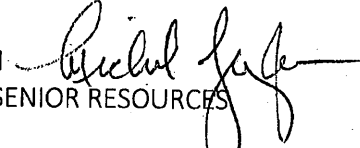


## MEMORANDUM

DATE: February 6, 2024

TO: DIANE SCHONFELD  
CLERK TO THE LEGISLATURE

CC: KEVIN M. BYRNE, COUNTY EXECUTIVE  
JAMES BURPOE, DEPUTY COUNTY EXECUTIVE  
MICHAEL LEWIS, COMMISSIONER OF FINANCE  
PAUL ELDRIDGE, PERSONNEL OFFICER

FROM: MICHAEL CUNNINGHAM   
DIRECTOR, OFFICE FOR SENIOR RESOURCES

RE: Personnel Committee Agenda item - OSR Nutrition Services Manager – Request for Salary Adjustment

---

The Putnam County Office for Senior Resources requests approval for an increase in the salary for the Nutrition Services Manager position from \$73,725 to \$82,000, an increase of \$8,275.

Some background - the final, approved 2024 Budget had provided for:

- Job title change Nutrition Services Coordinator to Nutrition Services Manager for OSR' most senior nutrition position
- Reclassification of a Cook position to Head Cook, severing that functionality from the Nutrition Services Coordinator role. The incumbent in that position will now serve as Head Cook.

Recruitment has been difficult for the Nutrition Services Manager role and OSR is requesting this salary increase to improve the attractiveness of the position. To date, after 2 months plus of posting, we have only 3 interested candidates; 1 had declined an interview and had accepted a position at a higher salary with another employer. Another highly qualified candidate with significant experience in a senior nutrition environment and a comparable position in another County Office for the Aging, is interested but seeks a comparable wage and is not interested in a cut in salary.

We propose to fund this adjustment as follows. For the 2024 Final Budget:

110 OLD ROUTE SIX, BUILDING #3, CARMEL, NY 10512 ~ (845) 808-1700 FAX (845) 808-1942  
Office for Senior Resources website: [www.putnamcountyny.gov/osr](http://www.putnamcountyny.gov/osr)

- the Nutrition Services Coordinator salary carried over to the Manager salary with no change at \$73,725 (position number 6772 10140).
- The Head Cook position will be underfilled at \$61,500 but is budgeted for \$72,563, a difference of \$9,888
- We propose to transfer funds from this position line to cover the proposed salary increase.
- The salary adjustment will not result in an increase to the 2024 OSR Budget

Required transfers would be as follows:

Position Number		ORG. Code:			
		Total	10677400 OSR Title VI	10677400.10185 OSR Home Del Meals	10677800 SNAP
677410130	Cook	\$ 41,090	\$ 15,203	8588	17299
677410930	Reclass to Head Cook	\$ 31,473	\$ 11,645	6578	13250
677410130	Head Cook	\$ 72,563	\$ 26,848	\$ 15,166	\$ 30,549
	proposed transfer from 677410930 to 677210140	\$ (8,275)	\$ (8,275)	0	0
	adj Head Cook	\$ 64,288	\$ 18,573	\$ 15,166	\$ 30,549
677210140	Nutrition Services Manager	\$ 73,725	\$ 73,725		
	proposed transfer from 677410930 to 677210140	\$ 8,275	\$ 8,275		
677210140	adj Nutrition Services Manager	\$ 82,000	\$ 82,000		

It is respectfully requested that this matter be placed on the agenda for the next meeting of the Personnel Committee and any other appropriate committees.

Thank you for your consideration.

#62

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ CONFIRMATION/ APPOINTMENT/ COMMISSIONER OF SOCIAL SERVICES,  
MENTAL HEALTH, AND YOUTH BUREAU**

**WHEREAS, by Resolution #240 of 2023, the Putnam County Legislature, at their Full Meeting held on December 5, 2023, appointed Sara Servadio as Commissioner of Social Services, Mental Health & Youth Bureau, effective November 10, 2023, pursuant to Sections 10.01 and 10.08 of the Putnam County Charter as well as Article III, Title 7-B §116 of the New York State Social Services Law; and**

**WHEREAS pursuant to New York State Social Services Law the term of Commissioner of Social Services is a five-year term; and**

**WHEREAS Sara Servadio was appointed to complete the remainder of the term of the previous Commissioner expiring on April 1, 2024; and**

**WHEREAS pursuant to New York State Social Services Law, in the event a Commissioner of Social Services does not complete their five-year term, the next Commissioner is to be appointed to a new five-year term; now therefore be it**

**RESOLVED that the Legislature hereby confirms the five-year term for Sara Servadio Commissioner of Social Services shall be effective November 10, 2023; and be it further**

**RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to New York State law.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



cc: all  
Pers.

PAUL ELDRIDGE  
Personnel Officer



ADRIENE IASONI  
Deputy Personnel  
Officer

**MEMORANDUM**

February 6, 2024

**TO:** Diane Schonfeld, Legislative Clerk

**FROM:** Paul Eldridge, Personnel Officer

**SUBJECT:** Commissioner of Social Services, Mental Health, and Youth Bureau Appointment

2024 FEB - 7 PM 12:40  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

The Personnel Department is seeking the passage of an amended resolution for the appointment of Sara Servadio, Commissioner of Social Services, Mental Health, and Youth Bureau. On December 5, 2023, the Putnam County Legislature passed Resolution # 240 of 2023 appointing Sara Servadio as Commissioner of Social Services, Mental Health, and Youth Bureau for the remainder of previous Commissioner, Michael Piazza's term, ending April 1, 2024. Commissioner Servadio was then to commence a new five-year term.

The Personnel Department was subsequently contacted by the New York State Office of Temporary and Disability Assistance (OTDA) requesting an amendment to the resolution appointing Sara Servadio as Commissioner of Social Services, Mental Health, and Youth Bureau. The OTDA's Counsel Office has rendered an opinion regarding the interpretation of Social Services Law § 116, determining that the five-year term should start upon the appointment of a new commissioner.

It had been the position of the Putnam County Personnel and Law Departments that in the event of a vacancy prior to the completion of a term, New York State Public Officer §38 law dictates that the next appointee would complete the remainder of the unfinished term prior to commencing their own. It is the opinion of OTDA's Counsel Office that Social Services Law requires a new term. Moreover, Social Services Law requires state approval for Commissioner appointments.

It is for this reason that we are seeking to amend Resolution 240 of 2023 and appoint Sara Servadio to a five-year term effective November 10, 2023.

Thank you for your consideration.

Paul Eldridge

cc: Kevin Byrne, County Executive  
James Burpoe, Deputy County Executive

**PUTNAM COUNTY PERSONNEL DEPARTMENT**  
110 Old Route Six, Building Three  
Carmel, NY 10512  
Tel: 845-808-1650 Fax: 845-808-1921  
www.putnamcountyny.com/personneldept

**APPROVAL/CONFIRMATION/APPOINTMENT/ COMMISSIONER OF SOCIAL SERVICES,  
MENTAL HEALTH, AND YOUTH BUREAU**

WHEREAS, in a meeting of the legislature on December 5, 2023, Sara Servadio was appointed as Commissioner of Social Services, Mental Health & Youth Bureau, effective November 10, 2023, pursuant to Sections 10.01 and 10.08 of the Putnam County Charter as well as Article III, Title 7-B §116 of the New York State Social Services Law; and

WHEREAS pursuant to New York State Social Services Law the term of Commissioner of Social Services is a five-year term; and

WHEREAS Sara Servadio was appointed to complete the remainder of the term of the previous Commissioner expiring on April 1, 2024; and

WHEREAS pursuant to New York State Social Services Law, in the event a Commissioner of Social Services does not complete their five-year term, the next Commissioner is to be appointed to a new five year term; now therefore be it;

RESOLVED that the Legislature hereby confirms the five-year term for Sara Servadio Commissioner of Social Services shall be effective November 10, 2023; and be it further

RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to New York State law.

#6m

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ APPOINTMENT/ PUTNAM COUNTY MENTAL HEALTH COMMUNITY SERVICES BOARD**

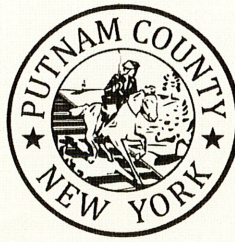
**RESOLVED, that the following be appointed to the Putnam County Mental Health Community Services Board:**

**Michael Piazza, Town of Carmel, as the County Executive's Designee, for a four (4) year term; said term to expire December 31, 2027.**

**And be it further**

**RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



cc All Health

PUTNAM COUNTY EXECUTIVE  
KEVIN M. BYRNE

Memorandum

Date: February 6, 2024

To: Chairman Paul Jonke

CC: Diane Schonfeld, Clerk of the Legislature

From: Kevin M. Byrne  
Putnam County Executive

Re: Appointment to Community Services Board

2024 FEB -6 4:28  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

In accordance with the authority granted to me in § 10.11 of the Putnam County Charter and in consultation with Commissioner Sara Servadio of the Department of Mental Health, Social Services & Youth Bureau, it is my great pleasure to select former Commissioner Michael Piazza as my one designee to serve on the Community Services Board.

Former Commissioner Piazza's outstanding record in the social services and mental health field, which includes serving as Commissioner for thirty years, makes him the ideal candidate to serve on the board and offer guidance on how Putnam County and the Department of Mental Health, Social Services & Youth Bureau continue to provide critical serves to its residents.

In addition to his work for Putnam County, former Commissioner Piazza served as a member of numerous organizations, including past President of the New York Public Welfare Association, the Westchester/Putnam Workforce Investment Board, the Ryan White and Tri-County Steering Committee of the Health and Human Services Planning Council of New York, and the Board of Directors of Westchester Community Opportunity Program.

I respectfully request that the Legislature place the appointment of former Commissioner Piazza on the next appropriate committee agenda with the intention that Mr. Piazza be confirmed during the following full legislative meeting afterwards.

Thank you for your attention to this request.

cc: Commissioner Sara Servadio  
Department of Mental Health, Social Services & Youth Bureau

#67

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (23A093)/ COMMISSIONER OF FINANCE/ YEAR  
END JOURNAL ENTRY #3**

**WHEREAS, the Commissioner of Finance has requested a budgetary amendment  
(23A093) for the third Year End Journal Entry for the year ending December 31, 2023; and  
WHEREAS, further entry(s) will follow as more information becomes available  
during the year end closing process; and  
WHEREAS, the Audit & Administration Committee have reviewed and approved  
said budgetary amendment; now therefore be it  
RESOLVED, that the following budgetary amendment be made:**

<b><u>COUNTY ROAD FUND:</u></b>	
<b>Decrease Appropriations: SEE ATTACHED SHEET</b>	<b>1,114,252.00</b>
<b>Increase Estimated Revenues: SEE ATTACHED SHEET</b>	<b>15,030.00</b>
<b>Decrease Estimated Revenues: SEE ATTACHED SHEET</b>	<b>1,129,282.00</b>
<b><u>ROAD MACHINERY:</u></b>	
<b>Increase Appropriations: SEE ATTACHED SHEET</b>	<b>954.00</b>
<b>Decrease Appropriations: SEE ATTACHED SHEET</b>	<b>265,053.00</b>
<b>Decrease Estimated Revenues: SEE ATTACHED SHEET</b>	<b>264,099.00</b>
<b><u>GENERAL FUND:</u></b>	
<b>Increase Appropriations: SEE ATTACHED SHEET</b>	<b>419,570.00</b>
<b>Increase Estimated Revenues: SEE ATTACHED SHEET</b>	<b>419,570.00</b>

**2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

cc:all  
A+K

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

2024 FEB 15 PM 4:32  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: **Budgetary Amendment – 23A093**  
DATE: **February 15, 2024**

At the request of the Commissioner of Finance, the following budgetary amendment is required.

**COUNTY ROAD FUND:**

**Decrease Appropriations:**

SEE ATTACHED SHEET \$ 1,114,252.00

**Increase Estimated Revenues:**

SEE ATTACHED SHEET \$ 15,030.00

**Decrease Estimated Revenues:**

SEE ATTACHED SHEET \$ 1,129,282.00

**ROAD MACHINERY FUND:**

**Increase Appropriations:**

SEE ATTACHED SHEET \$ 954.00

**Decrease Appropriations:**

SEE ATTACHED SHEET \$ 265,053.00

**Decrease estimated revenues:**

SEE ATTACHED SHEET \$ 264,099.00

**GENERAL FUND:**

**Increase Appropriations:**

SEE ATTACHED SHEET	\$	419,570.00
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**Increase estimated revenues:**

SEE ATTACHED SHEET	\$	419,570.00
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Fiscal Impact - 2023 - \$ 0

Fiscal Impact - 2024 - \$ 0

This Resolution is required to record year end journal entry #3 as per the attached spreadsheet.

FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	INCREASE APPROPRIATIONS	DECREASE APPROPRIATIONS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	JUSTIFICATION
02	10511000	58006		DENTAL BENEFITS	\$ -	\$ 5,179.00	\$ -	\$ -	ADJUST TO ACTUAL
02	10514400	58002		SOCIAL SECURITY	-	6,666.00	-	-	ADJUST TO ACTUAL
02	10514200	54320		FOOD	-	7,120.00	-	-	ADJUST TO ACTUAL
02	10514400	58004		WORKERS COMPENSATION	-	8,465.00	-	-	ADJUST TO ACTUAL
02	10511000	54560		EQUIP RENTAL LEASE	-	8,662.00	-	-	ADJUST TO ACTUAL
02	10331000	54647		SUB CONTRACTORS	-	8,697.00	-	-	ADJUST TO ACTUAL
02	10511000	58002		SOCIAL SECURITY	-	10,251.00	-	-	ADJUST TO ACTUAL
02	10511000	58001		STATE RETIREMENT	-	10,714.00	-	-	ADJUST TO ACTUAL
02	10511000	54410		SUPPLIES AND MAT	-	12,429.00	-	-	ADJUST TO ACTUAL
02	10511000	51094		TEMPORARY	-	12,562.00	-	-	ADJUST TO ACTUAL
02	10511000	51093		OVERTIME	-	15,516.00	-	-	ADJUST TO ACTUAL
02	10514200	58002		SOCIAL SECURITY	-	15,705.00	-	-	ADJUST TO ACTUAL
02	10514200	51094		TEMPORARY	-	20,515.00	-	-	ADJUST TO ACTUAL
02	10511000	51000		PERSONNEL SERVICES	-	22,978.00	-	-	ADJUST TO ACTUAL
02	10514400	51000		PERSONNEL SERVICES	-	25,748.00	-	-	ADJUST TO ACTUAL
02	10514200	58004		WORKERS COMPENSATION	-	27,492.00	-	-	ADJUST TO ACTUAL
02	10514200	51000		PERSONNEL SERVICES	-	29,054.00	-	-	ADJUST TO ACTUAL
02	10511000	54647		SUB CONTRACTORS	-	40,524.00	-	-	ADJUST TO ACTUAL
02	10514400	51093		OVERTIME	-	60,931.00	-	-	ADJUST TO ACTUAL
02	10514200	51093		OVERTIME	-	88,268.00	-	-	ADJUST TO ACTUAL
02	10514400	54410		SUPPLIES AND MAT	-	124,628.00	-	-	ADJUST TO ACTUAL
02	10511000	58008		HEALTH PLANS	-	127,719.00	-	-	ADJUST TO ACTUAL
02	10511000	58004		WORKERS COMPENSATION	-	154,955.00	-	-	ADJUST TO ACTUAL
02	10514200	54410		SUPPLIES AND MAT	-	269,474.00	-	-	ADJUST TO ACTUAL
02	10511000	426801		INSURANCE RECOVERIES	-	-	-	9,232.00	ADJUST TO ACTUAL
02	10514400	423021		SNOW REMOV SERV OTHER GOVTS	-	-	-	42,819.00	ADJUST TO ACTUAL
02	02021310	427161		USE OF FUND BALANCE	-	-	-	1,077,231.00	ADJUST TO ACTUAL
02	10511000	426501		SALES OF SCRAP EXCESS MAT	-	-	15,030.00	-	ADJUST TO ACTUAL
03	10513000	58006		DENTAL BENEFITS	\$ -	\$ 1,608.00	\$ -	\$ -	ADJUST TO ACTUAL
03	10513000	51093		OVERTIME	-	1,792.00	-	-	ADJUST TO ACTUAL
03	10513000	51097		TOOL ALLOWANCE	-	1,978.00	-	-	ADJUST TO ACTUAL
03	10513000	58001		STATE RETIREMENT	-	4,785.00	-	-	ADJUST TO ACTUAL
03	10513000	58004		WORKERS COMPENSATION	-	6,056.00	-	-	ADJUST TO ACTUAL
03	10513000	54370		AUTOMOTIVE	-	6,845.00	-	-	ADJUST TO ACTUAL
03	10513000	58002		SOCIAL SECURITY	-	7,465.00	-	-	ADJUST TO ACTUAL
03	10513000	58008		HEALTH PLANS	-	35,356.00	-	-	ADJUST TO ACTUAL
03	10513000	54373		DIESEL	-	59,629.00	-	-	ADJUST TO ACTUAL
03	10513000	54371		GASOLINE	-	68,885.00	-	-	ADJUST TO ACTUAL
03	10513000	51000		PERSONNEL SERVICES	-	70,652.00	-	-	ADJUST TO ACTUAL
03	10513000	52680		OTHER EQUIPMENT	914.00	-	-	-	ADJUST TO ACTUAL







#60

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (23A094)/ PLANNING DEPARTMENT/ NYSDOT  
CONTRACT/ MODERNIZATION & ENHANCEMENT PROGRAM (MEP) FUNDING /  
TROLLEY REPLACEMENT**

**WHEREAS, the Commissioner of Planning has requested a budgetary amendment (23A094) in anticipation of receiving an approved contract from NYSDOT for various approved grant funding including Modernization & Enhancement Program (MEP) funding in the amount of \$137,909 for a trolley purchase; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Increase Appropriations:**

**55997000 53000 51711      Capital Expenditures – Transit Buses      137,909**

**Increase Estimated Revenues:**

**55997000 435970 51711      State Aid – Section 5307      137,909**

**2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

cc: all  
A+A

Reso

DEPARTMENT OF FINANCE

**MEMORANDUM**

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: **Budgetary Amendment – 23A094**  
DATE: February 22, 2024

2024 FEB 22 PM 4: 32  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

<b>CAPITAL FUND</b>			
<b>INCREASE APPROPRIATIONS:</b>			
55997000 53000 51711	Capital Expenditures - Transit Buses		\$ 137,909.00
<b>INCREASE ESTIMATED REVENUES:</b>			
55997000 435970 51711	State Aid - Section 5307		\$ 137,909.00
	2023 Fiscal Impact \$ 0		
	2024 Fiscal Impact \$ 0		

Please refer to the attached Letter of Necessity from Commissioner Barbosa from Planning.



**Putnam County**  
**Department of Planning, Development,**  
**and Public Transportation**

*www.putnamcountyny.com*

**841 Fair Street**  
**Carmel, NY 10512**

**Phone: (845) 878-3480**  
**Fax: 845) 808-1948**

**TO:** Joseph Castellano, Chair, Audit & Administration Committee

**FROM:** Barbara Barosa, Commissioner  
Department of Planning, Development and Public Transportation

**DATE:** February 22, 2024

**RE:** Reconciliation of Account 55997000 53000 51711

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I kindly request the Legislature review and consider a budgetary amendment for Account 55997000 53000 51711, Transit Buses. Our office has been waiting for an approved contract from NYSDOT for various approved grant funding including MEP funding for a trolley purchase (\$137,909). Our office has been corresponding with NYSDOT for several months to get this contract in place and it should be forthcoming in the next few weeks. This should be credited to 2023 before the books are closed. I have attached the draft NYSDOT Master Agreement Schedule A that details the funding.

Thank you in advance for your consideration.

**CC:** County Executive Kevin M. Byrne  
Commissioner of Finance Michael Lewis  
Michele Alfano-Sharkey, County Auditor

**NYSDOT CONTRACT K007559  
MASTER (Draft)**

Proposed Project ID	Project	Award ID	Estimated Project Cost	Federal Share	%	State Share	%	Local Share	%	State Source Approp	Useful Life of Project	SCOPE	ALI
8756.84.001	Maybrook Bikeway II Phase A	NY-2021-035-00	\$1,471,003	\$1,176,802		\$147,100		\$147,101		Omnibus	10	129-00	12.93.05
8756.84.001	Maybrook Bikeway II Phase A	NY-2022-035-00	\$650,000	\$520,000		\$65,000		\$65,000		Omnibus	10	129-00	12.93.05
8756.84.001	2022 Project Administration	NY-2022-035-00	\$100,000	\$80,000		\$10,000		\$10,000		Omnibus	N/A	117-00	11.79.00
8756.84.001	Maybrook Bikeway II Phase A	NY-2023-063-00	\$750,000	\$600,000		\$75,000		\$75,000		Omnibus	10	119-00	12.93.05
8756.84.001	2023 Project Administration	NY-2023-063-00	\$100,000	\$80,000		\$10,000		\$10,000		Omnibus	N/A	117-00	11.79.00
8756.84.001	Rolling Stock Purchase - 1 Trolley Expansion	NY-2023-063-00	\$251,671	\$201,337		\$25,167		\$25,167		Omnibus	7	111-00	11.13.09
8756.84.001	Rolling Stock Purchase - 2 Vans Expansion	NY-2023-063-00	\$150,000	\$120,000		\$15,000		\$15,000		Omnibus	4	111-00	11.13.15
8756.84.001	Rolling Stock Purchase - 1 Bus (<30ft) Replacement	NY-2023-063-00	\$101,631	\$81,305		\$10,162		\$10,164		Omnibus	7	111-00	11.12.04
8756.84.001	Rolling Stock Purchase - 1 Hybrid Trolley Expansion	NY-2023-063-00	\$98,788	\$79,030		\$9,879		\$9,879		Omnibus	7	111-00	11.13.09
8756.84.001	Rolling Stock Purchase - 2 Vans Expansion	NY-2023-063-00	\$150,000	\$120,000		\$15,000		\$15,000		Omnibus	4	111-00	11.13.15
8756.84.001	Rolling Stock Purchase - 1 Trolley Replacement	TC-20-PUT-00	\$137,909	\$0		\$137,909		\$0		Transit-MEP	10	111-00	11.12.09
8756.84.001	Bus Support Equip / Facilities Rehab HVAC	TC-21-PUT-00	\$137,909	\$0		\$137,909		\$0		Transit-MEP	15	114-00	11.44.02
8756.84.001	Bus Support Equip / Facilities Rehab Building Security	TC-22-PUT-00	\$93,893	\$0		\$93,893		\$0		Transit-MEP	15	114-00	11.44.02
8756.84.001	Bus Support Equip / Facilities Purchase Bus Lifts	TC-22-PUT-00	\$112,671	\$0		\$112,671		\$0		Transit-MEP	20	114-00	11.42.06
8756.84.001	Bus Electrification / Power Dist. Purchase EV Charging Stations	TC-23-PUT-00	\$36,564	\$0		\$36,564		\$0		Transit-MEP	10	115-00	11.53.02
8756.84.001	Bus Support Equip / Facilities Purchase Bus Lifts	TC-23-PUT-00	\$170,000	\$0		\$170,000		\$0		Transit-MEP	20	114-00	11.42.06
<b>Agreement Total:</b>			<b>\$4,512,039</b>	<b>\$3,058,474</b>		<b>\$1,071,254</b>		<b>\$382,311</b>					