

**AUDIT & ADMINISTRATION COMMITTEE MEETING
HELD IN
ROOM #318 OF THE COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Castellano, Legislators Albano & Gouldman

**Monday February 22, 2016
(Immediately Following Special Rules Mtg. beginning at 6:30pm)**

The meeting was called to order at 6:57 P.M. by Chairman Castellano who requested Legislator Gouldman lead in the Pledge of Allegiance. Upon roll call, Legislator Gouldman and Chairman Castellano were present. Legislator Albano was absent.

Item #3 - Approval of Minutes – January 25, 2016

The minutes were approved as submitted.

Item #4 - Correspondence/County Auditor

- a. **Sales Tax Report** – Duly Noted
- b. **Board In Revenue Report** – Duly Noted
- c. **OTB Report**– Duly Noted
- d. **Transfer/Revenue Report**– Duly Noted
- e. **Contingency/Sub-Contingency Report**

Legislator LoBue stated the SubContingency report shows \$94,275 for the Butterfield lease. She stated at the February 16, 2016 Physical Meeting, Deputy County Executive Bruce Walker alluded to the County bonding. She stated she requested a copy of the executed leases as well as the funding agreement. She stated the Legislature does not have an exact dollar amount that will be spent. She stated the modification of the lease should be discussed with the Legislature.

Chairman Castellano stated this matter will be discussed at the Physical Services Meeting.

Item #5 - Correspondence/Commissioner of Finance

- a. **Approval/ Budgetary Amendment 15A099/ Year End Entry Journal Entry #3**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #6 - Approval/ Fund Transfer 16T024/ Office for Senior Resources/ Cover Unplanned Staff Shortage

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #7 - Deposit & Investment Policies/ Quarter Ending December 31, 2015/ FYI

Chairman Castellano stated the letter stated that the amount decreased \$30,504.26 from \$304,996.17 (amount at quarter ending December 31, 2014) to \$274,491.91 (quarter ending December 31, 2015).

Commissioner of Finance William Carlin stated there are two (2) reasons for that decrease. He stated one (1) is that there is less cash, depending on the accounts and the other is because of the low interest rates.

Item #8 - Other Business

a. Approval/ Fund Transfer 15T381/ County Attorney/ Purchase Equipment

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Gouldman. All in favor.

Chairman Castellano made a motion to approve Fund Transfer 15T381; Seconded by Legislator Gouldman. All in favor.

b. Overtime/Temporary Report – Duly Noted

Item #9 – Adjournment

There being no further business, at 7:06 P.M., Chairman Castellano made a motion to adjourn; Seconded by Legislator Albano. All in favor.

Respectfully submitted by Administrative Assistant Beth Green.